



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ARTS COMMERCE AND SCIENCE COLLEGE LANJA
Name of the head of the Institution	Dr. Arvind S. Kulkarni.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02351230558
Mobile no.	8305711711
Registered Email	lanjacollege@gmail.com
Alternate Email	krchavan9@gmail.com
Address	At/Post. Lanja, Zapde - Kante Road, Lanja, Tal Lanja.
City/Town	Lanja
State/UT	Maharashtra
Pincode	416701

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Kashinath R. Chavan
Phone no/Alternate Phone no.	02351231011
Mobile no.	8305711711
Registered Email	lanjacollege@gmail.com
Alternate Email	krchavan9@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://acslanja.com/wp-content/uploads/2020/12/AOAR-2018-19-1.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://acslanja.com/wp-content/uploads/2019/12/academic-calender-2019-2020-.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.50	2010	28-Mar-2010	27-Mar-2015
3	A	3.02	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	10-Dec-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Regular meetings of IQAC has been held. First meeting	25-Sep-2019 1	14
Guidance session for faculty on preparation and feeling of data for NAAC assessment	08-Jul-2019 2	35
Workshop on Climate change and role of youth	11-Feb-2020 1	62
Quality culture development programme (Guidance to the Faculty)	14-Jan-2020 1	41
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Arts Commerce And Science College Lanja	Infrastructure and Equipments	RUSA	2020 1095	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Contributions in the process of proposal for funding from RUSA. Institution received the grant worth Rs. 2 Crores Contribution in the ISO Certification Conducted Academic and Administrative Audit Incentive to establish sport academy Encourage the faculty to undertake research projects

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To start UG and PG courses	Following UG PG Courses have been introduced from the academic year 20192020 1. B. Com with A F 2. M. Sc., Botany 3. M. Sc., Zoology 4. M. Sc., Chemistry
To start new computer laboratory	Established new computer lab with 20 Computers & LCD.
Shifting of office in the new premises	Shifted in new building
To start new certificate courses	Following Certificate courses introduced during the academic year 1. Nursery Development and Management 2. Skills (Personality) development 3. Data Entry Operation 4. Digital Marketing 5. Tourism Development 6. Bridge Course Small Skill Development 7. Vermicomposting
To implement Management Information System	MIS has been implemented
To initiate new teaching practices	MS - Power Point Presentation, You-tube Channel, Audios - Visuals, Screen Recording initiated by the faculty through MS-Office, You-Tube, Zoom, Telegram, Google Meet, Google Classroom, What's app and various apps
To sign MOU with renowned academic Institutions	MOU has been signed with following institutions 1. Bio-Era Pvt. Ltd, Pune 2. Technocraft (TC), Mumbai 3. Kolte Computers Pvt. Ltd
To form the Teachers and Students unit of Mangrove Society of India	Yes, the unit of Mangrove society of India has been established
To Organize University Level Cross Country Tournament	University Level Cross Country Tournament has been organised
To organize KhoKho tournament for Zone V of the University	KhoKho tournament for Zone V of the University has been organised
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	16-Aug-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>College has adopted Management Information System from the private agency named Master Soft ERP solutions Pvt. Ltd. Following are the operational modules of the management information system. 1) Admissions and fees collections 2) Students administration 3) Mumbai university examination. 4) Finance and accounts 5) Pay roll and leave 6) student feedback 7) online student registration and merit list 8) Library management system 9) SMS, email and payment gateway integration. 10) Mobile apps 11) Students attendance 12) students category as per castes. The Management Information System facilitates quick access of information of above all categories. It is also important for planning and implementation of strategies and policies of the institution. In our institution the software developed by Mumbai University through MKCL is also used for admission process and examination, results, etc. MIS is helpful for fee receipt generation and auto updating of student's account. Manual reports are replaced by computerized report generation due to MIS which have helped to lessen the burden of paper work of the office staff ultimately resulted into reduction in use of paper.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The academic session of the college starts with the preparation of proposed academic calendar which is prepared according to the notices and circulars received from the University of Mumbai. This calendar is circulated to all the

departments for the information of staff and students to note the teaching days, dates of internal examinations, curricular, co-curricular and extension related activities. It is uploaded in the college website. • Student's Orientation programme is organized for the newly admitted students to make them aware of the mechanism for curricular delivery, traditions of college and achievements of college as well as scopes for the students. • Time table committee of the college prepares the daily time table of all the departments of arts, commerce and science streams and circulates it to them. Time table is prepared by considering the credit points assigned for the syllabus of particular subject by the board of study at university level. Arts and Commerce classes are held in the morning session and of Science then onwards with practical of some classes shifting in the morning session. • Based on the departmental time table, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department. • Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their 'teaching plans' according to the number of lectures allotted in the university syllabus for each topic and maintains the record in daily diary. • Along with the traditional chalk and board method, teachers often use group discussion, power-point presentations, Video guest lectures etc. during the lectures for easy learning mechanism. • Teachers are also using the MOODLD, Google classrooms, e-learning technologies. • Class tests, surprise tests, open book tests, quiz competitions and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken in each semester. It enables the teachers to understand the slow learners, mediocre and advanced learners. • Field tours are organized by Botany, Zoology, Chemistry, Computer Science, History, Economics-political Science and Commerce departments to ensure effective implementation of the prescribed curriculum. • Post-graduate students are specially trained to handle assignments, open-house seminars and projects to prepare themselves for academic research in future. • Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and mediocre. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours. • Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Bridge Course in Hindi	NA	10/06/2019	40	NA	Skill development
Small Skill Development course in Hindi	NA	05/09/2019	40	NA	Skill development
Tourism Development	NA	21/01/2019	10	Entrepreneurship	-
Skill Development in Commerce	NA	21/01/2020	15	Employability	Communication, managerial skills

