

THE ANNUAL QUALITY ASSURANCE REPORT

Internal Quality Assurance Cell

2017-18



NEW EDUCATION SOCIETY'S

ARTS, COMMERCE AND SCIENCE COLLEGE, LANJA

Tal - Lanja, Dist - Ratnagiri 416 701.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

New Education Society's
ARTS, COMMERCE & SCIENCE COLLEGE,LANJA.

1.2 Address Line 1

Zapade -Kante Road,

Address Line 2

At Post and Tal.-Lanja
Dist.: Ratnagiri.

City/Town

Lanja

State

Maharashtra

Pin Code

416 701

Institution e-mail address

lanjacollege@gmail.com

Contact Nos.

02351-230558

Name of the Head of the Institution:

Dr. Arvind Samb Kulkarni

Tel. No. with STD Code:

02351-230558

Mobile:

9823338708

Name of the IQAC Co-ordinator:

Dr. Kashinath Ramchandra Chavan

Mobile:

8305711711/9423804894

IQAC e-mail address:

krchavan9@gmail.com

1.3 NAAC Track ID

MHCOGN10623

1.4 NAAC Executive Committee No. & Date:

EC/52/RAR/33

1.5 Website address:

www.acslanja.com

Web-link of the AQAR:

www.acslanja.com/pdf/AQAR_2016-17.PDF

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.50 %	2004	8.01.2004 to 7.01.2009
2	2 nd Cycle	B	2.50 CGPA	2010	28.03.2010 to 27/03/2015
3	3 rd Cycle	A	3.02 CGPA	2016	05/11/2016 to 04/11/2021

1.7 Date of Establishment of IQAC : DD/MM/YYYY

10/12/2005

1.8 AQAR for the year

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

Year	Date of Submission	Link
AQAR 2016-17	--	www.acslanja.com/pdf/AQAR_2016-17.PDF

1.10 Institutional Status -

University

- State

Central

Deemed

Private

Affiliated College - Yes No

Constituent College - Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution - Co-education Men Women

- Urban Rural Tribal

Financial Status - Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

University of Mumbai, Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No UGC-CPE No

DST Star Scheme No UGC-CE No

UGC-Special Assistance Programme No DST-FIST No

UGC-Innovative PG programmes No Any other (Specify) No

UGC-COP Programmes No

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="12"/> Faculty <input type="text" value="08"/>
	Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="02"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text" value="-"/> No <input checked="" type="checkbox"/>
	If yes, mention the amount <input type="text" value="--"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="--"/> International <input type="text" value="--"/> National <input type="text" value="--"/> State <input type="text" value="--"/> Institution Level <input type="text" value="04"/>
(ii) Themes	<div style="border: 1px solid black; padding: 5px;"><ol style="list-style-type: none">1. Revised Reaccreditation Process- For Faculty2. Office Management - For Non-Teaching Staff3. Motivational Speech- For Students4. Practice of Yoga in teaching learning – For Faculty</div>
2.14 Significant Activities and contributions made by IQAC	

- ❖ Organisation of Workshop for Faculty on New Guidelines of NAAC on Revised Reaccreditation Process.

- ❖ Motivational Lecture for Students
- ❖ Workshop on "Office Management" for Non-Teaching Staff.
- ❖ Workshop on "Application of Mediation in the Teaching Learning" for faculty.
- ❖ Preparation of AQAR.
- ❖ Suggestions in the meeting for frequently absent students.
- ❖ Implementation of Code of Professional Ethics.
- ❖ Conducted Students Feedback.
- ❖ Suggestions for Conducting various social and environmental activities to the committees .
- ❖ Suggestion and initiative for new Infrastructure and improvement in the existing one.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year -

Proposed Activities	Achievements
1. To introduce new and innovative teaching methods.	Introduced following Methods by some departments : 1.Online Class & Quiz 2.Students Presentation 3.Outside Classroom Teaching
2. To strengthen the library facilities.	Extended area of Library for reading room.
3. To strengthen the Placement cell.	It was decided to accelerate the activities of the Counselling and placement cell for imparting basics skills to the students so as to improve their capacities to grab the employment opportunities . This Cell has undertaken following activities during the year- 1.One day workshop on "CV Writing " (Date of the activity) – 5 th Feb.2018 No. of Participants – 24. 2. One day workshop on" Group Discussion " (Date of the activity) – 6 th Feb.2018 No. of Participants – 21. 3. Mock Interview (Date of the activity) – 8 th Feb.2018 No. of Participants – 21. 4.Mphasis Campus Drive (Date of the activity) – 9 th Feb.2018 No. of Participants – 23. 5.Campus Drive (Date of the activity) – 2 nd May 2018 No. of Participants – 06. 6.Awareness Programme " Openings in TCS for Science Graduates " (Date of the activity) – 12 th May

