



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Arts Commerce and Science College  
Lanja

- Name of the Head of the institution **Dr Arvind Samb Kulkarni**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02351295559**
- Mobile no **8305711711**
- Registered e-mail **lanjacollege@gmail.com**
- Alternate e-mail **krchavan9@gmail.com**
- Address **Zapade Kante Road At Post & Taluka Lanja District Ratnagiri**
- City/Town **Lanja**
- State/UT **Maharashtra**
- Pin Code **416701**

##### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Dr Kashinath Ramachandra Chavan**
- Phone No. **02351295559**
- Alternate phone No. **9423804894**
- Mobile **8305711711**
- IQAC e-mail address **iqacacsLANJA@gmail.com**
- Alternate Email address **krchavan9@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://acslanja.com/wp-content/uploads/2022/04/New-Edited-AQAR-2019-2020.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://acslanja.com/wp-content/uploads/2022/08/Academic-Calendar-2020-2021.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>Nil</b>	<b>2004</b>	<b>08/01/2004</b>	<b>07/01/2009</b>
<b>Cycle 2</b>	<b>B+</b>	<b>2.50</b>	<b>2010</b>	<b>28/03/2010</b>	<b>27/03/2015</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.02</b>	<b>2016</b>	<b>05/11/2016</b>	<b>04/11/2021</b>

**6. Date of Establishment of IQAC**

**10/12/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Higher and Technical Education Government of India	Infrastructure Grants to Colleges	Rashtriya Uchchatar Shiksha Abhiyan	2020	20000000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Received award as District Green Champion from the Government of India

Participation in National Institutional Ranking Framework and Atal Ranking of Institutions on Innovations Achievements

Workshop on Intellectual Property Right Awareness

Organization of International Conferences

## Academic audit of the institution

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To discuss about preparation of perspective plan for the academic year 2020-21	Perspective plan has been prepared as per IQAC meeting held on 4.3.2020
To form help desk to help the students during online exam	Help desk formed as per University Norms
To take a review of online activities conducted during pandemic period.	Review has been taken
To discuss about the online teaching difficulties	Resolved
To organize skill based training programs for students	Various programs were conducted
Appointment of Clock Our Basis Teaching Staff and Technical staff	Teaching and technical staff appointed as per requirements
To discuss about sending proposal to DBT for DBT Star College Scheme	Proposal sent to DBT

**13. Whether the AQAR was placed before statutory body? Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	27/07/2022

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Arts Commerce and Science College Lanja
• Name of the Head of the institution	Dr Arvind Samb Kulkarni
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02351295559
• Mobile no	8305711711
• Registered e-mail	lanjacollege@gmail.com
• Alternate e-mail	krchavan9@gmail.com
• Address	Zapade Kante Road At Post & Taluka Lanja District Ratnagiri
• City/Town	Lanja
• State/UT	Maharashtra
• Pin Code	416701
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Mumbai
• Name of the IQAC Coordinator	Dr Kashinath Ramachandra Chavan

• Phone No.	02351295559				
• Alternate phone No.	9423804894				
• Mobile	8305711711				
• IQAC e-mail address	iqacacsLANJA@gmail.com				
• Alternate Email address	krchavan9@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://acslanja.com/wp-content/uploads/2022/04/New-Edited-AQAR-2019-2020.pdf">https://acslanja.com/wp-content/uploads/2022/04/New-Edited-AQAR-2019-2020.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://acslanja.com/wp-content/uploads/2022/08/Academic-Calendar-2020-2021.pdf">https://acslanja.com/wp-content/uploads/2022/08/Academic-Calendar-2020-2021.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	Nil	2004	08/01/2004	07/01/2009
Cycle 2	B+	2.50	2010	28/03/2010	27/03/2015
Cycle 3	A	3.02	2016	05/11/2016	04/11/2021
<b>6.Date of Establishment of IQAC</b>			10/12/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Department of Higher and Technical Education Government of India	Infrastructure Grants to Colleges	Rashtriya Uchchatar Shiksha Abhiyan	2020	20000000	

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Received award as District Green Champion from the Government of India		
Participation in National Institutional Ranking Framework and Atal Ranking of Institutions on Innovations Achievements		
Workshop on Intellectual Property Right Awareness		
Organization of International Conferences		
Academic audit of the institution		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To discuss about preparation of perspective plan for the academic year 2020-21	Perspective plan has been prepared as per IQAC meeting held on 4.3.2020
To form help desk to help the students during online exam	Help desk formed as per University Norms
To take a review of online activities conducted during pandemic period.	Review has been taken
To discuss about the online teaching difficulties	Resolved
To organize skill based training programs for students	Various programs were conducted
Appointment of Clock Our Basis Teaching Staff and Technical staff	Teaching and technical staff appointed as per requirements
To discuss about sending proposal to DBT for DBT Star College Scheme	Proposal sent to DBT

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	27/07/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	20/04/2022

**15. Multidisciplinary / interdisciplinary**

The institution has proposed multidisciplinary/interdisciplinary courses to inculcate and promote the academic growth and overall personal development among the students. In this interdisciplinary curriculum few programs will be offered by the



institution and the choice will be given to students to choose their own course of interest. The infrastructure and staff have been one of the few obstacles in implementing these courses, therefore the institution has started and almost done with the availability of more infrastructure to provide ease of access and facilities to the students and as for the staff requirement the number of faculty members were been recruited during past few months and years. To start incubation center, technological development center, industry-academia linkages for the quality based education the setting up of MERU (Multi-Disciplinary Educational and Research University) is the need of the day.

