

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Notice

Date: 23rd August, 2021

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on Tuesday, 24th August, 2021 in Principal's cabin under the chair of Hon'ble Principal at 11:00 am

Agenda

1. To read and confirm the minutes of previous meeting
2. To prepare plan of action for submitting the NAAC SSR
3. Allocation of work about NAAC.
4. To form API Scrutiny Committee.
5. To prepare a working schedule.
6. To discuss and take review of progress about starting NCC.
7. To take review of progress about alumni registration.
8. To discuss about issues related to college website
9. Discuss about organization of various conference, workshops and research projects.
10. To discuss and review about the mentoring system.
11. To discuss and review about the feedback system.
12. Any other issue with the prior permission of the honorable chair

Sd/-
Dr. K. R. Chavan
IQAC, co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Minutes

A meeting of the IQAC was conducted on 24th August, 2021 at 11:00 am in Principal's cabin under the chair of the Honorable Principal.

Following members were present for the meeting-

1. Shri. J. D. Shetye
2. Mrs Maya Sawant
3. Mr. Jaywant Vichare
4. Mr. Yogesh Sarpotdar
5. Dr. Shrinath Kavade
6. Dr. M. S. Bavadhankar
7. Dr. R. S. Mali
8. Dr. R. M. Marathe
9. Dr. R. B. Kamble
10. Dr. V. B. Berde
11. Dr. D. V. Lawate
12. Dr. Ranjan Khatu
13. Mr. R. N. Kamble
14. Mr. D. M. Kshirsagar
15. Mr. K. M. Sawant
16. Mr. K. G. Mankar
17. Ms. Sanjana Kanagal

At the outset, the coordinator welcomed the Honorable chairperson and members present in the meeting and requested Honorable chairman to commence the business of the meeting of IQAC. The Honorable Chairman also welcomed members.

Item no 1. Read and confirm the minutes of last meeting.

The minutes of the meeting held by IQAC dated 3rd May, 2021 were read and confirmed.

Item no. 2. To prepare plan of action for submitting the NAAC SSR

After discussion the following plan of action was prepared.

2/9/2021	Faculty meeting
Up to 5/9/2021	Criterion wise format will be given.
7/9/2021	IQAC meeting
20/9/2021	Submission of criteria wise data by the department and committees.
20/9/2021 to 7/10/2021	Data feeding by data disk committee.
8/10/2021 to 10/10/2021	Review of the data.
11/10/21 to 15/10/2021	presentations by the departments and Committees
First week of November	Offline feeding of SSR and submission of IIQA

Item no 3. Allocation of work about NAAC

Hon. Principal and Co-ordinator	NAAC SSR part 1 and IIQA submission
Criterion in charge	1. Preparation and submission of formats to departments and committees 2. Preparation and filling of criterion wise data as per prescribed NAAC manual 3. Preparation of formats of each criterion.
Head of Department & Committee in charge	Timely submission of data.
Website Committee	To update website
Data Desk Committee	Filling of NAAC manual with the help of criterion in charge
SSS Committee	Prepare data of the students. Undertake training of students. Conduct demo of satisfaction survey (at least two time before the peer team visit.)
Feedback Committee	Prepare and submit feedback reports year wise. Prepare all necessary documents.
Correspondence Committee	All related correspondence to NAAC up to completion of the 4 th cycle process.
Office	Timely submission of data.

Item no 4.To form API Scrutiny Committee.

It was decided to form a API scrutiny committee.

Item no 5. To prepare a working schedule

A working schedule of the college during the pandemic period will be discussed in the faculty meeting.

Item no. 6 To discuss and take review of progress about starting NCC

Hon'ble Principal stated that, the college has got positive response from the authority and it is expected to introduce NCC during this academic year.

Item no 7. To take review of progress about alumni registration

Hon'ble Principal stated that, the formalities for the registration of Alumni have been done by alumni association. We are waiting for sanction.

Item no 8. To discuss about issues related to college website

The technical issues aroused in the website have been resolved by communicating the concerned agency and data feeding on website can be done through website committee.

Item no 9. Discuss about organization of various conference, workshops and research projects.

All the departments will organize online conference and workshops and faculty members are appealed to undertake research projects.

Item no 10. To discuss and review about the mentoring system

The review of mentoring system was taken and it was decided that the structured format will be implemented after normal working of the college.

Item no 11. To discuss and review about the feedback system

The feedback system on online mode is done.

Item no 12. Any other issue with the prior permission of the honorable chair

1. Dr. R. B. Kamble suggested introducing university certificate course. It was decided to start certificate courses in the college by various departments
2. On the occasion of silver jubilee of the college it was decided to organize various activities and prepare a report and documentary.

