

New Education Society's  
Arts, Commerce and Science College, Lanja  
Internal Quality Assurance Cell

**Notice**

**Date: 2<sup>nd</sup> September, 2020**

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on Tuesday, 3<sup>rd</sup> September, 2020 in IQAC cabin under the chair of Hon'ble Principal at 4:00 pm

**Agenda**

1. To read and confirm the minutes of last meeting
2. To take a review of online activities conducted during pandemic period
3. To discuss about the online teaching difficulties
4. To form help desk to help the students during online exam
5. Any other point with prior permission of the chair

Sd/-  
Dr. K. R. Chavan  
IQAC Co-ordinator

Sd/-  
Dr. A. S. Kulkarni  
Principal

New Education Society's  
Arts, Commerce and Science College, Lanja  
**Internal Quality Assurance Cell**

Date - 3/9/2020

A meeting of IQAC was conducted on Tuesday, 03<sup>rd</sup> September, 2020 at 4:00 pm.  
The following members were present for the meeting-

1. Shri. J. D. Shetye
2. Shri. V. S. Khawale
3. Mrs. Vijayalaxmi Devgoji
4. Ms. Maya Sawant
5. Dr. M. S. Bavadhankar
6. Dr. R. S. Mali
7. Dr. R. M. Marathe
8. Mr. R. N. Kamble
9. Dr. V. B. Berde
10. Mr. K. G. Mankar
11. Mr. D. M. Kshirsagar
12. Dr. R. B. Kamble
13. Mr. K. M. Sawant
14. Mr. Ranjan Khatu
15. Dr. D. V. Lawate

At the outset, the coordinator welcomed the Honorable chairperson and members present in the meeting and requested Honorable chairman to commence the business of the meeting of IQAC. The Honorable Chairman also welcomed members.

**Item no 1. To read and confirm the minutes of last meeting**

The minutes of the meeting held by IQAC dated 20<sup>th</sup> June, 2020 were read and confirmed.

**Item no 2. To take a review of online activities conducted during pandemic period.**

Review was taken of the activities conducted by various departments and committees during Pandemic period 2019-20

**Item no 3. To discuss about the online teaching difficulties**

Discussion was held on the difficulties faced during online teaching such as network problem. Hence it was decided to conduct a video lecture wherever necessary.

**Item no 4. To form help desk to help the students during online exam**

It was decided to form a help desk for solving the technical problems faced by the students during online exam. A platform to be created by giving contact numbers of the members of the help desk.

**Item no 5. Any other point with prior permission of the chair**

No discussion on this point. No issues were raised.

Meeting was ended with vote of thanks by Dr. Rajendra Shevde.

Sd/-  
Dr. K. R. Chavan  
IQAC Coordinator

Sd/-  
Dr. A. S. Kulkarni  
Principal

New Education Society's  
Arts, Commerce and Science College, Lanja  
Internal Quality Assurance Cell

**Notice**

**Date: 1<sup>st</sup> February, 2021**

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on Thursday, 4<sup>th</sup> February, 2021 in IQAC cabin under the chair of Hon'ble Principal at 10:30 am

**Agenda**

1. To read and confirm the minutes of previous meeting
2. To discuss about the preparation and submission of AQAR for the year 2019-20
3. To discuss about the preparation of perspective plan for academic year 2020-21
4. Organisation of guidance session on preparation of manual
5. Inclusion of nominee from employer in the IQAC
6. Appointment of temporary technical staff
7. Any other point to discuss with the prior permission of Honorable Chair

Sd/-

Dr. K. R. Chavan  
IQAC Co-ordinator

Sd/-

Dr. A. S. Kulkarni  
Principal

New Education Society's  
Arts, Commerce and Science College, Lanja  
**Internal Quality Assurance Cell**

Date – 04/02/2021

A meeting of IQAC was conducted on Thursday, 4<sup>th</sup> February, 2021 at 10:30 am. The following members were present for the meeting-

