

THE ANNUAL QUALITY ASSURANCE REPORT

Internal Quality Assurance Cell

2016-17



NEW EDUCATION SOCIETY'S

ARTS, COMMERCE AND SCIENCE COLLEGE, LANJA

Tal - Lanja, Dist - Ratnagiri 416 701.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

New Education Society's
ARTS, COMMERCE & SCIENCE COLLEGE,LANJA.

1.2 Address Line 1

Lanja Zapade Kante Road,

Address Line 2

At Post and Tal.-Lanja
Dist.: Ratnagiri.

City/Town

Lanja

State

Maharashtra

Pin Code

416 701

Institution e-mail address

lanjacollege@gmail.com

Contact Nos.

02351-230558 , 231085

Name of the Head of the Institution:

Dr. Sudhir Ramchandra Bhosale

Tel. No. with STD Code:

02351-230586

Mobile:

9422393563

Name of the IQAC Co-ordinator:

Dr. Kashinath Ramchandra Chavan

Mobile:

8305711711/9423804894

IQAC e-mail address:

krchavan9@gmail.com

1.3 NAAC Track ID

MHCOGN10623

1.4 NAAC Executive Committee No. & Date:

EC/52/RAR/33

1.5 Website address:

www.acslanja.com

Web-link of the AQAR:

www.acslanja.com/Documents/SSR.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.50 %	2004	8.01.2004 to 7.01.2009
2	2 nd Cycle	B	2.50 CGPA	2010	28.03.2010 to 27/03/2015
3	3 rd Cycle	A	3.02 CGPA	2016	05/11/2016 to 04/11/2021

1.7 Date of Establishment of IQAC : DD/MM/YYYY

10/12/2005

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

The Present AQAR (2016-17) is the latest one after the Assessment and Accreditation by NAAC. The Peer visit was held on 3rd to 5th October 2016 for the 3rd Cycle of Reaccreditation .

1.10 Institutional Status -

University - State Central Deemed Private

Affiliated College - Yes No

Constituent College - Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution - Co-education Men Women

- Urban Rural Tribal

Financial Status - Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu.)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

University of Mumbai, Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No

UGC-CPE No

DST Star Scheme No

UGC-CE No

UGC-Special Assistance Programme No

DST-FIST No

UGC-Innovative PG programmes No

Any other (Specify) No

UGC-COP Programmes No

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="01"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text" value="01"/> Alumni <input type="text" value="01"/> Others <input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes No
If yes, mention the amount	<input type="text" value="----"/> <input type="text" value="--"/> <input type="text" value="✓"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="--"/> International <input type="text" value="--"/> National <input type="text" value="--"/> State <input type="text" value="--"/> Institution Level <input type="text" value="01"/>
(ii) Themes	<input type="text" value="4<sup>th</sup> Cycle of Reaccreditation : Vision and Planning ."/>
2.14 Significant Activities and contributions made by IQAC	
* IQAC was involved in the activities of arrangements and preparations for the 3 rd Cycle of Accreditation held in the month of October in the year under report .	
* Organisation of Workshop for the Management faculty and Non-teaching Staff on 4 th Cycle of Reaccreditation : Vision and Planning .	

- * Suggested to Strengthen the Competitive Exam activities . Now it has been initiated by forming the Late Nana Vanjare Competitive Exam Academy .
- * Following suggestions made by IQAC have been fulfilled by the Management
 1. New Canteen Building .
 2. 3 Phase Power supply .
 3. Classrooms for Self funding B.Com Courses.
 4. Formation of RUSA Committee for seeking Grant from the concern Agencies .
 5. To Strengthen placement activities for students .

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year -

Proposed Activities	Action Taken
Infrastructure facilities	<ul style="list-style-type: none"> • New Canteen Building constructed and amenities have been provided. • 3 Phase Power supply system initiated for sufficient and classified power supply . • Classrooms constructed for Self funding B.Com Courses
Tourism related skill development activities.	<p>Workshop on Skill development training was organised for the students on Interpersonal Communication (oral & written), Tour Guiding and Cookery etc.</p> <p>Two Student volunteers from NSS Department participated in the on sight tourism workshop organised by Regal College , Chiplun. Both the students got practical training related to Hotel Industry , Agro Tourism and other related aspects of Tourism business.</p>
Nature trip training	<p>Department of Zoology , Botany and NSS Department has organised nature walk and training of nature trail . The expert guidance in this nature trail helps students to understand mother earth nature , conservation of environment and biodiversity . It also helps to understand how to survive in the nature.</p>
Competitive exam guidance	<p>Late Nana Vanjare Competitive Exam Academy was formed in place of earlier Competitive Exam committee . 15 students enrolled and constantly preparing for cracking the competitive examinations. This academy has been collaborated with Attraction Foundation , Lanja who have donated 175 books and organised</p>

