



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ARTS COMMERCE AND SCIENCE COLLEGE LANJA
Name of the head of the Institution		Dr Arvind Samb Kulkarni
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02351230558
Mobile no.		9823338708
Registered Email		lanjacollege@gmail.com
Alternate Email		krchavan9@gmail.com
Address		Zapade Kante Road
City/Town		Lanja
State/UT		Maharashtra
Pincode		416701
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kashinath Ramachadra Chavan
Phone no/Alternate Phone no.	02351231011
Mobile no.	8305711711
Registered Email	krchavan9@gmail.com
Alternate Email	krchavan99@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://acslanja.com/wp-content/uploads/2019/02/AQAR-2017-18.pdf">http://acslanja.com/wp-content/uploads/2019/02/AQAR-2017-18.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://acslanja.com/wp-content/uploads/2019/12/ACADEMIC-CAL-2019-converted.pdf">http://acslanja.com/wp-content/uploads/2019/12/ACADEMIC-CAL-2019-converted.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.50	2010	28-Mar-2010	27-Mar-2015
3	A	3.02	2016	05-Nov-2016	04-Nov-2021

<b>6. Date of Establishment of IQAC</b>	10-Dec-2005
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Institutional practices for quality enhancement	22-Jan-2019 1	32

Workshop on filling of data on excel sheets	25-Jan-2019 1	26
Guidance session on practices under teaching learning process	08-Apr-2019 1	12
Meeting of faculty to design certificate courses promoting research and advanced learning methods	29-Apr-2019 1	36
Uploading of college information data on management information system	25-Apr-2019 4	10
Participation in National Institutional Ranking Framework	30-Nov-2018 1	0
Participation in Atal Ranking of Institutions on innovation achievements	30-Nov-2018 1	0
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Kashinath Ramachandra Chavan	Minor Research project	University of Mumbai, Mumbai	2018 365	25000
Dr Mahesh Sakharam Bavadhankar	Minor Research project	University of Mumbai, Mumbai	2018 365	20000
Dr Rahul Mohan Marathe	Minor Research project	University of Mumbai, Mumbai	2018 365	25000
Dr Rajendra Arvind Shevde	Minor Research project	University of Mumbai, Mumbai	2018 365	20000
Dr Vikrant Balkrishna Berde	Minor Research project	University of Mumbai, Mumbai	2018 365	20000
Mr. Rushikesh Rajaram Surve	Minor Research project	University of Mumbai, Mumbai	2018 365	30000
Mr Babasaheb Tukaram Shinde	Minor Research project	University of Mumbai, Mumbai	2018 365	30000
Dr Mahadeo Pandurang Badge	Minor Research project	University of Mumbai, Mumbai	2018 365	20000
Dr Digvijay Vasantrao Lawate	Minor Research project	University of Mumbai, Mumbai	2018 365	20000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organization of workshop for faculty on new methodology of NAAC and reforms in teaching learning and evaluation Participation in NIRF and Atal ranking Starting of Post graduation courses in Botany, chemistry, zoology and Business management and UG course in Banking and Fiance. Quality initiative through motivating faculty for promotion of research Green practices and women empowerment.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To start post graduate courses in the Science Stream	Applied and expected to commence from the next Academic Year.
To established additional computer Laboratory	Construction is in progress.
To construc additional laboratory for post graduate courses	Laboratory is constructed interior work is in progress.
To introduce Management Information System by installing Software	Communicated to the private Agency Master Software ERP Solution Pvt. ltd., Nagpur Demo and traning Sessions for Faculty and Office Staff has been conducted .
To Introduce B.Com ( Accounts and Finance ) Programme	Praposal Sent to University and Government Authority.
To Sign Code of Ethics for faculty	Signed and circulated to Faculty and

	Non teaching staff
To introduce modern teaching methods Google Class rooms	Google Classroom is introduced.
To introduce soft skill courses for students	Following two courses has been conducted in the institute -Practical Accounting and Enterprenuerial Skill development in Food Processing .
To introduce certificate course in Spoken English at pre- intermediate and upper-intermediate level for students as well as society members	Certificate Course in Spoken English conducted for student and for the society .
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
New Education Society, Lanja	26-Dec-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	29-Dec-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	College has adopted management information system from the private agency named Master Soft ERP solutions Pvt. Ltd. Following are the operational modules of the management information system. 1) Admissions and fees collections 2)Students administration. 3) Mumbai university examination. 4) Finance and accounts 5) Pay roll and leave 6) student feedback 7) Online student registration and merit list 8) Library management system 9) Sms , email and payment gateway integration. 10) Mobile apps 11) Students attendance 12) Stores
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Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• The academic session of the college starts with the preparation of proposed academic calendar which is prepared according to the notices and circulars received from the University of Mumbai. This calendar is circulated to all the departments for the information of staff and students to note the teaching days, dates of internal examinations, curricular, co-curricular and extension related activities. It is uploaded in the college website. • Student's Orientation programme is organized for the newly admitted students to make them aware of the mechanism for curricular delivery, traditions of college and achievements of college as well as scopes for the students. • Time table committee of the college prepares the daily time table of all the departments of arts, commerce and science streams and circulates it to them. Time table is prepared by considering the credit points assigned for the syllabus of particular subject by the board of study at university level. Arts and Commerce classes are held in the morning session and of Science then onwards with practicals of some classes shifting in the morning session. • Based on the departmental time table, departments conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department. • Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their 'teaching plans' according to the number of lectures allotted in the university syllabus for each topic and maintains the record in daily diary. • Along with the traditional chalk and board method, teachers often use group discussion, power-point presentations, Video guest lectures etc. during the lectures for easy learning mechanism. • Teachers are also using the MOODLD, Google classrooms etc. e-learning technologies. • Class tests, surprise tests, open book tests, quiz competitions and student seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken in each semester. It enables the teachers to understand the slow learners, mediocre and advanced learners. • Field tours are organized by Botany, Zoology, Chemistry, Computer Science, History, Economics-political Science and Commerce departments to ensure effective implementation of the prescribed curriculum. • Post-graduate students are specially trained to handle assignments, open-house seminars and projects to prepare themselves for academic research in future. • Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and mediocre. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours. • Student satisfaction survey is conducted by IQAC to improve the teaching-learning process of each department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Entrepreneur skill development in food processing		10/12/2018	15	Entrepreneurship	Skill Development
Bridge		25/06/2018	16	Employability	Skill