1. Shri. J. D. Shetye
2. Shri Jaywant Vichare
3. Ms. Maya Sawant
4. Dr. A. S. Kulkarni
5. Dr. K. R. Chavan
6. Dr. M. S. Bavadhankar
7. Dr. R. S. Mali
8. Dr. R. M. Marathe
9. Mr. R. N. Kamble
10. Dr. V. B. Berde
11. Mr. K. G. Mankar
12. Mr. D. M. Kshirsagar
13. Dr. R. B. Kamble
14. Mr. Ranjan Khatu
15. Mr. K. M. Sawant
16. Dr. R. A. Shevde
17. Dr. D. V. Lawate
18. Mr. Vinay Butala
19. Mr. Prathamesh Kamble

At the outset, the coordinator welcomed the Honorable chairperson and members present in the meeting and requested Honorable chairman to commence the business of the meeting of IQAC. The Honorable Chairman also welcomed members.

**Item No. 1: To read and confirm the minutes of previous meeting**

The minutes of meeting of IQAC held on 3<sup>rd</sup> September, 2020 was read and confirmed.

## **Item No. 2: To discuss about preparation and submission of AQAR for the year 2019-20**

Discussion was held on preparation of AQAR and it was decided that, the final draft will be prepared upto 20<sup>th</sup> February and AQAR will be submitted to the NAAC authority in the month of March, 2021. Dr. K. R. Chavan told that the deadline of AQAR submission is extended by NAAC authority upto May, 2021 due to pandemic situation.

## **Item No. 3: To discuss about preparation of perspective plan for the academic year 2020-21**

A long discussion was held to conduct quality culture development activities in the forth coming year in addition to the discussion held in the earlier IQAC meeting. It was decided to organize following programmes and conduct activities for quality sustenance.

1. Preparation and submission of AQAR
2. Preparation of IIQA (Institutional Information for Quality Assessment) for 4<sup>th</sup> Cycle of Accreditation
3. Preparation of manual of 4<sup>th</sup> Cycle
4. To organize guidance session by inviting experts for the preparation of manual for 4<sup>th</sup> Cycle of accreditation. It was decided to invite Dr Bharmal, Principal, SPK College, Sawantwadi and his team. A one day workshop will be organised for faculty and IQAC members.
5. To send proposal to start NCC in the institution. After seeking permission the NCC unit was proposed to introduce from the next academic year 2021-22
6. To conduct Internal Academic Audit
7. Organisation of workshops and conferences
8. To organize computer literacy survey
9. To organize Health Survey – ‘Health Card’
10. To make MoU with other institutions
11. To organize workshop on IPR
12. To organize yoga training proramme
13. To organize skill development trainings-
  - English Communication training
  - Soft Skill and Interview Techniques
  - Web development training etc
14. Infrastructure Development

Hon. Principal told to all the members that, the institution is utilizing the RUSA grant. It will be utilized in the form of purchase of computers and equipments, construction of classroom and installation of smart televisions in the classroom.

15. Counseling center – To introduce counseling center.

16. To send request and proposal to the management for the following facilities and requirements

a. Gymkhana room construction

b. Special arrangement of classroom as the construction of classroom in the second floor will begin in the campus.

c. Provision of facilities as physical teaching will begin from 15<sup>th</sup> February, 2021

d. E-Content development facility

e. Toilet facilities for all floors

f. Approach road in the campus

g. Financial provision for arrangement of NAAC peer team visit and payment of fees – IIQA, Submission of manual etc.

**Item No. 4: Organisation of guidance session on ‘Preparation of manual’**

It was decided to organize a guidance session for preparation of NAAC manual for the 4<sup>th</sup> Cycle accreditation.

**Item No. 5: Inclusion of nominee from employer in the IQAC**

It was decided to invite Dr. Shrinath Kavade as an Honorary member nominee from employer/ research in the IQAC. After his acceptance Dr. Shrinath Kavade will be included in the IQAC of the institution.

**Item No. 6: Appointment of temporary technical staff**

After discussion, it was decided to appoint a technical staff for the duration of one year for the 4<sup>th</sup> cycle of accreditation.

**Item No. 7: Any other point to discuss with the prior permission of Hon’ble chair**

No issues raised.

The meeting was ended with vote of thanks by Dr. Rahul Marathe.