Nursery Development and Management	NA	12/02/2020	7	Employability Entrepreneurship	development Nursery Construction, Development, Management. Production of Saplings by Cutting, Grafting, Air Layering, Budding.
Certificate course in Vermicomposting	NA	10/06/2019	10	Entrepreneurship	Development of vermicomposting units and sale of products to nearby farmers.
Data Entry Operation	NA	01/04/2020	8	Employability	Advanced ExcelSheet
Digital Marketing	NA	20/04/2020	11	Employability	Marketing Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Bachelor of Account and Finance	15/06/2019
MSc	Zoology	15/06/2019
MSc	Botany	15/06/2019
MSc	Organic Chemistry	15/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Bachelor of Account and Finance	10/06/2019
MSc	Organic Chemistry	10/06/2019
MSc	Botany	10/06/2019
MSc	Zoology	10/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	187	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback plays an important role in the holistic development of the institution. Our institution has made various feedback forms available on college website. Student feedback is collected through feedback forms available on the college website which has been approved by IQAC of College. Student feedback is collected on various aspects namely, teaching evaluation, design and review of syllabus, office and related work, college and Library. Collected feedback is analysed and put up in the meeting, draft is finalized, which is distributed to the heads of all the departments of college through head of the institution. Each department conducts meeting and suggestions put up by the students are discussed and are taken into account. Further the analysed feedback is uploaded on the website. Teachers provide feedback on college and other facilities through feedback forms available on college website. Teachers also provide feedback on academics, administrative and other aspects from time to time to head of the institution. Thereafter, feedback is analysed and suggestions put by the faculties are discussed in meeting and suitable measures are taken. Parents feedback is received through various departments in the college through Parent-teacher meetings and also through form available on college website, which is further analysed, discussed and suggestions put up by the parents are implemented wherever possible. Alumni and employers also provide feedback in formal and informal way to head of the institution.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	F Y B Com (BAF)	60	37	37

BCom	F Y B Com B	120	120	120
BCom	F Y B Com A	120	120	120
BA	TYBA- Political Science (03 Unit)	40	10	10
BA	TYBA Economics (03 Unit)	40	10	10
BA	TYBA- English (06 Unit)	40	10	10
BA	TYBA - Hindi (06 Unit)	40	10	10
BA	TYBA - Marathi (06 Unit)	40	10	10
BA	S Y B A	120	45	45
BA	F Y B A	120	79	79

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	902	75	45	24	47

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	47	7	3	3	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• The institution has ensured all departments to observe the mentoring system on the basis of following objectives: • To collect the data of department students in a given format • To know the strengths and weaknesses of students • To boost up advance learners for better learning • To redress the problems/ excuses faced by students • To reduce the students drop out rate On every year, the departments conduct special sessions for imparting the information about the mentoring system in the early phase of academic year. The departments collect the information of students in database format provided by IQAC which covers the necessary information related to students such as the contact numbers, emails, family background, area of interests, etc. The faculties of departments establish regular contacts/interactions with students to get the information about the problems faced or the ideas going on in the minds of students so that the teachers can

help them in their concerns. The departments held class tests, unit tests, student's presentations, oral presentations, paper presentations, surprise tests, etc. and some of the departments conduct the soft skill development courses for the academic upliftment of students and eventually communicate the performance of students to their parents either by means of Parent-Teacher Meetings or convenient communication network.

Various activities like brainstorming sessions, extempore on innumerable themes, career guidance, project guidance, debate, presentations, case studies based on syllabus, Industrial visits, trekings, etc. have also been organized. The focus is to render knowledge through innovative methods, to simplify the learning process and explore the hidden talents of students. Feedbacks of every activity have been rigorously taken to know about not

only the impact of the particular activity on student's receiving faculty but also the improvement of their comprehension. Students are motivated for various social activities, competitions, performances, presentations in college and outside events. Students are also be encouraged for their active participation in extension activities conducted by NSS, DLLE, WDC, etc. Outcome of departmental mentoring system in the year 2019-20

1. Remarkable improvement is observed in soft skill development of students 2. Teacher-Student relationship has been significantly improved 3. Qualitative performance has been observed in academic and non-academic fields 4. Students have participated in various competitions, events, and won prizes and certificates 5. Students

have shown outstanding performance in cultural, sports and research activities. 6. Students also have participated in social activities by means of NSS, DLLE, WDC, etc. The challenge before the institution is to reduce the drop-out rate of students in subsequent years because the students have been shifting from conventional education to technical or skill based education. The mentoring system has been very helpful to reduce in some extent the drop-out rate in the year 2019-20.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
977	47	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	23	8	1	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Arvind S. Kulkarni	Principal	Shiksha Ratna Award by Indo-Nepal Samrasta Munch, New Delhi.
2019	Dr. Arvind S. Kulkarni	Principal	Best Educationist Award by International institute of education and management New Delhi
2019	Dr. Arvind S. Kulkarni	Principal	Rashtriya Vidya Gaurav Gold Medal Award
2019	Dr. Arvind S. Kulkarni	Principal	D.Litt from Ashcroft University , London.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	US	VI Semester	12/10/2020	01/11/2020
BCom	UC	VI Semester	14/10/2020	29/10/2020
BA	UA	VI Semester	14/10/2020	31/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution is affiliated to University of Mumbai, therefore it implements the schedule of internal evaluation in regards with practical examinations, project works, etc. given by the university. All departments of our institution implement internal evaluation system on regular basis by means of class tests, unit tests, surprise tests, group discussions, students' presentations, seminar presentations, mock interviews, class assignments, etc. Besides, field visits, sight-seeing, educational tours, surveys, role play activities, competitions, etc. are conducted to underscore the performance of students. • The strengths and weaknesses of students are filtered from their performance in internal assessment. • Students are categorized as slow, medium and advance learners and provided the assignments, activities, events accordingly.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The institution prepares its academic calendar at the very initial stage of the academic year and strictly follows the events, activities and programs as it is given in the calendar. So far as the examination is concerned, the institution is affiliated to University of Mumbai, therefore the institution is bound to follow the examination schedule prepared declared by the University. Examinations of final year degree courses have been held at the end of semester as per the schedule of University of Mumbai, whereas the first year and second year examinations of all three degree courses have been held by the institution as per suggestion given by regional cluster on behalf of University of Mumbai. • The institution informs students the examination related circulars and notices through the student notice board, departmental notice board and also orally communicated with students. In regards with an internal evaluation, all departments conduct continuous internal assessment of students and communicate the schedule of the same well in time by issuing the notices and displaying it on notice boards.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://acslanja.com/learning-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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UAMAR	BA	Marathi	11	11	100
UAHIN	BA	Hindi	10	10	100
UAENG	BA	English	10	10	100
UAECO	BA	Economics	10	10	100
UAPOL	BA	Political Science	10	10	100
UC	BCom	Accountancy and Business Management	158	154	97.47
USCHE	BSc	Chemistry	22	22	100
USBOT	BSc	Botany	8	8	100
USZOO	BSc	Zoology	8	8	100
USMAT	BSc	Mathematics	9	9	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://acs.lanjanu.ac.in/wp-content/uploads/2021/09/Feedback-Report-2019-2020-1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	365	Mumbai University, Mumbai	225000	90000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Introduction to Intellectual Property Rights (IPR)	Zoology	20/08/2020
Biodiversity Identification Workshop: Birds Identification and Campus Count by students of department of Zoology	Zoology	14/01/2020
Workshop on Climate change and role of youth	Zoology	11/02/2020
Value added products from	Zoology	13/03/2020