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	66	0

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Practical Accounting	11/07/2018	28
Vermicomposting	03/12/2018	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Accountancy	2
BSc	Computer Science	1
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
Feedback plays an important role in the holistic development of the institution. Our institution has made various feedback forms available on college website. Student feedback is collected through feedback forms available on the college website which has been approved by IQAC of College. Student

feedback is collected on various aspects namely, teaching evaluation, design and review of syllabus, office and related work, college and Library. Collected feedback is analysed and put up in the meeting, draft is finalized, which is distributed to the heads of all the departments of college through head of the institution. Each department conducts meeting and suggestions put up by the students are discussed and are taken into account. Further the analysed feedback is uploaded on the website. Teachers provide feedback on college and other facilities through feedback forms available on college website. Teachers also provide feedback on academics, administrative and other aspects from time to time to head of the institution. Thereafter, feedback is analysed and suggestions put by the faculties are discussed in meeting and suitable measures are taken. Parents feedback is received through various departments in the college through Parentteacher meetings and also through form available on college website, which is further analysed, discussed and suggestions put up by the parents are implemented wherever possible. Alumni and employers also provide feedback in formal and informal way to head of the institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English, Hindi, Marathi, Economics and Political Science	120	71	71
BCom	Accounts and Finance, Business Management, Banking and Finance	240	163	163
BSc	Botany, Chemistry, Zoology and Mathematics	120	77	77
BSc	Computer Science (Self Funded)	24	24	24
MA	Hindi	60	5	5
MCom	Accounting and Finance	60	3	3

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses



2018	851	8	30	11	11
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
49	49	3	3	3	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has ensured all departments to observe the mentoring system on the basis of following objectives:

- To collect the data of department students in a given format
- To know the strengths and weaknesses of students
- To boost up advance learners for better learning
- To redress the problems/ excuses faced by students
- To reduce the students drop out rate

On every year, the departments conduct special sessions for imparting the information about the mentoring system in the early phase of academic year. The departments collect the information of students in database format provided by IQAC which covers the necessary information related to students such as the contact numbers, emails, family background, area of interests, etc. The faculties of departments establish regular contacts/interactions with students to get the information about the problems or the ideas going on in the minds of students so that the teachers can help them in their concerns. The departments held class tests, unit tests, students presentations, oral presentations, paper presentations, surprise tests, etc and communicate the performance of students to their parents by means of ParentTeacher Meetings or on communication network. Students are motivated for various social activities, competitions, performances, presentations in college and outside events. Outcome of departmental mentoring system in the year 201819

1. Remarkable improvement is observed in soft skill development of students
2. TeacherStudent relationship has been significantly improved
3. Qualitative performance has been observed in academic and nonacademic fields
4. Students have participated in various competitions, events, and won prizes and certificates
5. Students have shown outstanding performance in cultural, sports and research activities. Students also have participated in social activities by means of NSS, DLLE, WDC, etc. The challenge before the institution is to reduce the dropout rate of students in subsequent years because the students have been shifting from conventional education to technical or skill based education. The mentoring system has been very helpful to reduce in some extent the dropout rate in the year 201819

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
875	49	17.85

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	24	7	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr Arvind Samb Kulkarni	Principal	Shikshak Shri Award

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UA	VI Semester	04/05/2019	15/06/2019
BCom	UC	VI Semester	03/04/2019	25/05/2019
BSc	US	VI Semester	25/04/2019	12/06/2019
MCom	PCAC	IV Semester	15/05/2019	17/08/2019
MA	PA	IV Semester	15/05/2019	29/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The departments of our institution conduct internal evaluation system on regular basis by means of class tests, unit tests, surprising tests, group discussions, students' presentations, seminar presentations, mock interviews, class assignments, etc. Besides, field visits, sightseeing, educational tours, surveys, role play activities, competitions, etc. are conducted to underscore the performance of students. • The strengths and weaknesses of students are filtered from their performance in internal assessment. • Students are categorized as slow, medium and advance learners and provided the assignments, activities, events accordingly.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares its academic calendar at the very initial stage of the academic year and strictly follows the events as per given in the calendar. So far as the examination is concerned, the institution is affiliated to University of Mumbai. Examinations are held at the end of every semester by the university. The institution has to follow the university schedule of all examinations (written and practical). The institution informs students the examination related circulars and notices through the students' notice board, departmental notice board and oral communication with students. In regards with an internal evaluation, all departments conduct continuous internal assessment of students and communicate the schedule of the same well in time by issuing the notices and displaying it on notice boards.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://acslanja.com/learning-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UA	BA	Marathi, Hindi, English, Economics	54	39	72.22