Sd/-

Dr. K. R. Chavan  
IQAC Co-ordinator

Sd/-

Dr. A. S. Kulkarni  
Principal

New Education Society's  
Arts, Commerce and Science College, Lanja  
Internal Quality Assurance Cell

**Notice**

**Date: 01<sup>st</sup> May, 2021**

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 03<sup>rd</sup> May, 2021 in IQAC cabin under the chair of Hon'ble Principal at 4:00 pm

**Agenda**

1. To read and confirm the minutes of previous meeting
2. To discuss about the submission of AQAR.
3. To discuss about sending proposal to DBT
4. To discuss about signing MoU with professional institution
5. Any other matter with the prior permission of the chair

Sd/-

Dr. K. R. Chavan  
IQAC Co-ordinator

Sd/-

Dr. A. S. Kulkarni  
Principal



New Education Society's  
Arts, Commerce and Science College, Lanja  
**Internal Quality Assurance Cell**

Date – 03/05/2021

A meeting of IQAC was conducted on 03<sup>rd</sup> May, 2021 at 4:00 pm. The following members were present for the meeting-

1. Shri. J. D. Shetye
2. Shri. V. S. Khawale
3. Mrs. Vijayalaxmi Devgoji
4. Ms. Maya Sawant
5. Dr. M. S. Bavadhankar
6. Dr. R. S. Mali
7. Dr. R. M. Marathe
8. Mr. R. N. Kamble
9. Dr. V. B. Berde
10. Mr. K. G. Mankar
11. Mr. D. M. Kshirsagar
12. Dr. R. B. Kamble
13. Mr. Ranjan Khatu
14. Mr. K. M. Sawant
15. Dr. D. V. Lawate
16. Miss. Manisha Patil

At the outset, the coordinator welcomed the Honorable chairperson and members present in the meeting and requested Honorable chairman to commence the business of the meeting of IQAC. The Honorable Chairman also welcomed members.

**Item No. 1: To read and Confirm the minutes of last meeting**

The minutes of IQAC held on 04-02-2021 was read and confirmed.

**Item No. 2: To discuss about the submission of AQAR.**

After discussion it was decided to send AQAR before 15<sup>th</sup> May, 2021

**Item No. 3: To discuss about sending proposal to DBT**

Discussion to send proposal to DBT was held. It was decided to send proposal of Star College to DBT on or before 15<sup>th</sup> May, 2021

**Item No. 4: To discuss about signing MoU with professional institution**

It was decided to conduct e-meeting to an institution named Centre of Excellence Microsoft (CoE) offering Microsoft courses, FDP programme. It was decided to sign MoU with CoE.

**Item No. 5: Any other matter with the prior permission of the chair**

No issues were raised.

Meeting was ended with vote of thanks by Dr. K. R. Chavan

Sd/-

Dr. K. R. Chavan  
IQAC Co-ordinator

Sd/-

Dr. A. S. Kulkarni  
Principal

### Compliance Report

Sr. No.	Resolution	Action Taken/ Compliance
1	To review the online teaching programs and challenges	Review was taken and as per the decision both online and video lectures are been conducted
2	To form Help Desk to assist the students during online exam	Help desk was formed by the examination committee
3	To prepare and submit the AQAR of 2019-20	AQAR will be submitted on or before 15 <sup>th</sup> May, 2021 as date for submission is extended by NAAC authorities upto 31 <sup>st</sup> May, 2021
4	To prepare perspective plan 2021-21	Perspective plan was prepared
5	To apply for NCC	Application was made for NCC
6	To organize guidance session on preparation of SRR	Guidance session was organized and Dr. Pramod Pabarekar, Former Principal and Consultant RUSA was been invited for guidance.
7	To submit the AQAR	AQAR will be submitted on or before 15 <sup>th</sup> May, 2021
8	To submit a proposal for DBT Star College	Proposal has been submitted
9	To sign MoU with other institutions	Proposed

Sd/-

Dr. K. R. Chavan  
IQAC Co-ordinator

Sd/-

Dr. A. S. Kulkarni  
Principal