Meeting was ended with vote of thanks by Dr. R. B. Kamble

Sd/-
Dr. K. R. Chavan
IQAC, Co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Minutes

A meeting of the IQAC was conducted on 07th September, 2021 at 11:00 am in Honorable Principal's cabin under the chair of the Honorable Principal.

Following members were present for the meeting-

1. Shri. J. D. Shetye
2. Mrs Maya Sawant
3. Mr. Jaywant Vichare
4. Mr. Yogesh Sarpotdar
5. Dr. Shrinath Kavade
6. Dr. M. S. Bavadhankar
7. Dr. R. S. Mali
8. Dr. R. M. Marathe
9. Dr. R. B. Kamble
10. Dr. V. B. Berde
11. Dr. D. V. Lawate
12. Dr. Ranjan Khatu
13. Mr. R. N. Kamble
14. Mr. D. M. Kshirsagar
15. Mr. K. M. Sawant
16. Mr. K. G. Mankar
17. Ms. Sanjana Kanagal

At the outset, the coordinator welcomed the Honorable chairperson and members present in the meeting and requested Honorable chairman to commence the business of the meeting of IQAC. The Honorable Chairman also welcomed members.

Item No. 1: To Read and confirm the minutes of previous meeting

The minutes of the meeting held by IQAC dated 24th August, 2021 were read and confirmed.

Item No. 2: To discuss about the progress of preparation of NAAC manual

Dr. K. R. Chavan explained the progress of preparation of NAAC manual and further conveyed that AQAR for academic year 2019-20 has been successfully submitted on 31st August, 2021.

Item No. 3: To organize Quality Culture Development Program

Discussion was held about organizing NAAC Assessment Preparation program under Quality Culture Development Program. It was decided to invite Dr. Dnyaneshwar Shirsat, Assistant Professor, Anandibai Raorane College, Vaibhavwadi.

Item No. 4: To discuss the organization of programs and plans for celebration of silver jubilee of the college and celebration of “Amrit Mohatsava” of New Education Society – Our Institution

Discussion was held on the programs to be organized for celebration of silver jubilee of the college and “Amrit Mohatsava of our institution and it was decided to organize various programs under all departments and committees under the title of Silver Jubilee and “Amrit Mahotsava” for the academic year 2021-22

Item No. 5: To discuss about introduction of College Scholarship

Dr. K. R. Chavan proposed to introduce the scheme of College Scholarship to offer financial assistance to the economically backward students who are not eligible for government scholarship. The scheme was supported by all the members and they conveyed their consent immediately.

Item No. 6: Any other issues with the prior permission of the chair.

No discussion on this point.

The meeting was concluded with vote of thanks by Dr R. A. Shevade.

Sd/-
Dr. K. R. Chavan
IQAC, Co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Notice

23/10/2021

Meeting Notice

The meeting of IQAC is scheduled on Monday 25thOctober 2021 at 3.00 pm in the Principal's cabin. All the members are requested to attend the meeting.

AGENDA

- 1) To read and confirm the minutes of previous meeting.
- 2) To plan for preparing criterion wise SSR.
- 3) To discuss and plan of presentation of Department and Committees.
- 4) Any other points with the prior permission of the chair

Sd/-
Dr. K. R. Chavan
IQAC, Co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Minutes

A meeting of the IQAC was conducted on 25th October, 2021 at 11:00 am in Honorable Principal's cabin under the chair of the Honorable Principal.

Following members were present for the meeting-

1. Shri. J. D. Shetye
2. Mrs Maya Sawant
3. Mr. Jaywant Vichare
4. Mr. Yogesh Sarpotdar
5. Dr. Shrinath Kavade
6. Dr. M. S. Bavadhankar
7. Dr. V. B. Berde
8. Dr. R. A. Shevde
9. Mr. D. M. Kshirsagar
10. Dr. Ranjan Khatu
11. Mr. R. N. Kamble
12. Dr. D. V. Lawate
13. Dr. R. S. Mali
14. Mr. K. M. Sawant
15. Dr. R. B. Kamble
16. Mr. Prathamesh Kamble

At the outset, the coordinator welcomed the Honorable chairperson and members present in the meeting and requested Honorable chairman to commence the business of the meeting of IQAC. The Honorable Chairman also welcomed members.

Item No. 1. To read and confirm the minutes of previous meeting

The minutes of the meeting held by IQAC dated 7th September 2021 were read and confirmed.

Item No. 2.To plan for preparing criterion wise SSR

After discussion the plan of action was prepared.