Fish along with fishery college, Ratnagiri		
Workshop on resume Writing	Career Guidance and Placement Cell of the College	05/02/2020
Panel Discussion on impact of Covid 19 on Indian economy	Economics	01/05/2020
National Conference on Wetland Ecosystem, Biodiversity and Its Conservation	Botany	02/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	5
International	Hindi	2	6
International	Marathi	1	6
International	Chemistry	3	1
International	Botany	1	1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	10
Chemistry	1

Economics	1
Hindi	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	32	4	Nil
Presented papers	16	19	4	3
Resource persons	Nil	Nil	Nil	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Women Day	Regal College	1	60
Guidance about Loan Recovery	Sumitra Desai Credit Society	1	250
Mahila Melava	Nagarpanchayat, Lanja	1	350
Women Safety - Guidance by College Girl students	Urdu Medium School, Lanja	1	3
Program for Scientific Temper among students	In association of Maharashtra Andhashraddha Nirmulan Samiti	5	120

Stress Management Awareness against Addiction	in association with Education and Sports Department, Maharashtra Government	5	115
Constitution Awareness Lecture / Guidance	in association with District Court, Ratnagiri	5	110
Yuva Sansad	In association with Neharu Yuva Kendra	5	120
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
On the spot Painting Competition as a part of UDAN festival for creating social awareness about social issues	Third Prize to the student Mr. Shailesh Gurav	Department of Lifelong Learning Extension (DLLE), University of Mumbai	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Nagarparishad Lanja	Say No to Plastic - Rally	4	100
Swachh Bharat Abhiyan	Nagarparishad Lanja	Street Play	4	100
women empowerment	konkan railway Corporation, Ratnagiri Division	Womens Day - Street Play	3	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Collaboration	Internship	CA Chandorkar	01/10/2019	31/03/2020	Ms Sonal Kamble
Collaboration	Internship	CA Chandorkar	01/10/2019	31/03/2020	Miss Sidhi Upadhye
Collaboration	Internship	CA Chandorkar	01/09/2019	29/02/2020	Miss Gitanjali Mahindre
Collaboration	Internship	Students Co-operative stores ACS college, Lanja	01/08/2020	31/08/2020	Miss Anagha Jadhav
Collaboration	Internship	Kolte Computers Pvt. Ltd	01/10/2019	31/12/2019	Miss Anagha Jadhav
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
BioEra Life Sciences , Pune, Maharashtra 411033	07/11/2019	Exchange of facilities and Training between Bio-Era and ACS College, Lanja	57
Mangrove Society of India, Goa	25/09/2019	To create awareness about importance of Man	103
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	796939

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added

Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	0.1	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6234	774739	298	44955	6532	819694
Reference Books	8792	3140170	159	99596	8951	3239766
e-Books	164309	5900	Nill	Nill	164309	5900
Journals	30	32366	Nill	Nill	30	32366
e-Journals	6150	5900	Nill	Nill	6150	5900
CD & Video	75	Nill	Nill	Nill	75	Nill
Library Automation	1	100000	Nill	Nill	1	100000
Others(s pecify)	11	20065	Nill	Nill	11	20065
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Kalpit Mahtre	Basics of Plant Nomenclature	MOOCs	31/07/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	33	1	2	0	0	6	13	200	0
Added	0	1	1	0	0	0	0	0	0
Total	33	2	3	0	0	6	13	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer with internet facility is available with departments and computer labs are used by the faculty for e-content development	https://acslanja.com/gallery/facility-for-e-content-development/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
160000	159752	260000	252756

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college runs in two shifts so infrastructure is fully utilized. Multipurpose hall is available for common functions with all supported facilities. We have spacious ground and sports facilities. Institution's playground is made available for schools, colleges and society as a whole for organisation of sports events. Playground is also used by the local people for morning and evening walk as well as playing purpose. People of the society tend to visit college playground as it is pleasant and pollution free. Our institution maintains and utilizes its infrastructure and allied facilities under the noble guidance of Governing Body of New Education Society, Lanja. The body ensures adequate allocation of the facilities. At college level Infrastructure Maintenance Committee under the guidance of Honble principal looks after all local Institutional related issues. It ensures required financial and other resources. There are specialized technicians appointed for routine maintenance. Annual contracts are signed every year. Additional staffs are recruited for maintenance and cleanliness of the college premise. College office maintains various records which help for creating additional facilities and requirements. Dead-stock registers are also maintained. Allocation of office works among the office staff is done. Gardening committee looks over maintenance of the garden and plantation of trees and beautification, green campus. They look after the issues as and when need arises. Each classroom has adequate learning environment with support facilities. Regular classes run from 7.50 a. m. to 5.30 p. m. There are seven laboratories in college campus for Chemistry, Botany, Zoology, Computer etc. There are two computer laboratories

in the institution with internet connectivity. Our institution has appointed qualified technician to look after the maintenance of computer, internet and other related facilities. Institution maintains various register and records for infrastructure at all Laboratory level. College has well equipped library with reading room. There is Library Advisory Committee which discusses and provides suggestions for the development and other issues. The library related local issues are handled by Librarian and supporting staff. The library remains open and accessible for student, Faculty and others from 7.30 a. m. to 5.00 p. m. Entry register of students and teachers are maintained. Student's orientation is under taken by library. There are separate Cubical for each academic departments as well as extracurricular activities such as National Service Scheme (NSS), Department of Lifelong Learning and Extension (DLLE), Sports, Examination etc. Head of the Department and the In - charge of extracurricular activities at initial level looks after the maintenance work for the same. Our institution has IQAC room for its meetings, discussions and maintaining all records. College has water cooler along with filter facility at four places. The college has spacious canteen which serves healthy and hygienic food items with reasonable rates. The infrastructure purchase is monitored by our Purchase Committee.