		and Political Science			
UC	BCom	Accounting and Finance and Business Management, Banking Finance	143	128	89.51
US	BSc	Botany, Chemistry, Zoology, Mathematics and Computer Science	56	37	66.07
PAH	MA	Hindi	5	0	00
PCAC	MCom	Accounting and Finance	3	3	100
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://docs.google.com/forms/d/e/1FAIpQLSfnyOjmxqeoqu0fam9Nlvdhf5HVygtHUMKyde-Hh9K1Ay4Hqw/viewform>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	365	University of Mumbai	225000	90000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English Economics Marathi Botany Chemistry Zoology Mathematics	15	6.15
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry and Zoology	5
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Challenges and trends in Cooperative sector of Rural India	Dr. K.R. Chavan	International Multidisciplinary Research (AJANTA)	2019	0	0	0
Shramsanskriti va Konkani Sahitya	Dr. M. S. Bawadhankar	SHIVIM	2018	0	0	0
Cultural Plurality in train to Pakistan	R.B. Kamble	International Multidisciplinary Quarterly Research (AJANTA)	2019	0	0	0

The instinct of Education in Kishor Kales	R.B. Kamble	Multidisciplinary International research	2019	0	0	0
Problematising the Cultural Identiter in Manganet famences This side Jordan	R.B. Kamble	International Journal of Higher Education	2018	0	0	0
Indian Banking Sectors Reforms	S.D. Salve	An International Research Journal Research Journey Special issue Indian Financial Sector: Challenges and Prospects	2018	0	0	0
Ethnobotanical investigations of family Asteraceae among the tribe of Raigad district of Maharashtra State	Dr. K.G. Mhatre	Journal of the Indian Botanical Society, Vol.97 ISSN: 00194468, eISSN: 24557218	2018	0	0	0
Ethnobotanical investigations of family Asteraceae among the tribe of Raigad district of Maharashtra State	Dr. K.G. Mhatre	Journal of the Indian Botanical Society, Vol.97 ISSN: 00194468, eISSN: 24557218	2018	0	0	0
Physicochemical and Bioactive Properties of Honey	Dr. K.G. Mhatre	World journal of Pharmaceutical Research,	2018	0	0	0

from the Raigad district of Maharashtra State		Vol6 Issue 9, 906911 Impact factor: 7.523 ISSN: 22777105				
3 RS: SMART PRACTICAL KITS	SurveR.R	journal of emerging technologies and innovative research ISSN23495162. IF 5.87	2019	0	0	0
IMPACT OF GANESH VISARJAN ON THE WATER QUALITY OF VARIOUS WATER BODIES IN LANJA TEHSIL, DIST. RATNAGIRI	R.R. Surve	International journal of emerging technologies and innovative research ISSN23495162. IF 5.87	2018	0	0	0
PHYSICOCHEMICAL ANALYSIS OF SOIL SAMPLE OF SACRED GROVE DEVRAI, LANJA TEHSIL, MAHARASHTRA	R.R. Surve	International journal of research and analytical reviews EISSN 23481269, PISSN 23495138. IF 5.75	2018	0	0	0
WATER QUALITY ASSESSMENT OF KHORNINKO DAM, MAHARASHTRA, INDIA	R.R. Surve	International journal of basic and applied research ISSN 22493352 (P) 22780505 (E) IF5.86	2018	0	0	0
Inclusion Properties for certain subclasses	R.S. Khatu	American International Journal of Research	2018	0	0	0

of Analytic Functions Defined by Differential operator		in Science, Technology, Engineering and Mathematics				
Differential Subordination and Superordination for certain subclasses of Analytic functions defined using differential operator	R.S. Khatu	American International Journal of Research and Analytical Reviews (IJRAR)	2019	0	0	0
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	18
Presented papers	18	6	0	0
Resource persons	0	0	0	1
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Street Play for Tree Plantation At 32 places	NSS Lanja College Unit, Social Forestry department, Ratnagiri district	4	20

	and Society for Environment and Biodiversity Conservation, Ratnagiri		
Street Play for Voters Awareness	NSS Unit and District Election Office	3	20
Rally Say No to Plastic And Street Play at 05 places	NSS Unit and Lanja Nagarparishad, Lanja	4	100
Street Play on Woman and Child Safety	NSS Unit and Konkan Railway Corporation, Ratnagiri	3	20
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS awards	Best district coordinators	Mumbai University NSS	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
13 Cr.Tree Plantation program	NSS and State Social Forest Department	Street play	4	20
13 Cr.Tree Plantation program	NSS and State Social Forest Department	Tree plantation activity	4	200
Voters Awareness	NSS and District Collector office	Street play	3	20
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
<b>No Data Entered/Not Applicable !!!</b>					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6850000	1242982