	2018 No. of Participants – 41. No. of students selected - 02
4. To undertake faculty training programme for teaching and non-teaching staff.	Organized following Programmes for the faculty- 1.Revised Reaccreditation Process- For Faculty 2.Office Management - For Non-Teaching Staff 3.Practice of Yoga in teaching learning - For Faculty
5. To motivate faculty for research and publications.	Faculty members are motivated and encouraged to undertake research projects. TA,DA are provided to participants for participation in the seminars and conferences . Faculty members are felicitated in the annual social gathering for their publications.
6. Ecological balance and health awareness programme .	NSS Department of the college has undertaken following activities in support of Ecological balance and health awareness programme . <ul style="list-style-type: none"> ❖ Tree Plantations at various places in the vicinity of college. ❖ Environmental awareness activities through street play at 6 Tehsils including 30 places of Ratnagiri District - Lanja ,Rajapur ,Sangameshwar,Guhagar, Chiplun and Ratnagiri . ❖ In collaboration with Society for Environment and Biodiversity Conservation (SEBC - NGO) and Social Forestry Department 1300 plants were planted at Bhambed , Lanja . ❖ 9 Vanarai Bandhara or Bunds are constructed across a stream of small river in the vicinity of Lanja Tehsil using 1550 gunny bags refilled with locally available sands . ❖ Under Swaccha Bharat Abhiyan (Clean India Mission) Rallies were organised in cooperation with Nagarpanchayat, Lanja. ❖ Street Play on ' Say No Plastic' was organised at 6 different places of Lanja Nagarpanchayat. ❖ Around 1100 paper bags were made by the NSS volunteers and distributed to medical stores in the market . ❖ NSS Unit of the institution organised 7 days residential camp from 28th Dec to 3rd Jan 2018 at Vhel Tal-Lanja. Ecology Sustenance activities like construction of Bunds (5) , Soak Pit (22) and awareness programmes were conducted in the adopted village . ❖ AIDS awareness Campaign , Rallies , Slideshows , Street plays were held in collaboration with Public Heath Centre, Lanja. ❖ During this year the college NSS unit has adopted two schools namely Saraswati Vidhyalay Khawadi and Javade Highschool,

	<p>Javade Tehsil Lanja. Under the concept of Eco Club ,the Environmental activities such as plantation of 100 regional tree plants , Biodiversity workshops with the help of Himalya Drugs , Haemoglobin check-up camp , Awareness campaign on plastic free village and tree plantation etc.</p>
<p>7. To undertake gender related activities.</p>	<p>Gender related activities have been conducted : Street plays , training and demo sessions for women safety , poster exhibitions on gender issues, guest lectures on legal provisions and other gender related topics, campaigns, rallies and celebrations of significant days.</p> <p>On the occasion of International Women's Day following activities have been conducted in the college by Women Development Cell on 8th March 2018.</p> <ul style="list-style-type: none"> ❖ Guidance Session on women empowerment. ❖ Interviews of girl students for their achievements. ❖ Fashion show representing various female legends. ❖ Felicitation of girl students for their achievements in sports, cultural, academic, NSS, Elocution competitions . ❖ Celebration of Savitribai Phule Birth Anniversary on 3rd January 2018. <p>Poster Presentation on gender issues was held 149 girl students participated in this activity.</p>
<p>8. To enhance value added education .</p>	<p>One month training course on bamboo craft and article making was organised . Workshop on Writing Skills in English , Event Management , Employability Skill development , CV writing , Group Discussion. Mock Interview, Guidance and Practical sessions on Ornamental Fish Farming and Bee-Keeping and Honey processing through career oriented courses are the regular activities conducted in the institution to enhance value added education.</p> <p>Workshop on Skill based employability and GST (Good and Service Tax) was organised by Commerce Association .</p> <p>Department of Lifelong Learning and Extension has organised following activities :</p> <ol style="list-style-type: none"> 1. A talk on Rational Personality development programme was organised in association with 'Andhashradha Nirmulan Samiti, Maharashtra'. 2. Leadership training programme was organised by the NSS Department Mumbai University. 3. Workshop on Writing Skills in English by the Department of Mathematics.