<https://acslanja.com/wp-content/uploads/2019/12/Physical-and-Academic-Facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Dr. Punjabrao Deshmukh Vasatigrubh Nirvah Bhatta Yojna (DHE),Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme, State Government Open Merit Scholarship State Minority Scholarship Part II (DHE), Post Matric Scholarship to OBC Stud	517	4070791
Financial Support from Other Sources			
a) National	NIL	Nil	0
b)International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development - Nursery Management	10/02/2020	35	Botany Department

Development			
Soft Skill Development	22/01/2020	37	Khitij Counseling centre, Chiplun
Competition Bindhast bol	18/12/2019	8	Department level
Ad-mad show	16/12/2019	19	Department level
Field Visit to Cashew Processing Unit	18/01/2019	133	Cashew Processing Unit
Guidance session on Tally ERP-9, advance excel etc.	10/07/2019	45	Micro Computers, Lanja
Awareness program on Share Market	10/05/2020	177	Mr. Sanjay Gosavi,
Entrepreneurial and Leadership Skills Development Programme	28/01/2020	425	Mascutt Creation, Pune
State level e-seminar on problems and prospects of fruit processing industry in the era of COVID 19	30/05/2020	72	Mango Processors' Association, Ratnagiri district, Ratnagiri Krishi Prakriya Sanstha, Gavane, Jackfruit cultivators
Guidance Session on Competitive examination	06/08/2019	357	Prof. Nndkishor Parab, Extraordinary Education Pvt. Ltd.
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Government Jobs- A career	152	Nil	Nil	Nil
Nil	SET your career	110	Nil	Nil	Nil
Nil	SET your career	35	Nil	Nil	Nil
Nil	A guidance for UPSC/MPSC preparation at University	14	Nil	Nil	Nil

	Sub- Centre Ratnagiri				
Nill	Campus Interview for the post of Trainee Relation Executive Company: Shriram Transport Finance Company Ltd	Nill	5	Nill	1
Nill	Career Guidance Lecture - Op portunities in IT Field	Nill	13	Nill	Nill
Nill	Awareness Programme on "Work Integrated Learning Programme -2020"	Nill	14	Nill	Nill
Nill	MBA Awareness Programme	Nill	66	Nill	Nill
Nill	Awareness Programme on TCS Digital Content Hiring Drive 2020	Nill	22	Nill	Nill
Nill	Confidence Build Up Session	Nill	102	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1	33	3	1	5	1

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	University of Mumbai	Department of Economics Arts, Commerce and Science college Lanja	Rajshri Shahu College of Arts and Commerce Rukadi District Kolhapur	M.A. Economics
2019	18	University of Mumbai	Department of Commerce Arts, Commerce and Science college Lanja	Arts, Commerce and Science college Lanja	M.Com
2019	13	University of Mumbai	Department of Chemistry Arts, and Science college Lanja	Arts, Commerce and Science college Lanja	M.Sc. Chemistry
2019	11	University of Mumbai	Department of Botany Arts Commerce and Science College Lanja	Arts, Commerce and Science college Lanja	M.Sc. Botany
2019	6	University of Mumbai	Department of Zoology Arts Commerce and Science College Lanja	Arts, Commerce and Science college Lanja	M.Sc. Zoology
2019	2	University of Mumbai	Department of Marathi Arts Commerce and Science College Lanja	Gogate Jogalekar College Ratnagiri	M. A. English
2019	2	University of Mumbai	Department of English Arts Commerce and Science College	Gogate Jogalekar College Ratnagiri	M.A. English

			Lanja		
2019	2	University of Mumbai	Department of Hindi	Arts, Commerce and Science college Lanja	M.A. Hindi
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Organized in the memory of Late Nana Vanjare Elocution Competition by Cultural Department	Inter-District Level	14
Organized in the memory of Late Kaka Dorle State Level Essay Open Competition	State Level	60
Organized various cultural competitions on the occasion of Annual Social Gathering i.e. UMANG FEST-2019 in December 2019	College level	476
Rangoli, Poster Making, Solo and Group Dance , Solo and Group Singing, Mono Acting, Mehendi, Mr.and Miss Lanja College Competition and so on	College Level	130
Organized State Level Bhav Geet and Natya Geet Singing online Competition in May-June 2020	State Level	93
Cross Country race of Men and Women.	University	600
Kho Kho (Men) Zonal tournament	Inter-collegiate	250
Umang Fest 2019 - Annual Sports	College Level	500
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Umang Fest 2019 - Annual Sports	Nill	Nill	1	T Y B Com	Mr. Shailesh Shantaram Gurav
2019	Consolation Prize	Nill	Nill	1	T Y B Com	Mr. Shailesh Shantaram Gurav
2019	Gold medal	Nill	Nill	1	F Y B Com	Miss. Sanajna Shrikant Kanagal
2019	Gold Medal	Nill	Nill	1	F Y B Com	Miss. Ranjana Vijay Patere
Nill	Inter Collegiate Cross Country Races(Men) :	Nill	1	Nill	NA	Team
Nill	Inter Collegiate Cross Country Races(Women) :	Nill	1	Nill	NA	Team
Nill	Inter Collegiate Athletic Meet	Nill	9	Nill	NA	Mr.Vishal Valvi Mr.Vishal Valvi Mr.Sahil Julum Mr.Suraj Parasram M r.Shantanu Gurav Mr.Suraj Masaye Miss.Amita Kudkar Mis s.Mayuri Kalkar Miss.Amita Kudkar
Nill	Inter Collegiate Kho Kho Zone V	Nill	1	Nill	NA	Team

	(Men)					
Nill	Maharashtra State Inter University Sports meet	Nill	1	Nill	NA	Mr. Dipraj Kamble
Nill	Inter Collegiate Ascending and Descending Tournament (Men)	Nill	1	Nill	NA	Team
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council formation and activities As per the norms and guidelines of the University of Mumbai we have constituted student council for the academic year 2019-20. Student council is a platform for student's to develop leadership qualities by organization of various activities and carrying out various programs Student council consists of representative from each class. They are elected on merit basis. Student council also includes representatives of various committees of the college, such as N.S.S., Sports, Cultural etc. nominated by each committee. The committee also includes 02 ladies representatives nominated by the Principal. Secretary of the Student Council is elected by representative from merit based elected class representatives, committee representative and principal nominee ladies representative. For the benefit of the institution the Student Council has supported the management, staff and students for efficient organization of various academic, extra-curricular and co-curricular functions and activities in the institution. Student Council has taken initiatives for the organization of sports, cultural and N.S.S. activities They have played a vital role in annual social gathering "Umang Fest". They took very enthusiastically an initiative to organize various cultural competitions as well as sports competitions on the occasion of Umang Fest, 2019 annual social gathering. Throughout the year student council representative took active part for the celebration of social reformers great leaders, authors and so on. We gave representations to the students in all academic, co-curricular and extra-curricular, Departments and Committees such as IQAC, Women Development Cells, National Service Scheme (NSS), Gymkhana, Cultural Committee, Library Advisory Committee, Discipline Committee, Student's Grievance Redressal Cell, Science Association, Commerce Association, Forum of Economics of Political Science, English Speaking Club, Hindi Sabha, Marathi Literary Association, Ramanujan Association, etc. Student Council has played an important role in Blood Donation camp organized by NSS Department and also took part actively in the various national, international conferences, webinars, workshops organized by various academic departments. The University Level Cross Country event was hosted by the Gymkhana Department of the College, the student's representative's contribution was outstanding and remarkable.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