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

### **4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6020	739967	214	34772	6234	774739
Reference Books	8475	3030417	317	109753	8792	3140170
e-Books	139309	5900	0	0	139309	5900

Journals	32	32420	0	0	32	32420
e-Journals	6150	5900	0	0	6150	5900
CD & Video	75	0	0	0	75	0
Library Automation	1	80000	0	0	1	80000
Others (specify)	11	20065	0	0	11	20065

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	33	1	2	0	0	6	13	2	0
Added	20	0	0	0	0	0	0	0	0
<b>Total</b>	<b>53</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>13</b>	<b>2</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25.41	28.72	6.5	8.03

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our institution maintains and utilizes its infrastructure and allied facilities under the noble guidance of Governing Body of New Education Society, Lanja. The body ensures adequate allocation of the facilities. At college level

Infrastructure Maintenance Committee under the guidance of Honble principal looks after all local Institutional related issues. It ensures required financial and other resources. There are specialized technicians appointed for routine maintenance. They look after the issues as and when need arises. Each classrooms has adequate learning environment with support facilities. Regular classes run from 7.50 a. m. to 5.30 p. m. There are seven laboratories in college campus for Chemistry, Botany, Zoology, Computer etc. There are two computer laboratories in the institution with internet connectivity. Our institution has appointed qualified technician to look after the maintenance of computer, internet and other related facilities. Institution maintains various register and records for infrastructure at all Laboratory level. College has well equipped library with reading room. There is Library Advisory Committee which discusses and provides suggestions for the development and other issues. The library related local issues are handled by Librarian and supporting staff. The library remains open and accessible for student, Faculty and others from 7.30 a. m. to 5.00 p. m. There are separate Cubical for each academic departments as well as extracurricular activities such as National Service Scheme (NSS), Department of Lifelong Learning and Extension (DLLE), Sports, Examination etc. Head of the Department and the In charge of extracurricular activities at initial level looks after the maintenance work for the same. Our institution has IQAC room for its meetings, discussions and maintaining all records. College has water cooler along with filter facility at four places. The college has spacious canteen which serves healthy and hygienic food items with reasonable rates. We have spacious ground and sports facilities. The infrastructure purchase is monitored by our Purchase Committee.

<http://acslanja.com/wp-content/uploads/2019/12/Physical-and-Academic-Facilities1.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	HPCL Scholarship Award	40	221300
Financial Support from Other Sources			
a) National	Government SC,ST,OB C,NT,VJ,SEBC Welfare Department	366	0
b)International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	25/07/2018	20	Arts, Commerce And Science College, Lanja
Remedial Coaching	20/11/2018	13	Arts, Commerce And Science College, Lanja
Personal Counseling	15/01/2019	15	Arts, Commerce And Science College,

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Workshop on UPSC and MPSC, State Clerk	70	0	2	2
2019	Rojgar Melava	0	430	0	0
2019	Campus Interview	0	2	0	2
2019	Campus Interview by Omega Fish Meal Ltd.	0	2	0	2
2019	Awareness Programme on TCS (Tata Consultancy Services)	0	2	0	0
2019	Registration on Swadisha Portal	0	25	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Kolate Computers, Omega Fish Meal Pvt Ltd	20	4	Gharda Chemical Industries Pvt Ltd	1	1

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.A.	Economics	Rajarshi Shahu College, Rukadi	M.A.
2019	4	B.A.	Hindi	Arts, Commerce and Science College, Lanja	M.A.
2019	3	B.Sc.	Botany	St. Xeviers College of Arts, Commerce and Science, Mumbai	M.Sc.
2019	3	B.Sc.	Botany	Arts, Commerce and Science College, Lanja	M.Sc.
2019	3	B.Sc.	Zoology	Arts, Commerce and Science College, Lanja	M.Sc.
2019	13	B.Sc.	Chemistry	Arts, Commerce and Science College, Lanja	M.Sc.
2019	1	B.Sc.	Chemistry	University Sub Center Ratnagiri	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kho Kho (Boys)	University Level	252
Late Kaka Dorle Composition Competition	State Level	15
Late Nana Vanjare Elocution Competition	District Level Intercollegiate	20

Elocution and Composition Competition	College Level	15
Annual Social Gathering and College Days	College Level	400
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is a body with representative from every class of all faculties. The student council always provides helping hand with all faculties and administration of the college, to contribute the overall development of the college. Student council always organizes various cultural programmes, birth and death anniversaries. Student council also plays important role in organizing Yuva Din on the occasion of birth anniversary of Swami Vivekananda. Student council also takes active participation in celebrating Independence Day (15th August) and Republic Day (26th January). Council has also helped in organizing the college foundation day on 23rd February. Representative from NSS in student council helped and organized 7 days NSS Residential Camp at Roon in Lanja Taluka. For the Kerala flood affected people and their families Student council has carried effective Fund raising and deposited the collected amount of about Rs.10,000.00 to the Chief Minister Relief Fund. Student council has assisted along with students of DLLE conducting Udan Festival at college, which was the University Level Intercollegiate Competition. Student council helped the students of NSS who has carried out Rally for Plastic Free Lanja City in collaboration with Lanja Nagar Panchayat. Student council also helps needy and poor student as a financial support for completing their education.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

630

5.4.3 – Alumni contribution during the year (in Rupees) :

322140

5.4.4 – Meetings/activities organized by Alumni Association :

5 meetings were conducted in the academic year.201819. Alumni association has conducted following programme for fund raising and support to the college. 1. Khoj Ek Mahostav a competition for motivating students in the taluka for higher education. 2. Mr. and Ms. college competition at college level. 3. Late M.K.