#### **16.Academic bank of credits (ABC):**

The institute is ready to implement the Academic Bank of Credits (ABC) based on the guidelines of the affiliated university. During implementation of this ABC a well-established digital database has to be developed to store the previously earned academic credits and achievements by the students along with centralized database and the database of the college. These earned credits will be forwarded when students enrolled themselves into the program again. The creation of proper technical support for the real monitoring of ABC is of utmost importance.

#### **17.Skill development:**

The institution has already conducted and conducting several of skill nurturing courses Semester wise under the various programs. All these courses are designed by affiliating university. The institute has running a program to provide employment to students in skill courses and for this placement cell has set up at institutional level. Besides skill developments, soft skills and personality development, course for the counseling and mentoring for several of competitive exams has running by the college. The institute has an tie ups with some of the renown industries from the country and the regional companies as well. In Skill development and industry the proper synergy is required and for this college has begins with the few of the bridge courses in credit earn phase manner to implement or enact or vocalize education with mainstream education and for this college has started to create well established labs and purchasing of equipments.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

India is one of the multilingual and multicultural country in the

world and the varied languages and cultures are our heritage and legacy to passed on to the next generations that is why the institution has taken the duty to promote and enhance the Indian culture, art and integrated local languages among the students and society through the various activities and courses organized by the cultural department and the respective departments for language studies. The talent hunt program are organized at college, inter college and university level to ensure maximum participation and socialization of students. The college has also arranged street plays and elocution competitions under various banners to create awareness among people regarding the social current issues. These competitions provide a great platform to students and opportunities to bring extra credits. The changes and decisions are made in this course as per the need and to generate interest among students for language and cultural studies along with raising opportunities for subject matter experts, teachers and students. Aside from all these cultural activities frequent field visits to forests, world heritage sites which includes both natural and historical places has organized by the institute to boost the knowledge and awareness towards the nature and heritage sites and also some measures has been taken at institutional level to protect and clean such sites and engage students and community in environment protection. The college will start some tourism and hospitality related courses for students to explore the nature and exchange of knowledge with foreigners and to attract them to our heritage and culture the institute needs to find out international colleges and universities for the exchange of credits among the students and getting appropriate degree in it.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The main aim of this outcome based curriculum is to design the uniform syllabus for all the courses in all the affiliated colleges in the University of Mumbai, and for this the variety of different methods and skills of teachings like workshops on hands on instruments, hands on techniques, guest lectures, seminars, conferences, field visits, implementation of practicals into small projects for students, industrial tours and field work, emphasis on research work, employability values, internships and apprenticeship programs has to be introduce at college level as per affiliated university guidelines.

#### **20.Distance education/online education:**

The institution provides infrastructure for conducting distance education examination of Institute of Distance and Open Learning,

Univerisity of Mumbai.

**Extended Profile****1.Programme**

1.1	<b>449</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	<b>1064</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>735</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>709</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1	<b>46</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
3.2	31
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	1840399.88
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	30
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The academic session of college starts with the preparation of proposed academic calendar by IQAC. It is prepared according to the notices and circulars received from the University. It is circulated to all the departments to note the information about curricular, co-curricular and extension related activities.</p> <p>Time table committee prepares the daily time table of all the departments of arts, commerce and science streams and circulates it to them. Based on the departmental time table, departments conduct meetings for allotment of classes and distribution of syllabus. Based on the allotted syllabus and time table, Teachers prepare their 'teaching plans'. Apart from curricular planning, the departmental meetings also include the planning and implementation of co-curricular and extracurricular activities.</p>	

Daily records of these activities are maintained in the teaching diaries.

Along with the traditional chalk and board method, teachers often use the different tools of ICT's in Teaching.

Field visits and study tours are organized by various departments to ensure effective implementation of the prescribed curriculum.

Student satisfaction survey on teaching-learning and curriculum is conducted by IQAC by the end of each academic year. It is analysed and action is taken.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic session of the college starts with the preparation of proposed academic calendar by IQAC which is conversed before the academic council for approval. After finalization it is circulated to all the departments for the information of staff and students to note the information about curricular, co-curricular and extension related activities

According to the schedules of different activities projected in the calendar, institution implements them effectively during the academic year. The calendar takes into account the terms, winter and summer breaks, working days excluding national/state/regional or other holidays, schedules of theory and practical examinations, continuous internal evaluation such as assignments, tutorials, journal writing, periodical tests, seminars, project work and viva and major co-curricular, extra-curricular and extension activities conducted at the college. The same academic calendar is used to frame the Teaching plan. Nearly all the foremost activities including CIE are conducted as scheduled in academic calendar.