Submission of data by department and committee

Sr. No.	Date	Criterion	Time
1	22/11/2021	I,II	11:30 to 01:00 pm.
2	23/11/2021	III, IV	11:30 to 01:00 pm.
3	24/11/2021	V, VI	11:30 to 01:00 pm.
4	25/11/2021	VII	03:00 to 04:00 pm.

Item No. 3.To discuss and plan of presentation of Departments and Committees

After discussion the following plan of action was prepared.

Presentation by the Department

Sr. No.	Date	Department / Committee
1	1/12/2021	Botany, Zoology, Chemistry
2	2/12/2021	Computer Science, Mathematics, Commerce,
3	3/12/2021	Hindi, Marathi, English, Economics and Political science
4	4/12/2021	NSS, Cultural, DLLE, WDC, Sports

Item No. 4.Any other points with the prior permission of the chair

No any other point was raised for discussion.

Sd/-

Dr. K. R. Chavan
IQAC, Co-ordinator

Sd/-

Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Notice

23/12/2021

Meeting Notice

The meeting of IQAC is scheduled on Friday 24th December, 2021 at 3.00 pm in the Principal's cabin. All the members are requested to attend the meeting.

AGENDA

1. To read and confirm the minutes of previous meeting.
2. To discuss about plan for submitting final SSR
- 3 To schedule the presentations of departments and committees
4. To discuss about organizing quality culture development program

Sd/-
Dr. K. R. Chavan
IQAC, Co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Minutes

A meeting of IQAC was conducted on Friday, 24th December, 2021 at 11:00 am in Honorable Principal's cabin under the chair of Honorable Principal

Following members were present for the meeting:-

1. Shri J.D.Shetye
2. Smt. Maya Sawant
3. Mr. Jayawant Vichare
4. Mr. Yogesh Sarpotdar
5. Dr. Shrinath Kawade
6. Dr. M. S. Bavadhankar
7. Dr. R. M. Marathe
8. Dr. V. B. Berde
9. Dr. R. A. Shevade
10. Mr. D. M. Kshirsagar
11. Dr. R. S. Khatu
12. Mr. R. N. Kamble
13. Dr. D. V. Lawate
14. Dr. R. S. Mali
15. Dr. R. B. Kamble
16. Mr. K. M. Sawant
17. Mr. Prathamesh Kamble

At the outset, the co-ordinator welcomed the Honorable Chairperson and members present for the meeting and requested Honorable Chairman to commence the business of the meeting of IQAC. The Honorable chairman also welcomed the members

Item no. 01:- To read and confirm the minutes of previous meeting

The minutes of the meeting held by IQAC dated 25th October, 2021 were read and confirmed.

Item No. 02:- To discuss about plan for preparing final SSR.

Discussion was held and it was decided that final SSR drafting will be started from 15th February, 2022.

Item No. 03:- To schedule the presentation of the departments and committees.

Discussion was held and the following was finalized for presentations of the departments and committees.

Sr. No.	Date	Department/ Committees
1	03/01/2022	Botany, Zoology, Chemistry
2	04/01/2022	Computer Science, Mathematics and Commerce
3	05/01/2022	Hindi, Marathi, English, Economics and Political Science
4	06/01/2022	NSS, DLLE, WDC, Cultural, Sports committee

Item No.04:- To discuss about organization of IQAC Quality Culture Development Programme

After discussion it was decided to organize Quality Culture Development Programme for faculty and non -teaching staff.

Item No.05:- Any other point with prior permission of the chair

No any other point was raised for discussion.

Meeting was concluded with vote of thanks by Dr. R. A. Shevade.

Sd/-
Dr. K. R. Chavan
IQAC, Co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Notice

Date: 28th February 2022

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on Thursday, 3rd March 2022 in Principal's cabin under the chair of Hon'ble Principal at 11:40 am

Agenda

1. To read and confirm the minutes of previous meeting
2. To take review of SSR data filling and to decide the SSR submission date
3. To prepare plan for submission of IIQA
4. To discuss about requirement departmental information for SSR filling
5. Any other issue with the prior permission of the honorable chair

Sd/-
Dr. K. R. Chavan
IQAC, co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Minutes

A meeting of the IQAC was conducted on March 3, 2022 at 11:40 am in Principal's cabin under the chair of the Honorable Vice-Principal

Following members were present for the meeting-

1. Shri. J. D. Shetye
2. Mrs Maya Sawant
3. Mr. Jaywant Vichare
4. Mr. Yogesh Sarpotdar
5. Dr. Shrinath Kavade
6. Dr. M. S. Bavadhankar
7. Dr. R. S. Mali
8. Dr. R. M. Marathe
9. Dr. R. B. Kamble
10. Dr. V. B. Berde
11. Dr. D. V. Lawate
12. Dr. Ranjan Khatu
13. Mr. R. N. Kamble
14. Mr. D. M. Kshirsagar
15. Mr. K. M. Sawant
16. Mr. K. G. Mankar
17. Ms. Sanjana Kanagal
18. Mr. Prathamesh Kamble

At the outset, the coordinator welcomed members present in the meeting and commenced the business of the meeting of IQAC.