Rakhanggi memorial elocution competition in the college. 4. Organisation of Drama Play in the college students and staff for fund raising.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1)Principal level: Principal being a secretary of the governing body, chairperson of the IAQC and head of academic monitoring committee has formed various statutory and non statutory committees for planning and smooth implementation of administrative and academic activities of the college. Principal has appointed three faculty as an in charge for three streams such as arts, commerce and science in consultation with governing body and IQAC for executing the policies and various divisions taken inthe governing body and IQAC. The institution provides autonomy and authority to allvariousfunctionaries for serving the purpose of decentralized governance system. 2) Faculty level: Faculty members are given representation of various committees or cells by governing body CDC and IQAC. Generally, the various committees areformed comprising aall representative stakeholders of the college for three to five years for carrying cocurricular and extra curricular activities of the college. Following are the committees A) Admission committee B) Examination committee. C) National service scheme D) Sports committee. E) Cultural committee F) Library committee G) College Development Committee H) Discipline committee I) DLLE committee J) Science Association K) Grievance redressal cell Following committees are constituted according to government and university guidelines A) RUSA committee B) Placement cell C) Women development cell D) Grievance redressal cell. E) Website committee F) Publicity committee G) Special cell 3) Student level Students are empowered to play active role as coordinator in various cocurricular and extra curricular activities as well as in IQAC,students council, student grievance redressal cell and students welfare. Following committees are having student representative as a secretary A) Students council B) NSS C) Cultural committee D) Sports committee E) DLLE committee G) Students welfare H) Women development cell I) Two ladies representative nominated by principal 4) Nonteaching staff level The representation is given to nonteaching staff in IQAC and while framing policies and taking decisions the suggestions of nonteaching staff are considered. 4) Participative management As far as participative management is concerned , the management of the institution defines policies and takes decisions that while defining the management policies.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Presentation of syllabus to students at the beginning is done. Syllabus completion report is taken from each faculty. Besides few department undertakes educational excursions, field visits, industrial visits etc. Feedback on syllabus from students is taken.
Teaching and Learning	Advanced learning methods like Google

classroom, Edmode, Socreative etc. have been implemented. Field excursions, industrial visits, practical demo sessions, Use of Mooc in teaching learning. Project work for students and students participation in research competitions, value added skill development courses have been conducted. Sports coach has been appointed individually by the institution.

**Examination and Evaluation**

Examination pattern is followed as prescribed by the University of Mumbai. Continuous evaluation done through internal examinations, project work, students seminar, power point presentation, group discussion etc. Facility of Photocopy, revaluation and rechecking is given as per the norms of affiliating university. Management information system is used in results and evaluation.

**Research and Development**

College has formed an internal research committee. This committee undertake guidance sessions for students, inter class research competition, group discussions among faculty members etc. Institution facilitates faculty members for the award of Ph.D or any other special achievement in research and publications. Faculty member are motivated for presentation of seminars and workshops, publication of books and manuals and to undertake minor research project.

**Library, ICT and Physical Infrastructure / Instrumentation**

Budget is provided for each department at the beginning of academic year. Internet facility available for faculty and students in the library. Nlist, INFLIBNET facility available. Merit card facility and book bank scheme is available for students. To motivate students for reading, competitions are organized. Orientation of students is undertaken. Exhibition of all the books present in library on 26th January of every year. Outside vendors are allowed to exhibit their books for students and staff. Motivated to the supported staff to enhance their qualification and skills.

**Human Resource Management**

Quality culture development workshop conducted for faculty members every year. Computer training facility for faculty members on new techniques in computer and software. Training for



	office staff is given. Faculty members are motivated for attending refresher, orientation and short term courses. Preparation of academic diary, grievance redressal cell, women development cell, Hb testing campaign etc. done regularly. Dress code adopted for nonteaching staff members of the office.
Industry Interaction / Collaboration	Regular interaction and collaboration with industry and other organization is done through career and guidance cell of the college. Interaction with Mahalakshmi Foods Pvt. Ltd and Ratnagiri Krishi Prakriya Sangh present in Lanja taluka. Collaboration with Kolte computers for regular computer related courses and other ICT methods guidance and demo sessions.
Admission of Students	Online admission process followed as per the norms of the affiliating university. MIS system is implemented. College app developed for teachers and students.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implementation of college website. College app for students and faculty members.
Administration	Management information system implemented.
Finance and Accounts	Fully computerized office and use of tally software. Implementation of PFMS.
Student Admission and Support	Online admission process as per affiliating university.
Examination	Results declared on college website

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mr. G.S.Kadu	Workshop attended at Pune	Nil	1830
2018	Dr. K.R.Chavan	Workshop attended at Chiplun	DBJ College, Chiplun	510
2018	Mrs. Angha Tikekar	Workshop attended at	Nil	820