	4. Solid-Waste Management Demo and guidance session was organised in the schools.
9. To Sign MOU with other institutions.	Institution has signed an MOU with Institute of Company Secretary Of India during this year.
10. To conduct voluntary academic audit.	Conducted

2.16 Whether the AQAR was placed in statutory body Yes No
Management Syndicate No Any other body No

Provide the details of the action taken

For the Preparation of AQAR IQAC discussed reports with Principal and Faculty . Perspective Plan is prepared by considering the reports of each departments . The issues discussed in the IQAC meeting is placed before the management for the final sanction through the College Development Committee .

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG	Arts	--	--	--
	Aided – 04 (Eng, Hindi, Marathi, Eco-Pol.)			
	Commerce			
	Aided – 02 (Accountancy & Management)			
	Unaided- 03 (Accountancy , Management & Banking)		03	
	Science			
	Aided – 04 (Chemistry, Botany, Zoology & Maths,)			
	Unaided- 01 (Computer Science)		01	
PG	Unaided – 02 (M.A –Hindi & M.Com – Accountancy)	--	02	--
Total	16	--	06	--

Interdisciplinary	--	--	--	02 (Ornamental Fish Farming & Honey Bee keeping with UGC Funding)
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	--

Annual	--
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1.3 Feedback from stakeholders* Alumni Parents Employers

Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

With recommendations of the Board of Studies Syllabus is revised after 3 years .

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	25	22	03	--	--

2.2 No. of permanent faculty with Ph.D. 12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	02	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty -- -- 17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University level
Attended Seminars	02	09	01	16
Presented papers	05	13	--	--
Resource Persons	--	--	01	03

2.6 Innovative processes adopted by the institution in Teaching and Learning

- Teachers' diary
- ICT based teaching
- Academic calendar
- Book Exhibitions
- Film/Play Show
- Online Class (Google Classroom)
- Readers forum (Wachan Katta)
- Mentoring
- Special coaching to advanced and slow learners
- Competitions-Best Reader, Student of the year.
- Staff Academy
- Inter class research competition
- Guidance sessions and expert lectures on competitive examinations under Competitive Examination Centre

2.7 Total No. of actual teaching days

during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book examination ,Barcoding , Revaluation, Photocopy , Preliminary Examination and Practice Test are conducted .

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study

02

 Faculty/Curriculum Development workshop

16

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise

Distribution of pass percentage

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	160	02	43	54	42	88.12
B.A.	53	01	25	17	07	94.33
B.Sc.	82	12	41	12	02	81.70

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching learning Evaluation : The IQAC contributes in the monitoring and evaluation of teaching learning process in the following areas -

- Prepare academic planning .
- Teachers Dairy .
- Analysis of result .
- Students Feedback on Teaching , Administration and Feedback from the parents in the parents teachers meeting.
- Conduct Pre- Exam Tests , Open book Exams.
- Strengthen Competitive Examination preparations.
- Appreciation of Students.
- Mentoring .
- Activities related to Teaching and Non - Teaching Staff.
- Encourage Faculty to undertake Research , attend conference , Seminar and Research paper presentation.
- Publication of ' Nakshtra ' miscellany .

2.13 Initiatives undertaken towards faculty development -

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	08
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil

Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	04

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	00	-	00
Technical Staff	05	00	-	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in sensitizing/promoting research climate in the institute:

IQAC suggest Avishkar Research Committee , Various department and committees of the institution to conduct research related activities and motivate students to participate in the research competition organised by the university . Departments are also suggested to undertake training and guidance sessions to the students so as to increase the participation of students in the research competitions and to improve their research abilities.

Research Guide : Following faculty has been recognised as Ph.D.Guide

1. Dr. Balaji Waghmare
2. Dr.Sunil Chavan
3. Dr. Suvarna Deuskar

Following faculty has been pursuing Ph.D.