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5.4.2 – No. of enrolled Alumni:

650

5.4.3 – Alumni contribution during the year (in Rupees) :

25735

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings organized by Alumni Association : Three meetings were conducted and it was decided to take follow up of the registration process applied by the association. it was also decided to conduct activates i. e. organization of blood donation camp, elocution and essay competitions and other activities. Activities organized by Alumni Association : 1. 9 Oct. 2019 M. K. Rakhangi Memorial elocution and essay competition for junior college students. 2. sponsored the beauty contest programme in the annual social gathering the Umang Fest. 3. Blood donation camp was organized on 25th Dec. 2019. in this camp 44 unites were collected. 4. Felicitation of 10th and 12th rankers of New english school and T. P. Shetye junior college, Lanja.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Principal level: Principal being a by default member of the governing body, chairperson of the IAQC and head of academic monitoring committee has formed various statutory and non-statutory committees for planning and smooth implementation of administrative and academic activities of the college. The institution provides autonomy and authority to all various functionaries for serving the purpose of decentralized governance system. The Principal and the Vice Principal along with the coordinators of post graduate departments, all the heads of various departments and other administrator are given freedom to plan academic and administrative activities to execute it continuously for the progress of the college. IQAC plays vital role in formulating quality policies and its implementation which was discussed and planned at the several meetings conducted during the academic year. 2) Faculty level: Faculty members are given representation in various committees or cells by governing body CDC and IQAC. Generally, the various committees are formed comprising all representative stakeholders of the college for three to five years for carrying co-curricular and extracurricular activities of the college. Following are the committees A) Admission committee B) Examination committee. C) National service scheme D) Sports committee. E) Cultural committee F) Library committee G) College Development Committee H) Discipline committee I) DLLE committee J) Science Association K) Grievance redressal cell Following committees are constituted according to government and university guidelines A) RUSA committee B) Placement cell C) Women Development cell D) Grievance redressal cell. E) Website committee F) Publicity committee G) Special cell 3) Student level Students are empowered to play active role as Co-ordinator in various co-curricular and extracurricular activities as well as in IQAC, student's council, student grievance redressal cell and student's welfare. Following committees are having student representative as a secretary A) Students council B) NSS C) Cultural committee D) Sports committee E) DLLE committee G) Students welfare H) Women development cell I) Two ladies representative nominated by principal 4) Nonteaching staff level There presentation is given to nonteaching staff in IQAC and while framing policies and taking decisions the suggestions of nonteaching staff are considered. 4) Participative Management: As far as participative management is concerned, the management of the institution

defines policies and takes decisions but while defining policies the management of the governing body allows the teaching and non-teaching staff to express their views and suggestions in the process of decision making and students suggestions are also considered while organizing any curricular and extra-curricular activities. The representation is given to girls and boys in various committees of college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College being affiliated to University of Mumbai, syllabi are framed by the Boards of studies of Mumbai University. Two of our Faculty members are members of BOS and 04 Faculty members are subcommittee members of Syllabus Designing and Framing committees of Mumbai University and Autonomous College. Presentation of syllabus to students at the beginning is done. Syllabus completion report is taken from each faculty. Besides few department undertakes educational excursions, field visits, industrial visits etc. Curricula of short term Courses conducted by various departments are developed by college teachers in consultation with experts from the field Feedback on syllabus from students is taken.
Teaching and Learning	Advanced learning methods like Google classroom, Edmode, Socreative etc. have been implemented. Some teachers prepare and upload educational videos on YouTube. Field excursions, industrial visits, practical demo sessions, Use of Mool in teaching learning. Project work for students and students participation in research competitions, value added skill development courses have been conducted. Sports coach has been appointed individually by the institution.
Examination and Evaluation	Examination pattern is followed as prescribed by the University of Mumbai. Continuous evaluation done through internal examinations, project work, student's seminar, power point presentation, group discussion etc. Facility of Photocopy, revaluation and rechecking is given as per the norms of affiliating university. Management information system is used in results

and evaluation. Computer laboratories in the college were made accessible for Onscreen Marking Centralised Assessment of the University.

Research and Development

College has formed an internal research committee. This committee undertake guidance sessions for students, group discussions among faculty members etc. Institution facilitates faculty members for the award of Ph.D or any other special achievement in research and publications. Faculty member are motivated for presentation of seminars and workshops, publication of books and manuals and to undertake minor research project.

Library, ICT and Physical Infrastructure / Instrumentation

Budget is provided for each department at the beginning of academic year. Internet facility available for faculty and students in the library. Nlist, INFLIBNET facility available. Merit card facility and book bank scheme is available for students. To motivate students for reading, competitions are organized. Orientation of students is undertaken. Exhibition of all the books present in library on 26th January of every year. Outside vendors are allowed to exhibit their books for students and staff. Motivated to the supported staff to enhance their qualification and skills.

Human Resource Management

Quality culture development workshop conducted for faculty members every year. Computer training facility for faculty members on new techniques in computer and software. Training for office staff is given. Faculty members are motivated for attending refresher, orientation and short term courses. Preparation of academic diary, grievance redressal cell, women development cell, Hb testing campaign etc. done regularly. Dress code adopted for nonteaching staff members of the office.