		Roha		
2018	Miss Sharmin Ghare	Workshop attended at Roha	Nil	820
2018	Mr.R.B. Patil	Workshop attended at Panvel	Nil	1660
2018	Dr. B.M.Waghmare	Workshop attended at Pachal	Nil	330
2018	Mr.S.H.Nikhalaje	Workshop attended at Sawantwadi	Nil	410
2018	Mr. B.T.Shinde	Workshop attended at Sawantwadi	Nil	410
2018	Dr. S.M.Chavan	Workshop attended at Sawantwadi	Nil	710
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course at Savitribai Phule Pune University	2	08/12/2018	28/12/2018	21
Orientation Programme at Gujarat University Ahmedabad	1	28/05/2018	24/06/2018	28
Swayam Arpit Online Refresher Course	1	01/11/2018	27/02/2019	57

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	1

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit is done yearly by the management. External audit is conducted by the Government authorities. Internal audit covers income sources of the college such as fees by the students, grants from the Government and UGC. The fee structure of the college covers tuition fee, library fee, gymkhana fee, extracurricular activities, cultural and sport activities and identity cards etc. Scholarships are given to students from the Government, Non Government organizations and charitable trusts. The major heads of the expenditure comprises the extracurricular activities: Cultural Department, Sports Department, and Purchase of books, infrastructure maintenance cost and maintenance of electric and electronic devices. The expenditure of the college is done through purchase committee of the college. This committee includes the members of the Governing body, Principal, teacher representatives and office staff. All expenses are scrutinized carefully to check out for economizing the expenditure. Budgets are also allocated to every departments and academic committees. At the time of admission the college allows the installment facilities in paying fees.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies / individuals	Funds/ Grants received in Rs.	Purpose
Governing Body	1132983	General fund for infrastructure development

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6.4.3 – Total corpus fund generated

000

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. N.S. Dharmadhikari, Eminent Educationist, Pune	No	
Administrative	Yes	Dr. N.S. Dharmadhikari,	No	

Eminent  
Educationist,  
Pune

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. H.B. Testing of Girl Students. 2. Suggestions to Start New UG and PG Courses. 3. Support for Extracurricular activities

6.5.3 – Development programmes for support staff (at least three)

1. Training programme for office staff to implement Management Information System (MIS) in the college. 2. Stress Management session for office staff. 3. Lecture on Office Management.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Spoken English Course Conducted for students to enhance their speaking ability 2. Proposal to start PG courses in Botany, Chemistry and Zoology, Business Management and UG course in Accounting and Finance Submitted. 3. Vacant teaching and nonteaching posts should be filled on regular basis. 4. Applied for RUSA 2.0 Infrastructure Grants to colleges. 5. Faculty should be encourage to take minor and major research project to university and UGC. 6. Development of new computer laboratory.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Institutional practices for quality enhancement -workshop for faculty	01/01/2019	22/01/2019	22/01/2019	32

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Drama Presentation on Gender equity	10/10/2018	15/10/2018	85	65
Red Ribbon Campaign	01/12/2018	07/12/2018	15	10

Seminar of NSS students on AIDS awareness	01/12/2018	07/12/2018	15	10
Rail Mitra	01/07/2018	31/03/2019	12	13
Self Defense Session for girls	24/09/2018	24/09/2018	120	0
Mehendi Competition	20/12/2018	20/12/2018	14	1
On Spot Rangoli Competition	18/01/2019	18/01/2019	15	4
Mahila Prabodhan Melava	27/01/2019	27/01/2019	80	0
Celebration of International Women Day	08/01/2019	08/01/2019	108	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	4	0	16/01/2019	4	Caree Development Programme	Science and Environment, Banking Examination, Biodiversity and personality development	12
2018	2	0	14/08/2018	2	Success Mantra	Success Mantra and Awareness Programme on Job opening in TCS	154

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics and Code of Conduct for Faculty	25/06/2018	Professional Ethics and Code of conduct were distributed to the faculties and we take its follow up in every staff meeting. For students, all the rules of disciplines are mentioned in the prospectus and it is monitored by all faculty members.

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Pay Homepage to Dr Babasaheb Ambedkar Mahaparinirvaan Din	06/12/2018	06/12/2018	260
Celebration of Yuva DinSwami Vivekanand Jayanti	12/01/2019	12/12/2019	275
Celebration of Ambedkar Jayanti	14/04/2019	14/04/2019	180
Celebration of Annual Social Gathering	23/12/2019	23/12/2019	700
Celebration of Guru Pournia and Late Nana Vanjare Death Anniversary	27/07/2018	27/07/2018	440
Books collection and distribution	01/07/2018	31/03/2019	200
Celebration of National Mathematics Day	22/12/2018	22/12/2018	40
Celebration of Science Day by organizing poster making competiton	28/02/2019	28/02/2019	10
Celebration of International Yoga Day	21/07/2018	21/07/2018	80
Celebration of Wetland Day	02/02/2019	02/02/2019	50
Celebration of Ocean Day	08/06/2018	08/06/2018	100
Celebration of Tiger Day	29/07/2018	29/07/2018	30
Celebration of Mangrove Day	22/12/2019	22/12/2019	40