In addition to this, different department plans and conducts some other activities for internal evaluation such as group discussion, seminars, quizzes, open book tests, oral tests, field reports, debates, elocution, essay writing, spelling writing, poetry

recitation, etc. To conduct all these measures of CIE every department adheres to the academic calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://acslanja.com/wp-content/uploads/2022/08/Academic-Calender-2020-2021.pdf">https://acslanja.com/wp-content/uploads/2022/08/Academic-Calender-2020-2021.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

18

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
6	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
380	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
<b>1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>	
<p>Our institution conducts various UG courses such as Marathi, Hindi, English and Eco-political Science under the program of Arts. Courses like Accounts, Business management and Account &amp; Finance under the program of Commerce whereas, Chemistry, Botany, Zoology, Mathematics &amp; Computer Science under the program of Science.</p> <p>Foundation Course is a compulsory course offered in all programmes. It is specifically designed to orient students to all the four Cross-Cutting Issues. All first and second year students have to take this course in semester I to IV. Thus all the students have an introductory exposure to Gender Equity, Environment and Sustainability, Human Values and Professional Ethics.</p>	

The PG courses are conducted in the subject of Hindi, Commerce, Chemistry, Botany and Zoology. The curriculum of all these courses effectively integrates above mentioned cross cutting issues.

Out of the total curriculum delivered in the institution, 6.83% of curriculum includes profession ethics, 5.03% includes gender issues, 14.09% includes human values and 6.40% curriculum includes the issues regarding environment and sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

110



File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="https://acslanja.com/wp-content/uploads/2022/08/1.4.2.Feedback-student-teacher-and-parents.pdf">https://acslanja.com/wp-content/uploads/2022/08/1.4.2.Feedback-student-teacher-and-parents.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://acslanja.com/wp-content/uploads/2022/08/1.4.2.Feedback-student-teacher-and-parents.pdf">https://acslanja.com/wp-content/uploads/2022/08/1.4.2.Feedback-student-teacher-and-parents.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	

<b>2.1.1.1 - Number of students admitted during the year</b>	
438	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
735	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The institution has figured-out its own policy of advanced and slow learners. The Policy empowers the faculty to identify the level of students at the very early stage of the academic year not only on the basis of learner's performance in the previous examination but on basis of their class performance. It positively helps them to make a segregation of students among the categories as slow, medium and advanced learners.</p> <p>Advanced learners: Elocution, essay writing, quiz, debate, Avishkar research competition, case study, project work, reading beyond curricula, creative writing exercises, self-study notes, anchoring, compering, proposing vote of thanks, conducting a competition, study tours, excursions, educations trips, site-seeing, industry visits, Student's Parliament, role play, etc.</p> <p>Medium Learners: Class tests, seminar paper presentations, group discussions, essay writing competitions, guest lectures, extra lectures, revision of syllabus, practice tests, University exam question paper solving exercises, participation various</p>	

competitions, study tours, excursions, educational trips, site-seeing, industrial visit, Student's parliament, etc.

**Slow Learners:** Every department conducts class tests, practice tests, home assignments, revision of syllabus, extra lectures, expert's guidance, personal counselling, power-point presentations, seminar paper reading, problem solving exercises, question paper solving, extra practical sessions, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1064	47

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Experiential Learning-**To enrich the experiential learning of the students almost all departments utilize the following teaching-learning methods:

Seminar paper presentations, project work, case study, self-study material, one-act-play reading, poetry writing (Kavyapurti), compering and proposing vote of thanks, Student Parliament (Vidhyarthi Sansad) and regular visits to historical, geographical sites, industrial sites, academic institutes, national research centers and laboratories, Eco-tourism, process costing, manufacturing final accounts, contract costing, job costing along with the actual working of small scale, tiny and micro units, study tours for the plant collection, study of flora and fauna, wild life sanctuaries, fisheries, etc.

**Participative learning-** Language departments celebrate various

language days and conduct tutorials, spelling writing competition, vocabulary quiz, essay writing, poetry recitation, elocution, one-act-play reading competitions and Literary Concerts. Moreover, Science Association organizes 'Vidnyan Pradarshan' (Science Exhibition), National Tiger's Day, Exhibition of Mathematics.