Item no 1. Read and confirm the minutes of last meeting.

The minutes of the meeting held by IQAC dated 24th December, 2021 were read and confirmed.

Item no. 2. To take review of SSR data filling and to decide the SSR submission date

Discussion was held regarding preparation of SSR and it was decided to fill the SSR criteria wise from 11th March to 31st March, 2022. It was further decided to prepare the draft of SSR in first week of April, 2022

Item no 3. To prepare plan for submission of IIQA

After discussion it was decided to submit IIQA in second week of April, 2022

Item no 4. To discuss about requirement departmental information for SSR filling

Discussion was held and it was decided to collect the departmental information remaining if any till 10th March, 2022.S

Item no 5. Any other issue with the prior permission of the honorable chair

Dr. Kalpit Mhatre raised an issue regarding the correction in the name of the college. Discussion was held and it was decided to correct the name of the college in the records of AISHE.

Sd/-

Dr. K. R. Chavan
IQAC, Co-ordinator

Sd/-

Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell

Notice

Date: 4th July, 2022

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on Monday 11th July, 2022 in Principal's cabin under the chair of Hon'ble Principal at 11:40 am

Agenda

1. To read and confirm the minutes of previous meeting
2. To take review of SSR data filling and to decide the SSR submission date
3. To prepare plan for submission of IIQA
4. To discuss about requirement departmental information for SSR filling
5. Any other issue with the prior permission of the honorable chair

Sd/-
Dr. K. R. Chavan
IQAC, co-ordinator

Sd/-
Dr. A. S. Kulkarni
Principal

New Education Society's
Arts, Commerce and Science College, Lanja
Internal Quality Assurance Cell (IQAC)

Date: 11th July, 2022

Minutes

A meeting of IQAC was conducted on Monday, 11th July, 2022 at 3:00 pm in Honorable Principal's cabin under the chair of Honorable Principal, Chairman of IQAC.

Following members were present for the meeting:-

1. Shri J. D. Shetye
2. Mrs. Maya Sawant
3. Mr. Jaywant Vichare
4. Mr. Yogesh Sarpotdar
5. Dr. Shrinath Kawade
6. Dr. M. S. Bavadhankar
7. Dr. V. B. Berde
8. Dr. R. A. Shevde
9. Dr. R. M. Marathe
10. Mr. D. M. Kshirsagar
11. Dr. R. S. Khatu
12. Mr. R. N. Kamble
13. Dr. D. V. Lawate
14. Dr. R. S. Mali
15. Dr. R. B. Kamble
16. Mr. K. M. Sawant

At the outset, the coordinator welcomed members present in the meeting and commenced the business of the meeting of IQAC.

Item No. 01: To read and confirm the minutes of previous meeting.

The minutes of the meeting held by IQAC dated 03rd March, 2022 were read and confirmed.

Item No. 02: To discuss about submission of AQAR 2020-21.

Discussion was held and it was decided to submit the AQAR well in time as the rough draft is prepared.

Item No. 03: To discuss about application for IIQA and preparing final draft of SSR.

Discussion was held on submission of IIQA. After discussion it was decided that the schedule of submission of SSR will be planned and discussed in the next meeting of IQAC. Due to construction of third floor is in progress and interior work of second floor is not completed so it was recommended by the Chairman, New Education Society that the final submission of SSR will be decided later and accordingly IIQA will be send.

Item No. 04: To discuss the academic planning of the college and departments.

It was decided that academic planning committee will submit the academic calendar as per the departmental planning and committee plans.

Item No. 05: To take review of results.

The review of result was taken and Honorable Principal congratulated all the departments for good performance.

Item No. 06: To finalize the applications for short term certificate courses and skill oriented courses.