Celebration of Tilak Birth Anniversary and Annabhau Sathye Death Anniversary	01/08/2018	01/08/2018	125
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	200

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) National Service Scheme Department of the College organized street play and rally on the topic of Say not to Plastic in various places of Lanja city. Total 200 students participated in this activity and Nagar Parishad , Lanja provided breakfast and working lunch to the students. 2) National Service Scheme Department of College organized awareness campaigning on topic Cancer Prevention and Organic Farming for this program 50 farmers and 50 students were present and Amba Foundation, Mumbai sponsored this programme. 3) For developing awareness about water conservation, NSS department of the college develop Vanrai Bandhare in near by places of the college (Roon and Jangaldev, Agarwadi). Total 100 students participated in the activity. The activity was sponsored by Grampachayat Roon and Nagar Panchayat, Lanja

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE 1 GREEN PRACTICES AND ENVIRONMENTAL CARE - Initiatives by College towards Sustainable Environment**

Tree Plantation Plastic Free Campaign Activity Organized Report Name of Activity Organized Awareness Campaigning Title of the Activity "Say No to Plastic" Street Play and Rally Date of Activity Organized 6th September 2018 Name of the coordinator of Activity Dr. Rahul M. Marathe. Place of the Activity Lanja City Number of Participant (Student Staff) 200 Name of the sponsored organization Nagarparishad Lanja Nature of Sponsorship (Total Grants Received if any) Breakfast and working Lunch were provided to volunteers Objective of the Activity Awareness about unnecessary use of Plastic Outcome of the Activity Awareness about unnecessary use of Plastic Waste Management Steps Ewaste Management o Old version computers are transferred to the schools run by our education society. o The major ewaste such as written off instruments/ equipments, CRT's , Printers, Computers. o Electronic gadgets, circuits, kits have been written off on regular basis and then it is sold out to buyers by auctioning. o All the miscellaneous ewaste such as CDs, batteries, fluorescent bulbs, PCBs and electronic items are collected from every department and office and delivered for safe disposal. o Useful parts of electronic gadgets like resistors, capacitors, inductors, diodes, transistors, thermistors etc. have been removed from the gadgets for reuse in projects. Liquid Waste Management Liquid waste form the points of generation like the canteen and toilet etc is let out as effluent into a proper drainage facility and to avoid stagnation. Solid Waste Management Every day all the academic buildings and other surrounding area in the campus are cleaned by college peons and they separate out waste and dispose accordingly. Chemical Waste Management in Laboratories During the experiment of Chemistry, faculty and students use micro scale technique analysis for avoiding excess use of hazardous chemicals. Minimizing Use of Papers Faculty and students use notes , e-test, examination for avoiding wastage of papers. Faculties are busy in ecofriendly research Faculties of Chemistry Department are contributing to the society by engaging themselves in ecofriendly research and presenting in national and international conferences. They motivate the next generation by giving challenging and useful projects to their students for various research competition like Avishkar Research Convention. **BEST PRACTICE 2 WOMEN**

**EMPOWERMENT** List of Gender Equity Programmes organized by College Title of the Programme Date and Duration (from to) Number of Participants Drama presentation on the Topic of "Gender Equality" by First year students 10th October to 15th October, 2018 150 (85 G 65 B) Lecture on "Domestic Violence" organized by NSS at Run Resource Person: Mr. Santosh Kamble (Secretary of Heritage Organisation) 28th December 2018 (One Day) 200 (150 G 50 B) Rally of NSS students for awareness of AIDS in local region organized by NSS Department 1 st December to 7th December, 2018 200 (120 G 80 B) "Red Rabin Campaign" in neighboring schools and Colleges organized by NSS Department 1 st December to 7th December, 2018 25 (15 G 10 B) "Street Plays" for awareness of AIDS in society organized by NSS Department 1 st December to 7th December, 2018 20 (12 G 8 B) Seminars for NSS students for AIDS awareness organized by Primary Health Centre (PLC), Lanja 1 st December to 7th December, 2018 25 (15 G 10 B) Sr. No . Title of the Event Organised Date of Event No. of Participant Objective Outcome