Problem Solving-Students of Science, Commerce, Literature and Social Sciences undertake problem solving projects. Departments like Mathematics, Statistics, Chemistry and Accountancy encourage students to solve problems by using graphical techniques and numerical analysis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During COVID-19 pandemic, teachers have adopted a blend of technology with traditional teaching methods to keep students engaged in long-term learning. The departments have prepared/collected documentaries and audio-visual clips based on curricula. They have also prepared power point presentations, audio, audio-visual lectures on the topics of their respective subjects. At the beginning of every semester teachers are suggested to share the objectives and outcomes of syllabi of each subject by using power-point presentation. All faculty members have prepared class and subject-wise Whats-App group and have been sharing study material, video clips, e-texts and pdf reference books on it. The other online tools like Telegram App, Google Classroom have also been used by the teachers for the purpose of sharing their learning to the students. Google forms have also been used for conducting online practice tests, demo tests, unit tests, quizzes, making surveys, projects and data collection. During the time of lockdown due to COVID-19, college faculty has extensively relied on the online apps like Google Meet, Zoom App, Teach mint, WebEx, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

47

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

47

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Since the college is affiliated to University of Mumbai, it strictly follows the rules and regulations laid down by the University. A tentative schedule of the internal evaluation gets discussed and unanimously determined on the directives of IQAC in early meeting of the college faculty. As this academic year was mostly disturbed by COVID-19, the schedule of internal assessment was prepared accordingly in the meeting of examination committee and displayed on the notice board as well as on college website. Every faculty communicates syllabus and pattern of scheduled test as well as the schedule of presentation of projects as internal evaluation well in advance. Overall conduct of the students is evaluated separately. Evaluation of projects includes project report, presentation and viva-voce. Marks submitted to the examination department are entered in the college examination software and are submitted to university examination section. Moreover, every department conducts extra tests, seminar paper

presentations, oral tests for the better understanding of the students. The performance of students of these tests is meant for communicating directly with the students and their parents. Suggestions are given to students so that they can do further improvement. Thus the transparent internal evaluation takes place.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee of the college deals with the examination related grievances. Help-desk was also been formed to help out students in the matter of facing online examinations. These committees carry out the smooth conduct of examinations. The students having grievances can submit applications to the Convener or the Chairman of the committee. The committee checks the authenticity of the grievances and tries to resolve them as soon as possible or before the stipulated period of time. The committee then addresses the grievances and communicates to the concerned authority for a suitable action. The committee does not deal with sub-judicious cases.

The college has exceptionally conducted first, second and third year UG examinations on online mode on behalf of the parent university. However, the grievances regarding the college level examinations are attended to and resolved within 3 to 4 days while grievances regarding the university examinations which are actually in the form discrepancies in issuing hall-tickets, corrected data feeding, corrections in certificates, results kept in reserve, etc. are communicated to the university examination department in order to solve them.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution being an affiliated to University of Mumbai, strictly adheres to the curricula designed by the board of studies of each subject of parent University. However, the program outcomes and program specific outcomes are prepared by each faculty by conducting a faculty meeting. These outcomes are displayed on the college website, in college premise and communicated directly with students in the form of power-point presentations on these COs, PSOs and POs in the very beginning of the academic year and mid-term.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has prepared the method of measuring the course and program specific outcomes. These outcomes are eventually reflected directly in the performance of the learners either in the terms of their percentage in the internal and external examinations conducted either by college or university. This is one of the major direct parameters of testing the attainment of program, program specific and course outcomes. Besides, the attainment of POs, SPOs, COs are also been indirectly measured in the terms of learners progression for higher education and placement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

330



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[Nil](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has Research Advisory Committee (RAC) which encourage faculty members by sharing information about new research grants, research related workshops and about improving quality of research publications. Regular discussions are organize to initiate new research ideas or any innovative projects to be undertaken to keep faculty members active in research field. For Students, Avishkar Research Committee (RAC) helps in guiding students in their research project. Students present their work in a competition at college level and short listed candidates later participate in Zonal and University level competitions such as Avishkar Research Convention of Mumbai University and other research related competitions organized by Colleges and Universities. Institute also organized workshop on Intellectual Property Rights and Research Methodology to educate staff members about basic concepts in both these fields. `Institution has formed Institute Innovation council and regularly apply for Atal Ranking of institutions on innovation achievements. Institution has also

been recognized as a District Green Champion from the Mahatma Gandhi National Council of Rural Education, Hyderabad, an institution under department of higher and technical education, Government of India.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

**during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute has done excellent work through extension activities through NSS/DLLE/WDC/Science association as well as departments like Botany, Zoology, Chemistry, Mathematics, Marathi, Hindi, Commerce, Economics- Political Science have organized many extension programs by involving students in it. Extension activities includes Indigenous tree plantation, Plastic free India, cleanliness drive, save the girl child, water conservation, blood donation camps, AIDS awareness, Cancer awareness, Wetland and biodiversity conservation, Save Tiger, Voting Awareness campaign etc. The institute organized rallies, exhibitions, street plays, trainings with government and NGOs. The institution has received 01 award and recognition for extension activities from MGNCRE, Hyderabad. Since the college is recognized as District Green champion by the Government of India, we have organized a workshop on theme Swachata Action Plan for the students of our

college. Women development cell of our institution has conducted various programs such as sensitizing teenagers regarding precautions to be taken during puberty, health checkup for girl students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

24

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1310

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, library, computer labs, indoor games, playgrounds, gymkhana, auditorium, seminar hall, etc. The Institutions has a land area of 7.50 acre. The institutional building's built up area is 2593.34 sq. m.