	<p>motivational speech for the Academy . Mr. Prasad Borkar CEO, Nagar Panchayat, Lanja delivered Speech on 'Preparing for competitive Exam'.</p> <p>One day workshop on facing MPSC examination was also organised in collaboration with Swami Vivekanand Academy , Lanja .</p> <p>Lectures by in-house faculty was also organised on different disciplines .</p>
Fund raising committee.	The Fund raising committee has been formed for obtaining the grants from the RUSA and the Corporate under CSR Schemes.
Orientation Session for new Faculty	<p>Hon. Principal and Few senior faculty undertake Orientation session for Newly appointed Teachers .</p> <p>In this Session various matters such as Vision and Mission of the college , ethical code of conduct , participation in the extracurricular activities and the various requirements for their carrier advancement has been conveyed. They are also motivated to improve their qualification .</p>
Management Information System.	At the institutional level we have started MIS . It is in the initial stage . The full-fledged form requires software which is proposed to be installed in future .

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate No Any other body No

Provide the details of the action taken

For the Preparation of AQAR IQAC discussed reports with Principal and Faculty . Perspective Plan is prepared by considering the reports of each departments . The issues discussed in the IQAC meeting is placed before the management for the final sanction through the Local Management Committee .

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG	Arts	--	--	--
	Aided – 04 (Eng, Hindi, Marathi, Eco-Pol.)			
	Commerce			
	Aided – 02 (Accountancy & Management)			
	Unaided- 03 (Accountancy , Management & Banking)		03	
	Science			
	Aided – 04 (Chemistry, Botany, Zoology & Maths,)			
	Unaided- 01 (Computer Science)		01	
PG	Unaided – 02 (M.A –Hindi & M.Com – Accountancy)	--	02	--
Total	16	--	06	--

Interdisciplinary	--	--	--	02 (Ornamental Fish Farming & Honey Bee keeping with UGC Funding)
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16

Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni Parents Employers

Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

With recommendations of the Board of Studies Syllabus is revised after 3 years .
Most of the syllabus have been revised in the previous year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	26	22	04	--	--

2.2 No. of permanent faculty with Ph.D. 13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	02	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty -- 04 14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University level
Attended Seminars	02	12	03	10
Presented papers	05	07	03	--
Resource Persons	--	--	02	--

2.6 Innovative processes adopted by the institution in Teaching and Learning

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination and Evaluation system is implemented as per the rules laid down by University of Mumbai. Some of the departments have initiated the Open book examination, Preliminary Examination and Practice Test are conducted. Double Valuation system is also done as per the rule of the University.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 04 -- 09

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise

Distribution of pass percentage

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	189	01	41	62	30	03
B.A.	73	02	22	17	08	03
B.Sc.	68	16	26	10	01	01

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Teaching learning Evaluation : The IQAC contributes in the monitoring and evaluation of teaching learning process in the following areas -

- ❖ Prepare academic planning .
- ❖ Teachers Dairy .
- ❖ Analysis of result .
- ❖ Students Feedback on Teaching , Administration, Feedback from the parents in the parents teachers meeting.
- ❖ Conduct Pre- Exam Tests , Open book Exams.
- ❖ Strengthen Competitive Examination preparations.
- ❖ Appreciation of Students.
- ❖ Mentoring .
- ❖ Activities related to Teaching and Non - Teaching Staff.
- ❖ Encourage Faculty to undertake Research , attend conference , Seminar and Research paper presentation.
- ❖ Publication of ' Nakshtra ' miscellany .