- 1.Mr. D.M. Kshirsagar
- 2.Mr. S.D.Salve
- 3.Mr. R.N.Kamble
- 4.Mr. R.S.Khatu
- 5.Mr.R.R.Surve

Books Published :

1.Dr. Balaji Waghmare (Marathi Dept.)

1."Sahittyache Antarang"

2."1910 Nanrache Sahitya Swarup va Samiksha"

2. Dr.Kashinath Chavan (Economics Dept.)

1." Use of Natural Resources for the Development of konkan coast of Maharashtra "

3.Dr.Vikrant Berde (Zoology Dept) Attended and presented a research paper in Annual Congress held at Netherland.

4.Faculty has published 8 Papers in International Journals , 2 national Journals and 10 research paper in the conference proceedings .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	08	02	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	09	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
		--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (<i>other than compulsory by the University</i>)	--	--	--	--
Any other(Specify)	--	--	--	--
Total			--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the

Institution

Level	International	National	State	University	College
Number	---	---	---	---	08
Sponsoring agencies	--	--	--	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Rs:

From funding agency UGC From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year:

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="02"/>	State level	<input type="text" value="05"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="01"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="01"/>	College forum	<input type="text" value="19"/>
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="15"/>
		Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities Conducted during the academic year -

✓ **National Service Scheme**

- Street plays at 30 different places in the Ratnagiri district under the theme **4 crore tree plantation** campaigning of Government of Maharashtra .
- Awareness rally and street play in the 6 different places of Nagarpanchayat lanja on the theme 'Say No Plastic'.
- Tree plantation at Bhambed village(1350 plants), Khawadi village (100 plants) and Jawade village (100 plants)
- Ground levelling construction of bunds, soakpits at two highschoools in the vicinity area.
- Health checkup camp in collaboration with Doctors Association Lanja (109 bottles collection)
- Leadership training camp at Bhambed from 6th to 10th August 2017 with the participation of 69 students from 30 colleges in the Ratnagiri district.
- Construction of Bunds – 06 at Whel Village, 02 at Jawade village and 01 at Jangaldev.
- Soak pits – 40 Soak pits at Whel Village.
- Cleanliness – Public places of Lanja , Tahasil Panchayat Samiti and Rural hospital.

✓ **Department of Life Long Learning & Extension (DLLE)**

- Campaign initiated for " Tobacco Free School"
- Survey Conducted on " Tobacco Free School"

- Street play on "Female foeticide .
- Street play on " Social Media"
- Lecture organised on "Waste Management "
- Street play on " Rising Crime against women"
- Rally on "Swachya Bharat"
- Lectures by students on "Women empowerment at nearby schools"
- Display Slogan on " Save Food "
- Competition - Violence against women.
- Conducted survey on Women status.

Number of lectures delivered by the faculty on social issues during the year.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.5	--	--	7.5 acres
Class rooms	11	04 (Under construction)	N.E.S., Lanja	15
Laboratories	05	--	N.E.S., Lanja	05
Seminar Halls	01	--	N.E.S., Lanja	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	By College /UGC Fund	309531.00
Others (Sport Material)	--	--	--	--

4.2 Computerization of administration and library

Library and administration of the office are computerized.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5092	618939.00	928	121028.00	6020	739967.00
Reference Books	8024	2862984.00	451	172433.00	8475	3035417.00
e-Books subscription	138521	5725.00	138521	5725.00	N-List	
e-Journals subscription	6328		6328			
Journals	42	32368.00	34	35920.00	34	35920.00
Digital Database	--	--	--	--	--	--
CD & Video	75	--	--	--	75	--
Others (specify)	News Papers		11	18080	11	18080

4.4 Technology up gradation (overall)

	Total Computers
Existing	38
Added	--
Total	38

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.) Workshop on ICT conducted for the faculty and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	25000.00
ii) Campus Infrastructure and facilities	107983.00
iii) Equipment	75375.00
iv) Others	--
Total :	208358.00

Criterion – V

5 Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC in communication with the principal and in its meeting recommends various measures. At the time admission students are provided with information brochures mentioning about various schemes for scholarship, free ship, endowment prizes of university, supported by Government, NGOs, etc. Students are communicated through college miscellany & non periodical, website etc. to enhance awareness about support services. In addition notices are issued in classrooms and displayed on notice board. Digital banners of special programmes are also displayed. Hon principal briefs about the support services provided by the college in addressing the students.