There are two well equipped Chemistry laboratories on ground floor with the capacity of 64 students. Zoology department also has two laboratories along with staff room with 40 student's laboratory capacity. Botany departments have two laboratories with 50 student's capacity along with a staff room. Computer department has two well-furnished labs having 20 computers. There is total 59 computers, 04 laptops and 06 LCD projectors. The student-computer ratio is 1:18. To provide uninterrupted electric supply, there is single 3 phase electrical connections of MSEDCL, and one 15 KVA diesel generator. The library is situated on first floor of the building having total area 1223 sq. m. with 19156 books, 31 journals and periodicals and it is partially automated. Every department also maintain it's separate departmental library. There are 20 class rooms equipped with writing boards. Out of these 06

class rooms are provided with ICT facilities. There is an ICT enabled seminar hall for guest lectures, seminars, workshops, conferences and meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has following facilities:

1) Infrastructure for Sports:

The sports complex of the college consists of a playground (8000 sq. mtr.), indoor facility (35 sq. m). The details are as follows.

a. Outdoor Sports Facilities: -

- For college students Shriram Kusumtai Sadashiv Vanjare (SKSV) Academy is formed to facilitate them for various recruitment such as Police, Army, SRPF, CRPF, Forest Guard, Railway Police etc.
- One Kho-Kho grounds, One Kabaddi grounds, Two Volley ball ground, one Basketball ground
- 200-meter Standard Running track and 350 meter Running area.
- Adequate Ground facility for Jumping and Throwing events is available
- Season Cricket ground with two practice net with concrete and regular pitch.
- Changing rooms for girls and boys.

b. Indoor Sports Facilities: -

- Tread mill, steel dumbbells with rack, cross over pullies, chest bench, stomach bench, weight plates and bars, 3 in 1 multipurpose gym station.
- Table Tennis, Chess and Carrom facility
- First aid and Medical facilities
- Equipment and Sports Material

2) Facilities for Cultural Activities: -



- Auditorium with seating capacity of 500 persons at the second floor of the college Building with one green room.
- Sound system, musical instruments, etc.

### 3) Infrastructure for NSS

A separate room with area of 8.60 Sq. Mtr. equipped with the tools and instruments for camping and labour activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://acslanja.com/wp-content/uploads/2022/09/4.1.2.pdf">https://acslanja.com/wp-content/uploads/2022/09/4.1.2.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

46.7405

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIB-MAN® is a highly integrated, user-friendly, and compatible library automation system for complete computerization of all the in-house operations of any size or type of library. The library management software is intuitive, efficient, and compliant.

The acquisition & cataloguing module of the library management system enables the librarian to select & buy books, journals, and other resources and create a database of the same for easy book search.

The serial control module of the library software enables the librarians to handle or control processes such as subscription, renewals of books or their cancellations and generate accurate MIS reports.

The circulation module enables the librarian to create and manage borrower types along with keeping a tab on their book issue date, return date, dues, and fines. It enables a smooth circulation of books in the library.

Management information systems or MIS reports related to the library allow the librarians to extract crucial data & information of all the library transactions at a few clicks. Accurate MIS reports fostering better decision-making.

OPAC is a digital catalogue that enables the users to search for books, journals, or any other material by entering keywords such as the name of the book, its title, author's name

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://shodhganga.inflibnet.ac.in/">https://shodhganga.inflibnet.ac.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.75280**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**0**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is spread all over the academic departments, library, Exam section, laboratories, staff room as well as administrative section of the college. These facilities are continuously upgraded to meet the demands generated out of introduction of new curriculum, additional laboratories, office management software and University system. The upgradation is in the form of hardware upgradation, addition of band width, addition of terminals, replacement of old cables with high-capacity cables, continuous power supply facility by using MSEDCL.

The college has 59 units of desktop and 06 laptop. All these units are connected through LAN and provided with internet facility from BSNL internet service provider with the speed 100 mbps. Wi-Fi service is available in the college for all the employees. For students, internet facility is made available through UGC resource centre with printing facility, departmental and laboratory computers.

Office automation software from Mastersoft ERP Pvt. Ltd. is in use till date. It is robust but provides all facilities needed for the institution.

The college website, [www.lanjacollege.com](http://www.lanjacollege.com) is indigenously developed and maintained by Sonic Softech The website is frequently updated.

The library has LIB-MAN® Software. It consists of WEB-OPAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

4.59961

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a clear and organised method for maintaining all infrastructural facilities. The responsibility of infrastructural maintenance is handed over to staff members under the control of faculty members along with outside professionals like plumbers, carpenters, and electricians. Some are maintained

by external agencies on demand as needed, while others are maintained by external agencies on an annual maintenance contract (AMC) given to concerned agencies.

For filing complaints and keeping track of the facilities or equipment, several registers are kept, and they are routinely updated to monitor the system effectively.