2.13 Initiatives undertaken towards faculty development -

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	03
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	01
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	00	-	00
Technical Staff	05	00	-	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in sensitizing/promoting research climate in the institute:

- ❖ IQAC creates various strategies to enhance quality research & Suggestions' are given for the sustenance of quality research .
- ❖ Interclass Research competition is organised every year by the research committee .
- ❖ Activities such as presentation by the students on research issues , guidance sessions to the students , field visits by the department are undertaken.
- ❖ Suggestions to each department in faculty meeting to Promote an encourage students to participate in University level research competition.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	35000.00	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	02	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	03	--	01

3.5 Details on Impact factor of publications:

Range 2.29 -5.403 Average 3.761 h-index Nil Nos. in SCOPUS Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2016-17	Mumbai	35000.00	--

		University		
		--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	2016-17	Mumbai University	35000.00	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total			--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the

Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	--	--	--	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in Rs:

From funding agency UGC From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year:

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:
University level State level
National level International level

3.22 No. of students participated in NCC events:
University level State level
National level International level

3.23 No. of Awards won in NSS:
University level State level
National level International level

3.24 No. of Awards won in NCC:
University level State level
National level International level

3.25 No. of Extension activities organized
University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

✓ National Service Scheme

During this year the NSS Unit has been awarded best NSS Unit award from the university .
Dr.Rahul Marathe NSS Coordinator awarded as a Best NSS Programme Officer .

Following activities has been carried out by the NSS Unit :

- 1) Tree Plantation at Hardkhale Tal – Lanja (6000 Plants)
- 2) Awareness campaign for conservation of trees in the Tahasil places of Lanja, Rajapur , Sangameshwar , Vaibhavwadi and Ratnagiri .
- 3) Blood donation camps- 102 blood bag collection with the support from Narendra Math, Nanij.
- 4) Physical Sevice (Shramdan) - Shoshkhadde (Soak Pit) - 62 at Zhapade – Kante, Vhel villages
- 5) Construction of 13 Check dams at Kante Agarwadi.
- 6) Leadership Training Camp-LTP- District Level- 13/08/2017 to 17/08/2017 75 students .
- 7) Creative Paper Bags making
- 8) Free medical check-up camp at Kante in association with Doctors Associations Lanja .
- 9) International Yoga day – Organisation of 3 days Yoga camp (participation of 100 students)
- 10) HB testing camp at 18 /12/2016 (100 students).
- 11) Participation in the 'Swaccha Bharat Abhiyan'.
- 12) Students participation in the water tasting programme of Chemistry department.
- 13) Assistance to local Police department in controlling traffic during Ganesh festival
- 14) Street plays on environment conservation
- 15) AIDS awareness and Red Ribbon Club

Students Participations :

1. Mr. Vishal Kamble (Third Year B.A.) Student participated in National Integration camp at Zharkhand .
2. Miss. Pratiksha Pawar (Third Year B.A.) and Apurva Kamat (Second Year B.Sc.) Students participated in the 'Utkarsha Youth' festival .
3. Miss Supriya Shinde(Second Year B.Sc.) , Pratiksha Pawar participated in the University level Avhan Disaster Management Camp.
4. Twelve students participated in the Digital India Workshop.
5. Mr. Vishal Kamble and Amrish Thakurdesai (Third Year B.Com.) participated in the University level Camp at ICS College, Khed .

Awards :

1. N.S.S. Unit of the Institution awarded as a **Best N.S.S.Unit** by the University.
2. Dr. Rahul Marathe honoured **Best Programme Officer** by the University.

✓ Department of Life Long Learning & Extension (DLLE)

- Organisation of Udan Festival for Ratnagiri District on 17/12/2017.
- Awareness Campaign in college and nearby areas and Junior colleges through streetplay, Posters, lectures, presentation etc.on various social issues such as – Food Adulteration, Junk Food, Environment Pollution, Female Foeticide etc.
- 07 students have started their business as a part of APY activity.

✓ **Hindi Sabha (Activities of Department of Hindi) :**

- On behalf of Hindi Sabha 'Hindi Fortnight ' was organised from 14th Sept. to 16 Sept. 2017 . Following events were organised -
- Hindi Language Publicity and Awareness Rally.
- Poster Exhibition .
- Story writing, Poem writing , Essay writing and elocution competitions.
- Guidance Session

Criterion – IV**4. Infrastructure and Learning Resources****4.1 Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.5	--	--	7.5 acres
Class rooms	11	03	N.E.S., Lanja	14
Laboratories	05	--	N.E.S., Lanja	05
Seminar Halls	01	--	N.E.S., Lanja	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	By College and UGC Fund	271855
Others (Sport Material)	--	--	--	--