5.2 Efforts made by the institution for tracking the progression

The present system of continuous evaluation of students, class tests, internal examinations, regular attendance are continuously monitored which helps in tracking the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
937	40	--	--

(b) No. of students outside the state

01

(c) No. of international students

Nil

Men

No	%
459	46.98%

Women

No	%
518	53.02%

Last Year (2016-17)								
General	SC	ST	OBC	Physically Challenged	NT	SBC	Minority	Total
275	102	03	603	0	52	10	47	1092

Last Year (2017-18)								
General	SC	ST	OBC	Physically Challenged	NT	SBC	Minority	Total
241	95	05	533	0	46	02	55	977

Demand ratio - 1.1 : 1

Dropout %- 7.78%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College has established Competitive Examination Guidance Centre. Guidance sessions, coaching classes, guest lectures are organised frequently for college students.

Centre conducts mock examination with competitive examination pattern for college students.

No. of students beneficiaries 12

5.5 No. of students qualified in these examinations

NET Nil SET/SLET Nil GATE Nil CAT Nil
IAS/IPS etc Nil State PSC Nil UPSC Nil Others 04

5.6 Details of student counselling and career guidance

The college has a career guidance & counselling cell. Counselling cell has conducted guidance session of Personal Interviews, Group Discussion for college students. It has conducted a guidance Sessions on career opportunities. Campus interviews of Omega Fisheries and Oil Pvt. Ltd., Ratnagiri. Off campus interviews was conducted by Emphasis Pvt. Ltd., Pune. (TCS)Tata Consultancy Services, Mumbai

During this academic year, more than 150 students are benefited by these guidance sessions.

No. of students benefitted 150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	08	01	01

5.8 Details of gender sensitization programmes

- ✓ Workshop on women self defence has been conducted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Students participated in sports and games:		No. of medals
➤ National Level:	01	01
➤ State	02	02
➤ University level	32	06

Students participated in cultural events:		No. of medals
➤ National Level:	Nil	Nil
➤ State	Nil	02
➤ University level	05	02
➤ Zonal (Ratnagiri)	11	05

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	507	3012230.00
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives Fairs

Fairs: State/ University level National level International level

Exhibition: State/ University level National lev International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6 Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION :

"If the dreams are to be realized, we must keep awake in the wake of global perspective."

MISSION :

To Motivate the youth of remote and backward area by developing their talents and preparing them for employment and self-employment by means of higher education and striving for development of Konkan and ultimately the nation.

6.2 Does the Institution has a management Information System

Ans.: Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Participation in Workshops by Faculty Members for Revised syllabus.
- Following Career Orientation Courses started earlier are continued
 - 1) Beekeeping and honey processing
 - 2) Ornamental Fish Farming
- Certificate courses are conducted by various department .
- Initiation of Study Centre for Company Secretary Course.

6.3.2 Teaching and Learning

Following strategies have been used for Teaching and Learning:

- ICT based teaching.
- Student presentation .
- Academic Diary .
- Field Visits .
- Bridge Course.
- Workshops for students and teacher.

6.3.3 Examination and Evaluation

- Prelim exams , open book examination and Weekly tests have been conducted .
- There is a Continuous Evaluation System as per University norms.
- Participation in Workshops by Faculty Members for new examination pattern.

6.3.4 Research and Development

- Guidance sessions are conducted for students by Avishkar Research Academy.
- Paid leaves are sanctioned to faculty member to attend Seminar, Conferences and workshops etc.
- Almost all faculty have duly completed Refresher and Orientation Courses.
- Faculty members were motivated to undertake Minor – Major Research projects, to pursue Ph. D., to publish their Research work, to participate in Conference and Seminars.
- Institution has participated Avishkar Research Competition organised by the University .

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Online Journals and Books through N-list, Collection of academic related CDs.
- More focus to increase the number of books in Library.
- Training sessions for faculty and non-teaching staff.

6.3.6 Human Resource Management

- To access all information and smooth functioning of institution HRM system is implemented. Hon. Principal is assisted by Vice Principal and In-charge of all three faculty namely Arts, Commerce and Science.
- Performance appraisal is done every year . IQAC monitors and evaluate Academic Performance Indicator (API) and put before the Hon. Principal for further action.
- Feedback of Stakeholders are taken every year for improving performance level.
- Perspective plan is prepared every year by undertaking plans of all the departments and committees . This is discussed in the common meeting .
- Academic activities are also discussed in meetings of the students representative.