1 Rakshabandhan Preparing and Sending rakhis to Indian Soldiers 20/8/2018 1. To inculcate the values of patriotism among the students. 2. To develop the skill of rakhi making Helped to raise the moral values among the students towards the sodiers. Students developed the skill of rakhi making. 2 Women Empowerment Self defence session 24/09/2018 120 1. To develop the techniques of self defence among the gils 2. To raise the confidence level among the girls 1. Helped to raise the level of confidence among the girls. 2. Helped to develop the techniques of self defence 3 Recipe Competition 03/10/2018 18 To provide a platform to the students to perform the cooking skills Students availed the opportunity and participated with a great enthusiasm. 4 Survey Pilot Study of women in Agarwadi 10 to 11 October, 2018 1. To understand the requirements and problems faced by the women in community. 2. To conduct the community friendly activities in future through WDC 3. To develop research interest among the students. 1. 112 women were interviewd by the students. 2. Students were able to develop the research interest. 5 Workshop Selfdefence at Agarwadi, Lanja 02/12/2018 80 To develop the techniques of self defence as suggested by the women during the survey conducted at Agarwadi, Lanja 32 women were benefited from the session and developed the confidence of self protection among themselves. 6 Mehendi competition 20/12/2018 15 To provide a platform to the students to perform the Mehendi drawing skills. Helped to develop the creative skills of mehendi drawing among the students. 7 Krantijyoti Savitribai Phule Jayanti 03/01/2019 150 1. To impart the information about the legendary efforts taken by Savitribai Phule. 2. To motivate the students to pursue higher education. Students were motivated. 8 On the spot Rangoli Competition 18/01/2019 19 To provide a platform to the students to perform the creative ideas in Rangoli. Helped to develop technique of creativity in rangoli 9 Hairstly Competition 19/01/2019 13 To provide a platform to the students to perform the hairstyle skills 10 Mahila Prabodhan Melava 27/01/2019 80 1. To provide a platform to the women in the society to perform their skills. Women of Agarwadi got the opportunity of performing the skills 2. To create awareness about Beti Bachao and Beti Padhao. and showed active participation in the programme. 11 1. Celebration of International Women Day 2. Poster making and Best out of Waste competition 08/03/2019 108 1. To inspire the girls to pursue higher education and achieve the interested goal 108 girls were benefited by the inspiring speech given by the chief guest.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://acslanja.com/wp-content/uploads/2019/12/Best-practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words



Arts, Commerce and Science College, Lanja N.S.S.: A Milestone Vision of the institution is to enhance student's minds and their feelings to empower their intellectual skill in order to develop responsible citizen. The motto of N.S.S. is 'NOT ME BUT YOU', which inculcated the feeling to strive for other, in the minds of the volunteers. The N.S.S. department functions under the strong and disciplined leadership of Programme Officer and District Coordinator of N.S.S. department Dr. Rahul Marathe. His efforts are to maintain the consistency and perfection in the coming future also. 20 volunteers participated in the Tree Plantation Awareness Campaign under the 13 crore Tree Plantation campaign of Maharashtra Government in 201819. N.S.S. volunteers performed street play to appeal the people for maximum tree plantation. Rally was organized to protest the use of plastic on 8th September, 2018. Encountering the typical issue of safety related to railway travelling N.S.S. department commenced the project of 'Rail Mitra' with the cooperation of Konkan Railway Corporation, Ratnagiri Division, which was based on the concept of Women and Child safety on rail travel. The campaign was inaugurated by ViceChancellor of Mumbai University, Honorable Dr. Suhas Pednekar. The period of the campaign was from July, 2018 to March, 2019. Volunteers of the N.S.S. department of the institution performed 14 street plays on 10 railway stations in the district of Ratnagiri and Sindhudurg. The campaign was advocate by 270 volunteers of 22 colleges and total 48 street plays were performed. N.S.S. department of the institution hosted the Leadership Camp of Ratnagiri district from 3rd to 7th September, 2018 at Math, Lanja. Total 79 volunteer from Ratnagiri district participated in this camp. The 7 days residential camp was scheduled from 28th December, 2018 to 3rd January, 2019 at Run , Lanja. 62 girls and 30 boys participated in this camp. 160 villagers were benefited by the free medical checkup organized during the camp. N.S.S. department has adopted the 'Agargaon' and undertaken the activities such as Women empowerment, Cleanliness, Various competitions and self defense workshop for women. Organisation of Skill India event in the institution's premises was one of the grand events managed by the N.S.S. volunteers. Volunteers have shown an active participation in the National Integrity Camp at Rajasthan, 'Avhaan' State level Disaster Management camp at Aurangabad, University level camp at Dapoli and District level camp at Muchari. N.S.S. department of the institution arranged a one day workshop on Cancer awareness and Organic farming which was organized jointly by Amba Foundation, Mumbai and N.S.S. department of Mumbai University on 12th February, 2019. 50 students and 50 farmers were benefited by the workshop. REMARKABLE ACHIVEMENTS ? 'Firta Chashak' award of 201819 for Best Volunteer announced by honorable social worker, Mr. Vivek Sawant in the memory of his father Late. Bhai Sawant was awarded to Mr. Amar Pawar, N.S.S. volunteer ? Best District Coordinator Award of Mumbai University for 201718 was awarded to Dr. Rahul Marathe. ? Best N.S.S. Unit Award of Mumbai University for 201718.

Provide the weblink of the institution

<http://acslanja.com/wp-content/uploads/2019/12/Institutional-distinctiveness.pdf>

## 8.Future Plans of Actions for Next Academic Year

Future Plan of action : 1. To start UG and PG courses 2. To start new computer laboratory 3. Shifting of office in the new premises 4. To start new certificate courses 5. To implement Management Information System . 6. To initiate new teaching practices 7. To sign MOU with renowned academic Institutions 8. To form the Teachers and Students unit of Microbiological Society of India - 9. To form the Teachers and Students unit of Mangrove Society of India 10. To Organize University Level Cross Country Tournament - 11. To organize KhoKho tournament for ZoneV of the University 12. To Organize National Level Conference in collaboration 13. To Participate in NIRF and Atal Ranking - 14. To apply for NAAC

sponsored National Level Conference - 15. To organize District Level Training Programme in collaboration with Department of Life long Learning and Extension .  
16. To introduce short term computer courses in collaboration Maharashtra Knowledge Corporation Limited (MKCL) Kolte Computers .