Industry Interaction / Collaboration

Regular interaction and collaboration with industry and other organization is done through career and guidance cell of the college. Interaction with Mahalakshmi Foods Pvt. Ltd and Ratnagiri Krishi Prakriya Sangh present in Lanja taluka. Collaboration with Kolte computers for regular computer related courses and other ICT methods

	guidance and demo sessions
Admission of Students	Online admission process followed as per the norms of the affiliating university. MIS system is implemented.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development Implementation of college website.
Administration	Administration Management information system implemented.
Finance and Accounts	Finance and Accounts Fully computerized office and use of tally software. Implementation of PFMS.
Student Admission and Support	Student Admission and Support Online admission process as per affiliating university.
Examination	Examination Results declared on college website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. K. R. Chavan	Workshop	Andheri, Mumbai	2450
2019	Dr. D. V. Lawate	Workshop	DBJ College Chiplun, Ratnagiri	720
2020	Dr. R. S. Mali	Seminar	Walake Gogate College, Bandha, Sindhudurg	1210
2020	Dr. R. M. Marathe	Seminar	Walake Gogate College, Bandha, Sindhudurg	1210
2020	Dr. S. S. Ghoble	Workshop	Banglore	5135

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
------	------------------------------------------------------------------------------	---------------------------------------------------------------------------	-----------	---------	-----------------------------------------	---------------------------------------------

		staff				
2020	Conducted one day workshop for online Examination.	NA	18/05/2020	18/05/2020	45	Nil
2020	NA	webinar for administrative staff	30/06/2020	30/06/2020	Nil	182
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes	1	14/05/2020	20/05/2020	7
Faculty Development Programmes	1	22/06/2020	26/06/2020	5
Faculty Development Programmes	1	30/05/2020	03/06/2020	5
Faculty Development Programmes	2	20/05/2020	25/05/2020	6
Faculty Development Programmes	1	18/05/2020	22/05/2020	5
Faculty Development Programmes	1	28/04/2020	02/05/2020	5
Faculty Development Programmes	4	20/04/2020	06/05/2020	18
Faculty Development Programmes	1	12/05/2020	18/05/2020	7
Faculty Development Programmes	1	04/05/2020	08/05/2020	5
Faculty Development Programmes	1	18/04/2020	23/04/2020	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	48	17	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Felicitation of faculties on their special achievement, anniversary and birthdays. financial assistance to attend conference and seminars. Insurance, ppf and loan instalment deduction from salary. organization of entertainment and stress management programme. Faculty and management get-together programme on college foundation day.</p>	<p>Felicitation of faculties on their special achievement, anniversary and birthdays. Insurance, ppf and loan instalment deduction from salary. organization of entertainment and stress management programme. Faculty and management get-together programme on college foundation day.</p>	<p>Financial Assistance to Poor and Needy Students. Book Bank Scheme for students.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done yearly by the management. External audit is conducted by the Government authorities. Internal audit covers income sources of the college such as fees by the students, grants from the Government and UGC. The fee structure of the college covers tuition fee, library fee, gymkhana fee, extracurricular activities, cultural and sport activities and identity cards etc. Scholarships are given to students from the Government, Non Government organizations and charitable trusts. The major heads of the expenditure comprises the extracurricular activities: Cultural Department, Sports Department, and Purchase of books, infrastructure maintenance cost and maintenance of electric and electronic devices. The expenditure of the college is done through purchase committee of the college. This committee includes the members of the Governing body, Principal, teacher representatives and office staff. All expenses are scrutinized carefully to check out for economizing the expenditure .Budgets are also allocated to every departments and academic committees. At the time of admission the college allows the installment facilities in paying fees.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
New Education Society, Lanja	107983	For College management purpose
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. Pramod Pabrekar	No	NA
Administrative	Yes	Dr. Pramod Pabrekar	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. H.B. Testing of Girl Students. 2. Suggestions to Start New UG and PG Courses. 3. Support for Extracurricular activities

6.5.3 – Development programmes for support staff (at least three)

1. Training programme for office staff to implement Management Information System (MIS) in the college. 2. Stress Management session for office staff. 3. Lecture on Office Management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Spoken English Course Conducted for students to enhance their speaking ability 2. Proposal to start PG courses in Botany, Chemistry and Zoology, Business Management and UG course in Accounting and Finance Submitted. 3. Vacant teaching and nonteaching posts should be filled on regular basis. 4. Applied for RUSA 2.0 Infrastructure Grants to colleges. 5. Faculty should be encourage to take minor and major research project to university and UGC. 6. Development of new computer laboratory.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Training session for faculty on online teaching modes	08/12/2019	08/12/2019	08/12/2019	43
2020	Feedback system on online mode has been created. Feedbacks are collected and analyzed for improvement	01/02/2020	01/02/2020	01/02/2020	227

2020	Criterion wise Presentation before the faculty by each criterion incharge	06/01/2020	06/01/2020	07/01/2020	31
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay Writing Competition	02/01/2020	25/01/2020	23	9
Guidance to the Women Workers at Ratnagiri Krishi Sahakari Sanstha Maryadit, Gavane	23/01/2020	23/01/2020	175	Nil
Guidance to the students on occasion of International Women Day at Regal College, Lanja	08/03/2020	08/03/2020	27	15
Assisted to organize Mahila Melava students on occasion of International Women Day in collaboration with Nagarpanchayat, lanja	13/03/2020	13/03/2020	325	7
Guidance to the students of Urdu High school, Lanja on Women Safety and Security	15/02/2020	15/02/2020	50	35
Essay Writing Competition Subject: "Is	14/12/2019	19/12/2019	4	2

Indian Society accepting modern women?"				
Vhay me Savitri Boltey (jointly with NSS)	18/02/2020	18/02/2020	82	43

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	2	2	01/04/2020	12	Article published on Social media	COVID-19 Pandemic condition	2000
2020	1	2	18/01/2020	8	Career Guidance Session at Rajapur Junior College and Satawali Junior College.	Career Opportunities after B.Sc. and M.Sc. (scope in Pure Science Subjects)	72
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics and Code of Conduct for Faculty	13/06/2019	Professional Ethics and Code of conduct were distributed to the faculties and we take its follow up in every staff meeting. For students,

all the rules of disciplines are mentioned in the prospectus and it is monitored by all faculty members.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
State level Letter Writing Competition	05/05/2020	30/06/2020	142
Chhatrapati Shahu Maharaj Jayanti	26/06/2019	26/06/2019	300
One day session on " Life Story of The Great Indian Mathematician - Srinivasa Ramanujan"	28/06/2019	28/06/2019	16
State level Photo-Poetry writing Competition	01/07/2020	05/08/2020	79
Celebration of "Gurupournima" in the Department of Mathematics	16/07/2019	16/07/2019	10
Celebration of Guru Pournima and Late Nanan Vanjare Death Anniversary	16/07/2019	16/07/2019	450
Death Anniversary of Lokmanya Tilak and Birth Annivarsary of Lokshahir Annabhau Sathe	01/08/2019	01/08/2019	350
Celebration of Independence day and Book Exhibition in Library	15/08/2019	15/08/2019	400
Confidence Boosting Session on " Know Yourself" Resource Person: Dr. Rahul Marathe.	26/08/2019	26/08/2019	10
Dr. Babasaheb Ambedkar Mahaparinivan Din	06/12/2019	06/12/2019	250