6.3.7 Faculty and Staff recruitment

- Roster system is followed . At present 90% of staff is recruited on permanent basis.

6.3.8 Industry Interaction / Collaboration

- Institution has signed MOU with Company Secretary of India .
- Institution has interaction with following bodies :
 - Indian Council of Agricultural Research , Goa .
 - National Institute of Oceanography ,Goa.
 - Gadre Marine Institute ,Ratngiri.
 - Omega Fishmeal Pvt.Ltd., Ratnagiri.
 - Tata Consultancy Services.
 - Finolex Academy , Ratnagiri.
 - Mahalaxmi Food Products, Lanja .
 - Shivswarajya Foundation , Lanja .

6.3.9 Admission of Students

- Admission of students are as per the norms of University of Mumbai and Government of Maharashtra.
- A Special effort is taken by the faculty to reduce the dropout rate after 12th which is observed immensely in located area of the institution. Faculty visits near by junior colleges . Guidance session are conducted. Students visit is organised in the college campus. Some lectures of Mathematics are conducted by faculty of Mathematics in these college before commencement of examination for improving their performance.

6.4 Welfare schemes for

Particulars	Scheme	Number
Teaching	1. P.F 2. Gratuity 3. Salary deduction for loan with request of the faculty. 4. Celebration of Birthdays .	04
Non teaching	1. P.F 2. Gratuity 3. Salary deduction for loan with request of the faculty. 4. Celebration of Birthdays .	04
Students	1. Yuva Raksha 2. Merits Scholarship 3. Student Welfare Fund	03
Total		11

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes .

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Yes .

6.8 Does the University/ Autonomous College declare results within 30 days?

Yes.

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

- Workshop on On Screen Marking (OSM) system is organised by University.
- Training of filling OMR is also organised .
- Appointments of Squad during the examination.
- Centralised valuation system is adopted .
- Verification and Photocopy facility is given.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

University suggests and supports for autonomy but our institution is not willing to go for autonomy considering the feasibility and current status .

6.11 Activities and support from the Alumni Association

1. Organisation of Blood donation campaign
2. Felicitation function was organised for successful students .
3. Charity Show for fund Raising was organised .
4. Alumni Sponsored Mr & Miss. College competition 2017-18.

6.12 Activities and support from the Parent - Teacher Association

Parent Teacher Meeting is conducted in each semester every year. Additional meeting are also conducted to get feedback from the parents.

6.13 Development programmes for support staff

- Best Peon Award
- Supports staff arranges Tours
- Computer skill training
- Workshop on office management
- Duty leave to attend workshops on Lab technician and Online Scholarship system.
- Organisation of Maha – DBT Scholarship workshops.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free zone awareness campaign.
- No vehicle day .
- Use Cycle campaign.
- Campus Cleanliness by NSS and DLLE students.
- Tree Plantation.
- Maintenance of Green Campus.
- E-waste Management .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Workshop and guidance on Street Plays and organisation of street plays and rallies.
- Coaching to NSS volunteers by Seniors (Alumni) to NSS volunteers for Republic day parade.
- Environmental protection and awareness activities of NSS.
- Best Reader competition by library promotes reading habits of the students.
- Workshop on writing skills , CV Writing , Group Discussion and Mock interviews .
- Hindi fortnight celebration by Hindi Sabha created awareness dissemination of Hindi as a spoken language in the near by schools and institutions.
- One Month training camp on "Bambu craft and article " on 17th Jan. to 16 Feb. 2018.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year Plan of action for the academic year (2016-17)

- **Innovative teaching methods** : Discuss in the meeting of IQAC and implemented through the academic departments . Follow-up was taken.
- **Environmental Awareness Programme** : Effective Environmental Awareness and Ecological Programme was discussed with the committees of NSS and DLLE for implementation of the programme in the form of tree plantation awareness through Street plays and Rallies .
- **library facilities** : Institution requested the management for adding a reading room in the IQAC and CDC meetings.
- **Placement cell** : Activities were planned and implemented accordingly during the academic year. .
- **Women empowerment and gender related activities** : Women development cell of the college has organized various gender related activities . Focus was given to impart awareness and skill related activities . Many of the activities were successfully organized during the academic year.
- **To enhance value added education** : Softs skills programmes were planed and various activities for promoting softs skills among the students have been conducted during this year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Women Empowerment
- Green Campus – Healthy Campus

7.4 Contribution to environmental awareness / protection :

NSS department has organised the environmental awareness activities in the adopted village as well as in the wide area of the district . Tree plantation were done in a massive scale which is reported earlier in this report. Street plays in the various public places is a unique feature of our NSS department .