4.2 Computerization of administration and library

Library and administration of the office are fully computerized.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4656	554074.00	436	64868.00	5092	618939.00
Reference Books	7559	2726506.00	465	137758.00	8024	2862984.00
e-Books subscription	8500	5000.00	138521	5725.00	N-List	
e-Journals subscription	3500		6328			
Journals	40	32195	42	32368.00	40	32195.00
Digital Database	--	--	--	--	--	--
CD & Video	70	--	05	--	75	--
Others (specify)	News Papers		11	17937.00	--	--

4.4 Technology up gradation (overall)

	Total Computers
Existing	38
Added	--
Total	38

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.) Workshop on ICT conducted for the faculty and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	--
ii) Campus Infrastructure and facilities	107983
iii) Equipments	--
iv) Others	--
Total :	107983

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Awareness Programmes are conducted with the suggestion of IQAC by the committees of the institution. Women development Cell, Parent Teacher Committee, Welfare Committee, Grievance Redressal Committee, Nature Club and Student Council are active enough to enhance awareness about student support services.

The IQAC in communication with the principal and in its meeting recommends various measures. Students are communicated through college prospectus college miscellany & non periodical, website etc to enhance awareness about support services. In addition notices are issued in classrooms displays on notice board and digital banners of special programmes are also displaced. Hon principal briefs in addressing the students

5.2 Efforts made by the institution for tracking the progression

Students Feedback is undertaken every year. Academic Diary is maintained by the faculty. Department meetings held on regular intervals are reported to the principal. Individual reports are undertaken every academic year.

For students tracking progression the present system of continuous evaluation of students, Class tests, Internal examinations, regular attendance of students helps in tracking the progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1043	45		--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men: Women ratio:

Men	No	%	Women	No	%
	49.72	%		50.27	%

* Total No. Men – 541, Women - 547

(2015-16) UG						(2016-17) UG					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
376	88	04	537	-	1005	390	96	03	550	-	1039

Demand ratio - 1.1 : 1

Dropout % - 0.85%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College has competitive examination committee. There are 6 members and one Students representative

The composition of the committee includes, in-charge, with 5 faculty members and a student’s representative

- I) Lectures of faculty members are organised.
- II) Organized Quest competition during cultural festival of college .
- III) Total 4 exams were conducted from which the Topper is awarded with Talent of the year 2016-17

No. of students beneficiaries 84

5.5 No. of students qualified in these examinations

NET	SET/SLET	GATE	CAT
IAS/IPS etc	State PSC	UPSC	Others

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

5.6 Details of student counselling and career guidance :

The college has a career guidance & counselling cell. It has conducted following activities during this year .

1. One day workshop on CV Writing (Date-27 April 2017) No. Of Students benefited -7
2. Three days Employability test (Date-6th , 7th and 8th December 2016) conducted in collaboration with Aspiring Minds No. Of Students- 50
3. Campus Interview (Date – 29 April 2017) No of Students appeared - 10 No. of Students selected -02 , Company – Omega fishmeal and oil .

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	10	02	-

5.8 Details of gender sensitization programmes

On behalf of Women Development Cell Following activities have been conducted :

1. Organised workshop on 'Sexual Harassment Act 2013 and UGC Regulation. (Resource person Adv.Vilas Kuvalekar) .

2. Organisation Women Meet on occasion of International Women Day . In this meet guidance session on women empowerment , Felicitation of Female , students and employees from the local society, guidance session on Sanitation Hygienic Factors have been organised.
3. Celebration of Savitribai Phule Birth Anniversary.
4. Demonstration of Self Defence by ' Swayam Sidha Sanstha'.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Students participated in sports and games:	No. of medals
➤ National Level: -	-
➤ State/ University level 75	08

Students participated in cultural events:	No. of medals
➤ National Level: -	-
➤ State -	-
➤ University level 05	01
➤ Zonal (Ratnagiri) 25	05

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	599	460850/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives Fairs

Fairs : State/ University level National level International level

Exhibition: State/University level National level International Level

5.12 No. of social initiatives undertaken by the students -

5.13 Major grievances of students (if any) redressed : NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION :

"If the dreams are to be realized, we must keep awake in the wake of global perspective."

MISSION :

To Motivate the youth of remote and backward area by developing their talents and preparing them for employment and self-employment by means of higher education and striving for development of Konkan and ultimately the nation.