The maintenance and cleanliness of college campus has been regularly and rigorously monitored by deputing separate staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

454

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

50

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

238

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

16



File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Since the period was under Covid19 lockdown college was functioning totally online as per the guidelines of Government of Maharashtra. Hence there is no representation and engagement of students in various administrative, co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Alumni association is not registered.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Institutional Vision:**

**"To enhance student's mind and their feelings to empower their intellectual skills in order to develop responsible citizens."**

**Mission:**

I) To support a learning environment that continuously motivates all to excel.

II) To demonstrate institutional accountability for student's learning, ethical conduct and adherence to mandates, policies and procedures.

III) To dedicate ourselves to create unique ideas and innovative solutions and to deliver excellent service.

IV) We enable the students to take an active role in influencing institutional, local, national and global matters.

V) We empower the students to advocate for themselves, their community and right of others.

VI) We are committed to continuous improvement of our programs, services and professional development of our staff to pursuit institutional excellence.

#### Our Objectives:

1) Emphasis on all-round personality development of students and make them good and creative Indian citizens.

2) Creating sound higher learning environment.

3) To ensure a sense of commitment towards society and spirit of nationalism.

4) Empower rural youth for making life long different to their lives by holistic education.

5) Enable skill oriented scientific attitude and research culture in the higher education learning.

Vision and mission of college is reflected in the academic and other activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages and follows culture of decentralization and participative management by involving all faculties and staff members in number of administrative roles. College Development Committee (CDC) is the decision making apex body at the college level. The participative management is achieved by decentralization from CDC Chairman through Principal, Vice Principal, Heads of the Departments, Teaching faculties, Administrative Staff and IQAC.

**Case Study: Practice of decentralization and participative management in Examination Committee**

The effective leadership is visible almost in all committees and departments of the college. Here we are giving the case study of examination committee. At the outset of the academic year the Principal of the college forms various committees to run the academic, co-curricular and extra-curricular activities smoothly. As far as the examination committee is concern the committee is formed.

Principal conducts the meeting before commencement of examination.

1. Drafting the notice of the examination and schedule of exam
2. Notice to the faculty for setting the question papers in google forms
3. Formation of Help Desk and supervision chart and issuing orders of supervision to the faculties.
4. Preparation of result, proof reading, uploading the same on Management Information System and declaring the result on College Website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan from 2017-18 to 2022-23

1. To introduce Under Graduate and Post Graduate courses.
2. To apply for Rastriya Ucchatar Siksha Abhiyaan grants.
3. To introduce skill based and value added courses such as Spoken English, Tourism Management, etc.
4. To strengthen research facilities and motivate the faculty members to undertake minor and major research projects.
5. To register the alumni association
6. To apply for DST and DBT Star College schemes for financial support.
7. To establish functional MoUs, collaboration, linkages with different industries and institutes for academic exchange purpose.
8. To set up a language laboratory.
9. To organize National/ International seminars and conferences on research and quality related themes.
10. To take initiative for the development of a eco-friendly and green campus.
11. To establish the well structured feedback system.
12. To improve infrastructure facilities like extension of classrooms, laboratories and instrumentation facility.
13. To conduct extension activities with the help local community and other stakeholders through NSS, Cultural, WDC and DLLE.
14. To strengthening Competitive exam centre and placement cell and organize campus interviews.
15. To introduce Sport Academy for bonafide students as well as outsiders.
16. New courses introduced for UG and PG.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is permanently affiliated to University of Mumbai and is governed by New Education Society Lanja. The College has three - tier systems for its governance. As far as the Sanstha level the college is governed by the Governing Body which includes Chairman, Vice Chairman, Secretary, Co- Secretary and Directors. At College level, the Principal is at the apex of the internal administration and is assisted by Vice Principal, HoDs, Office Staff and IQAC. The apex body of the college is College Development Cell (CDC).

1. Policies:
2. Administrative Setup
3. Appointment and Service rules
4. Procedure

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College offers number of welfare schemes to all the teaching and non teaching staff to ensure and enhance their work culture and efficiency as follows-

1. Monthly installment of the provident fund is contributed to PF facility on behalf of the teaching and non-teaching staff.
2. Tie up with the banks for loan EMI deduction from salary
3. Library facility for researchers
4. Duty leave
- 5 Medical leave
6. Maternity leave
7. Well-equipped computer laboratory with internet connectivity for research work of faculty members
8. Medical reimbursement facility
9. Insurance premium is deducted from the salary by the college
10. Birthday celebration of teaching and non-teaching staff
11. Felicitation of staff for their achievements in academics or non-academics
12. Organisation of musical program and stress management sessions



13. Management of the Institution, Faculties, Alumni and non-teaching staff's get-together programme on College Foundation Day

14. Financial assistance given to the peons for uniform with washing allowance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has Academic Performance Indicator (API) for the teaching staff following the guidelines of UGC Regulation, 2018. All the faculties are issued academic diary at the outset of every academic year for evaluating their academic performance. These

diaries are collected by the Principal at the end of the academic year for assessment purpose and accordingly suggestions and recommendations are given as per the requirement. For the purpose of Career Advancement Scheme we have a Scrutiny committee comprising of IQAC coordinator and members to scrutinize the API score of the eligible faculties for promotion.