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Department has replaced plastic bags with cloth bags used for examination purpose
- E Waste drive was conducted at regular intervals, and E waste is

collected for proper disposal • The institution has stopped distributing plastic files during its seminars and conferences, as well as institution does not accept projects in plastic files. For seminars paper bags made by an NGO name Avishkar is used. • Cloth bags are used to distribute the seminar or conferences kit • Vermicomposting unit for solid waste management is initiated by Zoology department • Zoology department organizes awareness programs about climate change and biodiversity conservation for school, college students and common public. • Waste is segregated into dry and wet waste dustbins. College celebrates days like- environment day, Tiger day, Earth day, No Vehicle day, Wildlife week to sensitize student about environment protection.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE -1 GREEN PRACTICES AND ENVIRONMENTAL CARE – The institution has taken following initiatives to manage all types of wastes. **E-waste Management** ? Old version computers are transferred to the schools run by our education society. ? The major e-waste such as written off instruments/ equipments, CRTs, Printers, Computers. ? Electronic gadgets, circuits, kits have been written off on regular basis and then it is sold out to buyers by auctioning. ? All the miscellaneous e-waste such as CDs, batteries, fluorescent bulbs, PCBs and electronic items are collected from every department and office and delivered for safe disposal. ? Useful parts of electronic gadgets like resistors, capacitors, inductors, diodes, transistors, thermistors etc. have been removed from the gadgets for reuse in projects. **Liquid Waste Management** Liquid waste from the points of generation like the canteen and toilet etc is let out as effluent into a proper drainage facility and to avoid stagnation. **Solid Waste Management** Every day all the academic buildings and other surrounding area in the campus are cleaned by college peons and they separate out waste and dispose accordingly. **Chemical Waste Management in Laboratories** During the experiment of Chemistry, faculty and students use micro scale technique analysis for avoiding excess use of hazardous chemicals. **Minimizing Use of Papers** Faculty and students use e-notes, e-test, e-examination for avoiding wastage of papers. **Faculties are busy in eco-friendly research** Faculties of Chemistry Department are contributing to the society by engaging themselves in ecofriendly research and presenting in national and international conferences. They motivate the next generation by giving challenging and useful projects to their students for various research competition like Avishkar Research Convention. **N.S.S. unit of the college** conducts several activities throughout the year to develop environmental consciousness among students and in society. **Following activities are conducted during the academic year 2019-20.** 1. **Awareness campaigning: Tree Plantation and Organic Farming by Street play in Ratnagiri Dist. (24 Places)** in collaboration with S.E.B.C. Lanja. Saplings were donated by Shri Ashok Walam. 25 volunteers and 02 Program Officers participated in the campaign and above 5000 people were benefited. 2. **Rail - Mitra awareness campaigning for "Say no to Plastic":** Rail - Mitra awareness campaigning for "Say no to Plastic" on railway stations of Ratnagiri district (Ratnagiri, Pali , Adavali, Rajapur - 04 plays) in collaboration with Konkan Railway Corporation-(Ratnagiri Region) was conducted. 25 volunteers and 03 staff members participated in the campaign. More than 2200 people were benefited 3. **"Say no to Plastic" -Rally and Street play in Lanja:** "Say no to Plastic" -Rally and 05 Street plays were conducted in collaboration with Nagarparishad Lanja. 140 volunteers and 03 program officers participated in the program and more than 2500 people were benefited. 4. **Vanrai Bandhara:** 05 Vanrai Bandharas were constructed in collaboration with Grampanchayat, Roon. 100 volunteers participated in the campaign. 5. **Poster Presentation Competition:** 02 volunteers participated in Poster Presentation in One day National workshop at Pandur which was organized in collaboration with Sanvita Ashram Pandur. 01 volunteer won third prize in this competition. 6.

Rally: 02 rallies were organized for "Say no to Plastic" in collaboration with Nagarparishad, Lanja. 01 rally was organized for "Save Mangrove". 340 (14080120) volunteers participated in the rallies. More than 2000 people were benefited. 7. PPT Competition: PPT Competition was organized in collaboration with Swaccha Bharat Abhiyan on "Say no to Plastic". 10 participants enrolled for the competition. 30 people were benefited. 8. Lecture on Jalsaksarta: A lecture on Jalsaksarta was organized. Shri. Kishor Dhariya, President of Hirval Paratishtan, Pune was invited for guidance. 200 volunteers attended the lecture and 200 people were benefited. BEST PRACTICE -2 WOMEN EMPOWERMENT In our college Women Development Cell is established with the objectives of women empowerment, to provide platform to girl students to improve their skills, to maintain and strengthen the status of women. To accomplish the above mentioned objectives Women Development Cell organizes following activities for the girl students in academic year 2019-20. 1. Healthy Diet Recipe competition was organized on 14th August, 2019. Ms. Umera Rakhangi (T.Y.B.Com.), Ms. Ishwari Shetye (S.Y.B.Com.) and Ms. Ishrat Kazi (T.Y.B.Sc.) won first, second and third prize respectively. Mr. Mangesh Chavan, Mr. Vicky Pawar, Mr. Anup Sardesai and Ms. Sharmin Ghare judged the competition. 12 students participated in the competition. 2. Organised a Poster presentation and exhibition on the theme of "Nirbhaya" on 15th August, 2019. 3. One day Rakhi preparation workshop was organized on 23rd August, 2019. Ms. Tejal Dole (F.Y.B.Com. - BAF) was invited as a resource person. The rakhis prepared by the students were send to the Indian soldiers. 4. Essay Writing competition was held on the theme "Is Indian Society accepting modern Women?" with the aim to provide the opportunity to the students to express their opinion and to encourage their writing skills. Mrs. Varsh Tendulkar and Mrs. Lalita Bhinge judged the competition. Ms. Mrinmayee Patil (S.Y.B.Sc.), Mr. Prashant Mohite (F.Y.B.Com.) and Ms. Prajakta Surve (F.Y.B.Com.) won First, Second and Third prize respectively. 5. Celebration of Balika Din on the occasion of Birth Anniversary of Krantijyoti Savitribai Phule on 3rd January, 2020. Short film on "Malala", Nobel Prize winner was played for the students. 112 students participated in the program. 6. Power point Presentation Competition was held on the theme "Women's Safety" on 18th January, 2020. Ms. Mrinmayee Patil (S.Y.B.Sc.), Ms. Samita Shinde (T.Y.B.Com.) and Ms. Pranita Patil (F.Y.B.Sc.) won first, second and third prize respectively. The competition was judged by Mrs. Varsha Tendulkar, Mrs. Lalita Bhinge and Mrs. Avantika Keluskar 7. To impart the information about rules, regulations and laws for women safety an interview entitled "Tiche Prashna Ajunahi Annutaritach..." was organized on 28th January, 2020. Hon. Shweta Patil, PSI, Hon. Leena Jedhe, Advocate and Hon. Swapna Sawant, Hon. Danita Chavan, Member of Local Complaint Committee were interviewed by the girl students of the college. 8. Self Defense and Yoga Training Programme was organized for girl students to prepare them for defending against any type of physical assault to the girls. The programme was conducted in 5 sessions held on 23/01/2020, 24/01/2020, 9/02/2020, 16/02/2020 and 23/02/2020. Ms. Swati Warule guided the students. 9. To create awareness among the girls in society about the Women's safety WDC organized a guidance session at Urdu medium, Lanja on 15th February, 2020. The students of the college Ms. Umera Rakhangi (T.Y.B.Com.) Ms. Mrunmayee Patil (S.Y.B.Sc.) and Ms. Samita Shinde (T.Y.B.Com.) guided the students at Urdu medium. 10. To make students aware about the struggle for girls education by Krantijyoti Savitribai Phule and Mahatma Jyotiba Phule an act entitled "Vhay Me Savitri Boltey" was organized jointly with National Service Scheme (NSS) on 18th February, 2020. The Act was presented by Shubhangi Bhujbal, Chitra Sane and Vikas Kolate 11. Organisation of Health and Hygiene guidance session for girl students to create awareness and impart knowledge about the problems of girls regarding irregular menstrual cycle. The session was organized on 29th February, 2020. Dr. Simeen Rakhangi, MS OBS Gyaenacology, was invited as a resource person. 12. State Level Webinar on "Impact of COVID 19 on Women's Life" was organized to impart the information about the impact of COVID 19 on