6.2 Does the Institution has a management Information System

Ans.: Yes, our institution has initiated Management Information System (MIS) from current year. However it is on pilot basis for which we have formed MIS committee.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Institution follows rules and regulations led down by University of Mumbai through Board of Studies. Some faculty members are Members of the Board of Studies. Other faculties contributes in curriculum development and framing of syllabus attending workshops held on regular intervals on behalf of University.

6.3.2 Teaching and Learning

Following strategies have been used for Teaching and Learning:

- Motivation to faculty for adopting innovative teaching methods.
- Faculties are also motivated to attend workshops and training sessions on effective teaching methodology .
- Focus on ICT based teaching for which we have upgraded the capacity and added instruments.
- Field visits and Educational Excursion
- Guest Lectures for Communication skills in English
- Certificate course of English Speaking

6.3.3 Examination and Evaluation

- There is a Continuous Evaluation System as per University norms.
- University has implemented new Evaluation System for First Year Courses of all faculties from the year 2016-17 onwards. The new system includes 100 marks written examination for each semester in place of Internal and External Evaluation system.
- Participation in Workshops by Faculty Members for new examination pattern.

6.3.4 Research and Development

- Avishkar Research Academy conducted workshop for the students participating in the Avishkar Research Competition.
- Avishkar Research Academy also conducted in-house research competition for all faculties
- Selected projects were sent for zonal level.
- Students have participated in a competition organized by other colleges.
- Faculty members were motivated to undertake Minor – Major Research projects, to pursue Ph. D., to publish their Research work, to participate in Conference and Seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- More focus to increase the number of books in Library.
- Television set for active and live interaction / information.
- Motivation for the use of ICT based teaching, learning and evaluation.
- Organisation of sessions to create more awareness about ICT.

6.3.6 Human Resource Management

- Performance appraisal of faculty is done every year.
- Focus on Participative management
- Felicitations of teaching and non teaching staff for their achievement in respective fields.
- Meeting of the faculty, Head of the department are taken on regular basis and suggestions are acquired for further implementation.
- Teachers attend seminars workshops and conferences.

6.3.7 Faculty and Staff recruitment

- ✓ All new recruitments are made as per the rules and regulations of University of Mumbai, State Government and UGC guidelines

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

- ✓ As per University norms and Government Orders

6.4 Welfare schemes for

Teaching	Allowances are given to teachers for participating seminar, workshops and symposia etc.
Non teaching	Motivation for acquiring qualification by giving

	concessions in duties .
Students	Students adoption , Campus Interviews Government Scholarships and Alumni sponsored programmes etc.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

College has conducted Annual Financial Audit.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

No such Audit has been conducted during the year.

6.8 Does the University/ Autonomous College declare results within 30 days?

We declare our results within 30 days

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

Reforms are initiated by University and it is the duty of the College to implement it. Besides we conduct / attend orientation / workshop for such reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges?

University has this scheme to provide autonomy for interested colleges however our college currently is not willing to have such autonomy considering the current situation.

6.11 Activities and support from the Alumni Association

1. Felicitation of successful students
2. Blood donation campaign
3. Charity Show for fund Raising
4. Sponsorship Miss & Mr. College competition 2016.

6.12 Activities and support from the Parent – Teacher Association

We conduct Parent Teacher Meeting twice a year. Parents make valuable suggestions which are implemented considering its feasibility.

6.13 Development programmes for support staff

- Best Peon Award
- Supports staff arranges Tours
- Organisation of Get together

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Awareness Programmes through street plays .
- Arranges guest lectures.
- Campus Cleanliness by NSS and DLLE students
- Tree Plantation
- Maintenance of Green Campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Various working committees have been reformed during the year. These committees are reallocated considering the interest of the faculty .
- A new initiation for enhancing reading habits of the students was taken during the year by establishing '**A.P.J Abdul Kalam Vachan Katta**'. As a part of this students and teachers get together periodically and discuss about the books read and motivation they get from going through the concern literature.
- Counselling and Placement Cell organises a campus interview , workshops and employability test for the benefit of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Plan of Action	Action Taken
To develop infrastructure facilities in the college. (Extra Class rooms).	Three classrooms have been newly constructed .
Initiation of programme on tourism development under skill development .	Not implemented during the year.
Starting nature trip training to the students of the college.	Department of Zoology , Botany and NSS Department has organised nature walk and training of nature trail . The expert guidance in this nature trail helps students to understand mother earth nature , conservation of environment and biodiversity .
Competitive examination guidance to the students.	Late Nana Vanjare Competitive Exam Academy was formed in place of earlier Competitive Exam committee . 15 students enrolled and constantly preparing for cracking the competitive examinations. This academy has been collaborated with Attraction Foundation , Lanja
Corporate social responsibility fund raising committee.	Established in the institutional .
Orientation programme to the newly appointed faculty	The said programme is undertaken for newly recruited faculty.
Introduction of Management Information System.	It has been introduced at the institutional level.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1) Mock Interview to ensure good performance in interviews