IQAC received following applications:

1. Department of Chemistry – Soft Skill Programme – Instrumental Methods.
2. Department of Chemistry – Soft Skill Programme – Micro Scale Techniques
3. Department of BAF – Soft Skill Certificate course – Managerial Skill Development Course
4. Department of Computer Science and BAF – Short Term Course on Information Technology and Financial Literacy.
5. Competitive Exam Committee and Department of BAF – Certificate Course for IBPS

Department of Mathematics-

6. Bridge course in Mathematics
7. Certificate course Laplace transform and its applications

8. Certificate course in Programming
9. Training course for IIT and JAM
10. Language Development course
11. Department of BAF – Certificate course in Spoken English

Department of Zoology

12. Ornamental Fish Farming
13. Bee Keeping
14. Vermi Composting
15. Field Course in Ornithology
16. Mangrove Biodiversity

Department of Hindi

17. Bridge course in Hindi
18. Soft Skill Development course

Department of Commerce

19. Advance Excel
20. Share Market – Financial Literacy
21. Spoken English Course
22. Company Secretary

Department of English

23. Certificate course in Basic English Grammar
24. Certificate course in Advance English Grammar
25. Certificate course in Spoken English

Department of Economics and Political Science

26. Professional Insurance Agency short term course
27. Travel and Tourism Management short term course

Department of Botany

28. Nursery Development and Management
- 29.

Department of Marathi

30. Elocution and Anchoring course
31. Course in Interview Technique

32. National Service Scheme – Tourist Guide Training

33. Department of Political Science – Local Self Government

All the above applications were discussed and accepted by IQAC. Dr. K. R. Chavan recommended forming a review committee to take follow up of these courses and to prepare the schedule. The said schedule will be given to all departments and committees.

Yoga training course has been already conducted by NSS and Gymkhana committee from 4th June to 21st June. IQAC congratulated the committee for successfully conducting the Yoga course.

Item No. 07: To discuss about IQAC Quality Culture programs

Discussion was held and it was decided to conduct following quality culture development programs-

1. Program on MOOC and SWAYAM
2. New Education Policy – guidance session
3. Workshop on Research and use of statistical techniques like SPSS, Excel, STATA, etc.
4. To conduct sessions of staff academy
5. Workshop on Intellectual Property Rights
6. Guidance session for Non-teaching staff for office management
7. Workshop on Stress management and sound relationships for non-teaching staff
8. Organisation of workshops and seminars to be conducted by departments and committees
9. Conducting student's placement
10. Field trips and field visits
11. Continuous Internal Evaluation
12. Feedback of stakeholders
13. To organize district level and zonal level sport activities
14. To organize inter class research competition

Item No. 08: Any other issue with prior permission of the chairperson

1. Student's Satisfaction Survey will be conducted. A board for student's awareness will be placed in campus.

2. Dr. K. R. Chavan, Coordinator of IQAC suggested that, Nakshtra and Srujan publication should be continued.
3. To organize student and faculty exchange program.
4. The perspective plan for the academic year 2022-23 was discussed and various programs decided in meeting will be conducted in the academic year 2022-23.

The meeting was conducted with vote of thanks by Dr. Rajesh Mali.

Compliance Report

Sr. No.	Resolution	Action Taken/ Compliance
1	To prepare plan of action for submitting SSR	Plan of action was prepared
2	To form various committee and allocation of work for preparation of SSR	Committees for Website, data desk, student satisfaction survey, feedback, correspondence were formed
3	To form API scrutiny committee	Scrutiny committee for API was established
4	To review progress about Alumni registration	Review was taken and application for registration of Alumni was done
5	To organize conference and workshops	Conference and workshops were organized
6	To collect feedback from various stakeholders	Feedback was collected online and analysed by the feedback committee
7	To Submit AQAR for 2019-20	AQAR for 2019-20 was submitted on 31 st August, 2021
8	To organize quality culture development program	Quality culture program was organized and Dr. Dnyaneshwar Shirsat was invited as a resource person.
9	To introduce institutional level scholarship	Decided to implement it by discussing with the faculty members and management.
10	To plan for criterion wise SSR preparation	Plan was prepared
11	To preparation and submission of the data by departments and committees	Data was submitted partially by the departments and committees
12	Department and committee presentations to be conducted as per plan	Presentations were given by all the Departments and Committees before the expertise invited.
13	To organize Quality Culture Development program	Program was organised
14	To review the SSR data filling	Review was taken and it was decided to submit SSR after completion of the final draft
15	To prepare plan for submission of IIQA	IIQA will be submitted considering and taking review of data submitted by the departments and committees
16	To submit the AQAR for the academic year 2020-21	AQAR was submitted on
17	To prepare academic plan of the college	Academic plan was prepared
18	To conduct short term certificate courses and skill oriented courses	Various departments have conducted the short term certificate courses and skill oriented courses as per committed in the previous meeting
19	To conduct awareness program for Student Satisfaction Survey	The awareness program for Student Satisfaction Survey was conducted and the board for the same is placed in the college campus