Women's Life on 29th May, 2020. Resource Adv. Sandhya Sukhatankar guided the participants on Domestic Violence during Lockdown and Dr. Seema Kadam guided the participants on Physical and Psychological Health of Women. 72 participants took the benefit of the webinar.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://acslanja.com/wp-content/uploads/2021/09/Best-Practices-2019-2020.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

New Education Society's Arts, Commerce and Science College, Lanja Institutional Distinctiveness Digital teaching learning: A journey from Pandemic Challenge to Opportunity Institutional distinctiveness refers to those activities, qualities and accomplishments that enable an institution to enjoy a Unique Identity or an academic reputation for which an institution is known, admired and valued. Vision of the institution is to enhance students mind and their feelings to empower their intellectual skill in order to develop responsible citizens. All faculties of the institution, work together to fulfil the vision of the institution. But due to covid-19 pandemic the institution was shut down physically since March 2019 and it was continued for more than one year. The technical barriers in e-learning due to remote and rural geographical location were considered as challenge and converted it into an opportunity. Even senior faculty members adopted the new techniques of teaching and learning. This helped the faculties of the institution to convert this disaster into opportunity. Faculties adopted themselves to new online teaching learning environment. They learned to conduct online lectures, started to record educational videos, learned some audio video editing software and brought entire knowledge for students in new technical form. Science faculties found out alternatives for practical and gave hands-on training to their students. Many of the faculty members created their own You Tube channels, websites, face book page to upload their educational and other videos. The institution organised National and International webinars, quizzes, discussion forums, online competitions for their students and faculties. All these activities made the education more interactive for students. Faculties of the institution utilized their time by attending various refresher and orientation courses, faculty development programs and updated their knowledge. Faculties of the institution presented their research work in various National and international conferences as well as wrote chapters for books. Online teaching techniques helped faculties of the institution to cross geographical boundaries and helped them to share their knowledge with students from all over India. Many departments of the institution conducted 2 weeks certificate courses, one week programs and kept it opened for outside students as well. The institution guided school going and junior college students by conducting separate programs for them. Some faculties of the institution posted their educational videos on YouTube and got responses from all over the world. From this pandemic period, the institution started its new journey with these teaching learning aids and we work hard to make this society more knowledgeable. All faculty members have developed E-content in their respective subject area. Following are the representative E-Content developed by faculty members during Pandemic period 1. Dr. K. G. Mhatre, Department of Botany developed personal YouTube Channel <https://youtube.com/channel/UCf4yKaa8VG2KsLMj0t1DFFQ> and Website <http://sites.google.com/view/kalpitmhatre>. He uploaded e-content on MOOC <https://kmooc.edunext.io/> 2. Dr. R. S. Khatu, Department of Mathematics developed personal YouTube Channel <https://youtube.com/channel/UCpZt18xTFZouCJ7ZQ56Wkyg> 3. Dr. M. S. Bavdhankar,

Department of Marathi developed personal YouTube Channel
<https://youtube.com/channel/UC3YhUZ75PkYWywj6GbXsSLA> and You Tube Channel of
the department [https://youtube.com/channel/UC-SvkPKj0hbUbXfkUNcf4EQ 4](https://youtube.com/channel/UC-SvkPKj0hbUbXfkUNcf4EQ4). Mr. G.
S. Kadu, Department of Mathematics developed personal YouTube Channel
<https://youtube.com/channel/UCIkIO0Ju3YGSHbh6961L-iA>

Provide the weblink of the institution

<http://acslanja.com/wp-content/uploads/2021/09/Institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Perspective Plan 2020-21 ? Coronavirus precautions and strategy in college campus: Government guidelines will be followed to take questions regarding pandemic challenge necessary facilities will be provided by the institute. ? To organise online programs: online activities and training programs for teaching and non teaching staff and students will be organized ? Construction of third floor and purchase of equipments: construction of third Pro flower will be undertaken for the provision of classrooms and necessary additional equipments will be purchased for laboratory. ? To apply for social entrepreneurship swachata and rural engagement cell action plan institution: Under minister of education Government of India Action plan to inculcate the practices of mentoring social responsibility swachhata and care for environment and resources in the campus and community has been initiated and it will apply for the same. ? To send proposal for star College: Institution decided to apply for star college scheme star college scheme of Department of Biotechnology. ? To apply for Institutional Ranking : Institute will apply for National institute for ranking framework (NIRF), Atal Ranking and All India Survey for Higher Education (AISHE) ? To organise Quality Culture Development Program : Institute will organise Quality Culture Development Workshop for faculty and non teaching staff ? To Develop Language Lab and commerce Lab : It is proposed to establish language lab and commerce lab through Rusa grant foreign teaching teaching learning process. ? To organise national and international conferences and seminars : National and international conferences and seminars will be organised under different themes.A workshop on intellectual property rights will be organised.