(Please refer annexure- I)

2) Eco-club (Please refer annexure-II)

7.4 Contribution to environmental awareness / protection

Following activities have been taken for environmental awareness and conservation :

- 1) Tree Plantation at Hardkhale Tal – Lanja (6000 Plants)
- 2) Awareness campaign for conservation of trees in the Tahasil places of Lanja, Rajapur , Sangameshwar , Vaibhavwadi and Ratnagiri .
- 3) Physical Sevice (Shramdan) - Shoshkhadde (Soak Pit) - 62 at Zhapade – Kante, Vhel villages
- 4) Construction of 13 Check dams at Kante Agarwadi.
- 5) Participation in the 'Swaccha Bharat Abhiyan'.
- 6) Students participation in the water tasting programme of Chemistry department.
- 7) Street plays on environment conservation

7.5 Whether environmental audit was conducted? Yes No

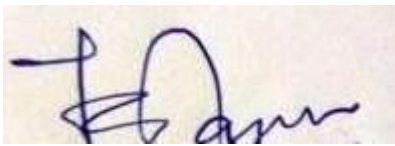
7.6 Any other relevant information the institution wishes to add. (For example SWOC Analysis)

<p>Strengths</p> <ul style="list-style-type: none">➤ Green and beautiful campus.➤ Well qualified and dedicated staff.➤ Good academic result.➤ Valu Based Education.➤ Increase in books in the library.➤ Good research culture.➤ Participation of faculty in national and international conferences, publication of papers in peer reviewed journals, publication of books by international and national level publishers, chapters in the books, books edited by faculty members etc.➤ Participative management . <p>Weaknesses</p> <ul style="list-style-type: none">➤ Limited transport facilities from remote areas.➤ Low response of student to the professional courses do to financial disturbance . <p>Challenges</p> <ul style="list-style-type: none">➤ Introduction of need based professional courses .➤ Hostel facilities for the boys and girls students.➤ Introduction of language of laboratory .➤ Use of solar energy as a source of alternative to the power supply.

8. Plans of Institution for next year

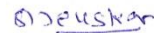
1. To introduce new and innovative teaching methods.
2. To strengthen the library facilities.
3. To strengthen the Placement cell.
4. To undertake faculty training programme for teaching and non teaching staff.
5. To motivate faculty for research and publications.
6. Ecological balance and health awareness programme .
7. To undertake gender related activities.
8. To enhance value added education.
9. To sign MOU with other institutions.
10. To conduct voluntary academic audit.
11. To encourage staff to undertake major and minor research project.

Dr. Kashinath Chavan



Signature of the Coordinator, IQAC

Dr. Suvarna Deuskar



Signature of the Chairperson, IQAC

List of Annexures

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I. Experiential Learning Techniques

II. Feedback Analysis

III. Best Practices-I

IV. Best Practices-II

ANNEXURE I

BEST PRACTICE NO.1

1. Title of the best practice

Mock interviews: To ensure good performance at the interviews and consequent placements for the students.

2. Objectives of the practice:

- i. To strengthen basic fundamentals of the students in their area of specialization:

All the final year students were subjected to an employability test and in the test evaluation it was found that some of the students are not strong in their basic conceptual knowledge. To overcome these problem mock interviews were conducted by subject experts.

- ii. To enhance their self confidence levels:

Some students were good in studies but due to their rural background and lack of self confidence their performance in interviews was poor. To increase self confidence of these students, extra efforts were made on their communication skill and body language. They have been provided with more opportunities to face mock interviews.

- iii. To ensure good placement for them:

Also it is observed that good companies normally give more weightage for the conceptual knowledge of the applicant in their recruitment and selection process. In order to ensure qualitative placements these mock interviews by experts were planned.