The activities of the NSS Unit was appreciated by the University . This year our NSS Unit has been awarded as a "Best NSS Unit" by the University and Our NSS Programme Officer and district coordinator Dr. Rahul Marathe has been awarded as "Best NSS coordinator "by the University.

Department of lifelong learning and extension (DLLE) has organised lecture on "Waste Management ".A rally was organised on " Swaccha Bharat". A special emphasis is always given by the institution for enhancing green campus.

7.5 Whether environmental audit was conducted? Yes No

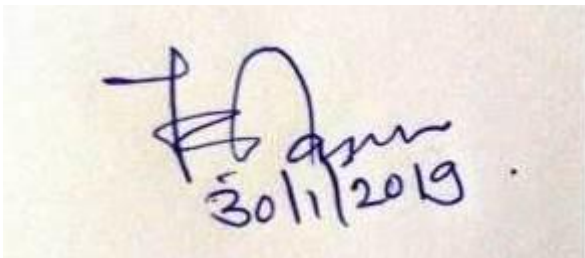
7.6 Any other relevant information the institution wishes to add. (For example SWOC Analysis)

Strengths	Weakness
<ul style="list-style-type: none"> • NAAC reaccredited with 'A' Grade in 3rd Cycle. • Best NSS Unit and Programme Officer award . • Encouraging Extension Activities • Value Based Education • Hardworking Student Community • Wide network and connectivity with Community and Stakeholders • Strong Alumni support • Beautiful and Eco friendly campus 	<ul style="list-style-type: none"> • Limited Programme Options • Limited PG Courses and Research Centre • Infrastructural Lacunas : Auditorium and Sports Complex .
Opportunities	Challenges
<ul style="list-style-type: none"> • Expanding more diversified inter disciplinary research culture • Patenting and revenue generation through consultancy • Collaboration with foreign institutes • More collaboration with industries 	<ul style="list-style-type: none"> • More State and National level achievements in Academic and other extra curricular activities. • To attract students from other state and abroad . • To match competitiveness in the existing scenario . • Introduction of self funding need based courses to make students more employable and to meet global competition.

8. Plans of institution for next year

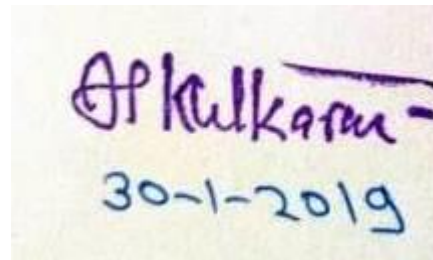
1. To start post graduate courses in the Science Stream.
2. To Established additional computer laboratory.
3. To construct additional laboratory for post graduate courses.
4. To introduce Management Information System by installing Software.
5. To introduce B.Com. (Accounts and Finance) Programme.
6. To Sign Code of Ethics for faculty.
7. To introduce modern teaching methods- Google Class rooms.
8. To introduce soft skill courses for students.
9. To introduce certificate course in Spoken English at pre-intermediate and upper-intermediate level for students as well as society members.
10. To apply for National Institutional Ranking Framework (NIRF).
11. To apply for any ranking as per the guidelines of central government.
12. To conduct voluntarily academic and administrative audit.
13. To have Memorandum of Understanding with NGO's.
14. To organize UDAAN festival in collaboration with the department of lifelong learning and extension, University of Mumbai, Mumbai.
15. To apply for Rashtriya Ucchatar Shiksha Abhiyan (RUSA).
16. To participate in University Grants Commission's SWAYAM programme.
17. To organize kho-kho tournaments for zone V.

Dr. Kashinath Chavan



Signature of the Coordinator, IQAC

Dr. Arvind Kulkarni



Signature of the Chairperson, IQAC