During the academic year 2020-21 due to the Pandemic situation the Principal has collected monthly reports of online teaching and participation in seminars, conferences, workshops, FDP, Orientation Programs, Refresher course and Short Term Courses. Online reports are also collected regarding research publications, co-curricular and extra-curricular activities of various departments and committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external financial audits regularly. The college has a two tier financial audit system.

- **Internal Audit:** Internal audit is conducted yearly by the Governing Body of New Education Society Lanja.
- **External Audit:** External Audit is carried out by the V. S. Pandit and Company, Chartered Accountants, Ratnagiri.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Arts, Commerce and Science College, Lanja is permanently affiliated to University of Mumbai, Mumbai and following rules and regulations laid down by the Government of Maharashtra and University Grant Commission. The college received the funds from RUSA for infrastructure facilities, laboratory equipments and other ICT tools during the academic year 2020-21.

The financial sources of the College are:

- Salary grant is received from Government of Maharashtra
- Grants received from RUSA
- Grants received from University of Mumbai, Mumbai for implementing NSS activities.
- Backward class scholarship grants received from Government of Maharashtra.
- Admission, tuition and other fees are collected by the college from the students and other grants such as Bank interest, Breakages, fines, etc.

Optimum Utilisation of financial resources:

Following method is adopted by the college for the optimal utilization of resources:

- The college invites requirements from all the departments and accordingly prepares the budgetary plan.
- The purchase committee of the college works on the details of the budgetary plan.
- Purchase committee sanctions the budget by considering financial resources and needs of the departments and

presents it to the CDC Committee of the college for approval.

- The utilization of the sanctioned budget is monitored by CDC and IQAC of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has established the Internal Quality Assurance Cell IQAC on 10.12.2005 for pursuing the quality enhancement, quality up-gradation, assessment and accreditation. After the establishment of IQAC it has become instrumental for suggesting a number of quality improvement measures to the college. IQAC initiatives for institutionalizing best practices are given in the following way:

1. Establishment of ICT facilitated classrooms.
2. Setting of new Language Lab.
3. Extension of college building with conference hall
4. IQAC plays a vital role in inculcating research culture in the college.
5. The College teachers have published \_\_\_\_\_ research papers in the National and International Journals and UGC care listed journals. \_\_\_\_\_ papers presented and published in Seminars, Conferences and symposiums.
6. The College has organized \_\_\_\_\_ National/ International Seminars, Conferences and Workshops.
7. The college has established functional \_\_\_\_\_ MoUs for academic purposes with other colleges.
8. IQAC has organized training program for faculties of the topic "Preparation for NAAC"

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities	
.	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b>	<b>A. All of the above</b>
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is a part of each activity or programme in the institute.

Facilities for women on the campus:

- Strict implementation of anti-ragging.
- CCTV surveillance.
- Provision of complaint box.
- Separate changing room is provided for girls of sports department.
- Provision of separate space in library for girl students.
- "Women Development Cell" to solve problems of girl students, to conduct awareness programmes in the institution and for the society.

#### 1. Counseling

- Grievance Redressal Cell for students and teachers.
- Mentor-mentee programme to solve difficulties of both male and female students.
- Counseling and Placement Cell for career counseling and guidance to students.
- Women development cell to discuss and solve various issues of female students.

#### 1. Common Rooms

The institution has provided separate common rooms for women and men.

#### 2. Other Measures

- Awareness programmes in society.
- Enrollment of 50.38% women students in the institution.
- Values of gender equity are given through curricular and co-curricular activities.
- Celebration of international women's day by organizing guiding sessions and awareness programmes for girl students.

#### 3. Outreach Programmes:

- Awareness Programmes for girl students of neighbouring

**schools.**

- **Poem writing competition, essay writing competition etc for all participant from the society on the topics of gender equality.**

File Description	Documents
Annual gender sensitization action plan	<a href="https://acslanja.com/wp-content/uploads/2022/09/7.1.1-Annual-Gender-Sensitization-Action-Plan.pdf">https://acslanja.com/wp-content/uploads/2022/09/7.1.1-Annual-Gender-Sensitization-Action-Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://acslanja.com/wp-content/uploads/2022/09/7.1.1-Specific-Facilities-Provided-for-Women.pdf">https://acslanja.com/wp-content/uploads/2022/09/7.1.1-Specific-Facilities-Provided-for-Women.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The institution has taken following initiatives to manage all types of waste:**

1. **Solid waste management:** The garbage is collected on daily basis by the peons of the institution. Decomposable waste separate out and utilize for vermicompost and non-decomposable waste handover to garbage car of Municipal Corporation.
2. **Liquid waste management:** Proper drainage facility is available for liquid waste from toilet. The liquid waste of canteen is sent out to proper pit behind the canteen.