3. The context:

The selection process of various companies consisted evaluation of student's performance on different fronts such as subject knowledge, communication, aptitude and other behavioural aspects. While all these aspects are being taken care in the teaching, learning and the training procedures of the institute, a specific need for making the students' more strong and confident in subject area was felt. It is in this context a specially designed practice of conducting mock interviews which will serve as a tool for both learning and placement training has been contemplated. A total number of about 200 final year students should be trained through this practice utilizing the experience and expertise of the subject specialists who are available internally. External industry experts may also be involved subject to their availability and readiness to participate in the process. In order to obtain the desired results, it was also designed to have a consistent process i.e. to repeatedly conduct the mock interviews taking care to avoid routineness in the iterative process. The entire activity has to be conducted within the time frame

available i.e. from the beginning of the final year till the initiation of process of placement which is barely about 4-5 months. Time management of various stake holders involved turned out to be a major problem in implementing the practice. Keeping these facts in view, a special practice of mock interview was designed and implemented as is explained in the foregoing paragraphs.

4. The practice :

To address the first challenge i.e., how to accommodate 200 students, the students are divided according to their specializations

1. A two member faculty group conducted Mock Interviews every morning in the first session across all boards i.e all areas and all batches.
2. Special Mock Interview classes are scheduled in the time table so as to facilitate time management and work prioritization of all the Area chair persons and expert faculty members to spare their time.
3. Post training employability test was conducted after the Mock Interview process.
4. The Pre training employability test results are compared with the post employability test
5. Results and progress in the performance has been observed and necessary actions were taken to achieve desired results.

Evidence of success:

1. Students gradually came to accept the process and have evinced interest in learning the basics and extra inputs in the subjects and becoming strong in their chosen areas.
2. They participated with zeal in the communication improvement and Personality Development activities.
3. Students having gained the required knowledge and confidence have performed well at the placement interviews. This process helped 02 students to procure placement in Omega- Fishery Company at Ratnagiri with an annual package of around 2.5 lakhs which is a clear evidence of the success of their practice. More such success stories are sure to follow. Some students got placement in pharmaceutical companies like Whocarts India and Aristo Pharma. One girl student got placement in TIFR, Mumbai. While an alumni of college from Chemistry department got good placement in Asian Paints.

Problems encountered

- a.** Firstly, convincing all the stakeholders of this initiative posed a big problem. Some of the stake holders felt this as a duplication of class room teaching. But with concerted efforts the stakeholders are convinced.
- b.** Getting good experts and their time to conduct interview regularly is difficult.
- c.** Sustaining motivation levels of Area Chair Persons, Expert Faculty, Students, and External Examines has become a very big challenge.
- d.** Ensuring normalization in the process of evaluation has also become a big impediment in the process of organizing this initiative.

1. Notes

The initiative has been considered as successful and the administrators have decided to continue this practice in the coming years.

ANNEXURE II
BEST PRACTICE NO.2:

1. Title of the Best Practice

Eco-Club generate awareness among our own institute students as well as school students from vicinity area.

2. Objectives of the Practice

- a) To generate awareness about environment and about its conservation
- b) To develop plastic free campus of college and adopted schools
- c) To encourage students to think about eco-friendly life style
- d) To conduct tree plantation programmes to combat global warming issue.

3. The context

Due to increasing civilization and industrialization the environment is getting degraded. There are adverse effects and tremendous pressure on all natural resources. The global temperature is also increasing due to increasing percentage of CO₂ in atmosphere and also due to continue deforestation. To tackle these issues there is need of develop a new generation in such a way that they should have environment protection and eco-friendly lifestyle as part of their regular living practices. To generate awareness about all these aspects a concept of Eco-Club is developed.

4. The practice

An Eco- Club is established in our own institute and also in nearby schools. Through this activity many new initiatives were undertaken by involving college NSS unit. Where our NSS volunteers perform street plays based on Tree Plantation, Swacha Bharat Abhiyan, Waste Management, Plastic Free Environment. They visit schools and try to generate awareness among school students about basic objective s of Eco- Club.

5. Evidence of Success

College is almost plastic free and students on their own participate in tree plantation activity. They are also involve in developing plant nursery on college campus and they also look after Nakshatra Garden develop by our own institute. A Ratnagiri based NGO- Society for Environment and Biodiversity Conservation (SEBC, Ratnagiri) is also work in collaboration with institute. State Forest Department provide various opportunities to the institute in awareness programme and other activities.

6. Problems encountered

Getting good funding for all these activities is main problem.