3. **E-waste Management:** E-wastage is collected from all departments on regular basis and sold out to external agency for recycling.
4. **Waste recycling system:** Bundles of scrape papers are sold out to the external agency for recycling.
5. **Hazardous chemicals and radioactive waste management:** Radio active elements are not used in the institution. For managing chemical waste, small scale system is developed behind the chemistry department.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
--	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>B. Any 3 of the above</b>
---	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The various activities conducted by the institution and initiatives taken by various departments and committees of the institution creates an inclusive environment for every stake holder of the institution.

The institution has cultural department, which celebrates various birth and death anniversaries of great personalities by organizing various activities, competitions for students and faculties. It creates positive interaction among people of all different races and cultural background.

N.S.S. department of the institution conducts various social awareness programmes, camps, group activities throughout the year. Such activities develop unity among students irrespective of their sex, caste and socioeconomic background.

Group performances in cultural programmes and group activities of. Departments like N.S.S. creates friendliness among all students irrespective of their background.

All departments celebrate various national and international days like cancer day, science day, mangrove day etc by taking involvement of students of different background.

The grievance redressal cell of the institution deals with grievances without considering anyone's racial or cultural background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution gives equal importance to values, rights, duties and responsibilities of citizen along with strong academic foundation of the students. The ultimate aim of the institution is to develop good citizen of india.

The institute celebrates Independence Day, Republic Day of India, birth and death anniversaries of freedom fighters and constitution day by organizing events and competitions like patriotism songs competitions, wall paper competitions, lectures on the life stories of freedom fighter etc.

For creating awareness among girl students and women faculties, the institute organizes lectures on the topic of rights of women and provisions in Indian law.

All committees and departments of the institution works on the principal of equality and democracy. Students' council also forms by conducting election and by following rules of democracy.

The N.S.S. department conducts Blood donation camps every year. In the pandemic period N.S.S. department and volunteers played crucial role in Lanja Tahsil. The N.S.S. department distributed grocery to needy persons of Lanja tahsil. N.S.S. department manufactured mask and distributed in the neighbouring villages.

The Volunteers helped people in downloading Arogya Setu application and participated in road safety programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://acslanja.com/wp-content/uploads/2022/09/7.1.9-List-of-Sensitization-Programmes.pdf">https://acslanja.com/wp-content/uploads/2022/09/7.1.9-List-of-Sensitization-Programmes.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The institution celebrates various national and international commemorative days by organizing competitions for students, speeches of good speakers for faculties and students etc. The institution gives values through such activities and which results in getting value-based education to students.**

**The institution celebrates Independence Day, Republic Day, Maharashtra Day, World Cancer Day, International Yoga Day etc and birth and death anniversaries of national and international**

personalities.

Each year the institution organizes various activities and motivates students to participate in it. Due of Covid- 19 pandemic, most of activities could not conduct physically but the institution continued its practice by conducting activities through online mode.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Title:** Green Practice and Environmental Care

**Objectives:** To make eco-friendly campus and to give same values to all stake holders and society.

**Practice:**

The institution has taken initiatives to manage E-waste, solid, liquid and chemical waste and give same values to students.

**Activities:**

1. Construction of 2 Vanrai Bandhara at Agarwadi, Lanja.
2. Lecture on Water and Air pollution.
3. Lecture on 12 principles of Environmental studies.
4. Organised International Conference - Environment Interface 2020.

**Evidence of Success:**

1. The institute is recognized as District Green Champion.

## 2. Dr. Kalpit Mhatre - District Sustainability Mentor.

### Best Practice 2

**Title:** Women Empowerment

**Objectives:**

- Women empowerment.
- To provide platform to girl students.
- To maintain and strengthen the status of women.

**Practice:**

The institution has Women Development cell for women empowerment and their overall development.

**Activities:**

- Celebration of International Women's Day.
- Poster exhibition and guidance session.
- Orientation programme for girl students of school.
- Webinar on "Women and Law in day-to-day life".

**Evidence of Success:**

- Ms. Rohinee Rambade was selected and participated in district level SRD selection camp.
- Ms. Muskan Shaikh participated in state level five days Prerana Camp.
- 50.38 % girl students population.

File Description	Documents
Best practices in the Institutional website	<a href="https://acslanja.com/wp-content/uploads/2022/09/7.2-Best-Practices.pdf">https://acslanja.com/wp-content/uploads/2022/09/7.2-Best-Practices.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### Institutional Distinctiveness: Social, Physical, Financial and Moral Contribution of the Institution to Society in the Pandemic period

The academic year 2020-21 was under the influence of Covid-19 pandemic and its subsequent consequences. The entire world was badly suffering from it. In this period society had a great need of social, physical, financial and moral support and the institution gave its best at its all levels.

N.S.S. unit of the institution provided free grocery, free masks in neighbourig villages and organized 2 blood donation camps. N.S.S. volunteers worked for road safety, construction of bunds and awareness campaign of covid.

The institution organized various college and state level competitions and those were open for all society and were useful for engaging peoples mind in the pandemic period.

Faculties of the institution adopted the online teaching methods and conduct online lectures on google meet/ zoom and shared recorded lectures through google drive and youtube. The lecture shared on youtube were open to all learns of the world and really faculties received words of appreciation from all over the world.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

Nil